A meeting of the Board of Trustees of Erie Community College will be held at Erie Community College, City Campus, President’s Board Room, 121 Ellicott Street, Buffalo, NY on Wednesday, March 28, 2007.

8:00 a.m. – Public Meeting

The agenda includes the following items:

I. Organizational Functions
   A. Roll Call
   B. Call to Order
   C. Approval of Minutes: February 28, 2007 - Page 6

II. Report of the Chairman
   A. Board of Trustees Ad Hoc Committees
      • Presidential Search Committee

III. Report of the President

IV. For the Board’s Approval
   A. Budget & Finance
      1. Materials Disposition List #210 – Page 22
      3. Student Housing – to be distributed at meeting

   B. Academics
      1. Fees for Service – C. Kahn – Page 26
         a. Hunts Associates – ISO Audit Training
         b. Paul Leone – Design WFD/Corporate Training Plans
         c. Paul Leone – WFD/Corporate Training Assessments
      2. Transfer Articulation Agreement between ECC Mechanical Engineering Technology (A.A.S.) and Alfred State College Bachelor of Technology (B.T.) – R. Washousky – Page 27
      4. Transfer Articulation Agreement between ECC and Hilbert College for Business Administration (A.A. and A.A.S.), Communication Studies
5. **ECC Foundation In-Kind Donation from Upstate Farms Cooperative – Vilter 6 Cylinder Reciprocating Compressor; model #446 serial #16153AHRC item value $4,800.00** – R. Washousky – Page 41

6. **ECC Foundation In-Kind Donation from Upstate Farms Cooperative – B & G Pump Package, Oil Separator, item value $1,500.00** – R. Washousky – Page 42

7. Pending County Attorney Approval:
   a. **Agreement between ECC Workforce Development and Ride with Pride, Ltd.** – C. Kahn – Page 43
   b. **MOU between Sheehan Memorial Hospital/Chemical Dependency Services and ECC/Education to Recovery** – R. Washousky – Page 48
   c. **Affiliation Agreement between ECC Medical Office Assistant/Medical Office Practice and Bartels Powalski & Weissman, MD PC** – P. Wiles – Page 50
   d. **Affiliation Agreement between ECC Medical Office Assistant/Medical Office Practice and Sheridan Drive Medical Group** – P. Wiles – Page 57

C. Personnel

1. **President’s Personnel Agenda** – Page 64

   **Request to Board Create Positions:**

   **Administration**
   (1) Receptionist, RPT, JG 3 (funding from part-time accounts)
   Facilities/Switchboard/North
   (3) Cleaner, PT, JG 1 (funding from part-time accounts)

   **Student Affairs**
   (2) RPT Case Managers (Job Group IX) for Pathways Grant – funding from Pathways Grant and the deletion of two (2) PT Case Managers – Dan Penfold
   (1) RPT Counselor (Job Group XI) for ECC/Kaleida Partnership – funding from deletion of three (3) PT Counselors – Dan Penfold
   (1) RPT Mentor (Job Group IX) – funding from EOP Grant – Marsha Jackson

   **Academic Affairs**
   (1) Assistant Project Coordinator, Driver Program, RPT JG 9 – Carrie Kahn

D. Student Affairs

1. **Auxiliary Services Contract Revision** – Proposal to change Article II – Increase capital improvement expenditure minimum from $6,000 to $25,000 per fiscal year – D. Penfold – Page 66
E. Student Trustee Report

V. For the Board’s Information


B. **ECC Vendor Report as of March 19, 2007 – Page 74**

C. **Grant Activity January/February 2007 – M. Bartolotta – Page 76**

D. Agreement between ECC Workforce Development and Ride with Pride, Ltd.:
   - Ride with Pride (RWP) Motorcycle Training will start classes beginning April 1, 2007 and contractually conclude October 31, 2007. Classroom training will take place at North Campus, Room S146 on Thursday and Friday evenings from 5:30 p.m. through 8:30 p.m. (EST). The range use, located directly adjacent to the North Campus Maintenance building, will be utilized Saturdays and Sundays from 8:00 a.m. to 8:00 p.m. This schedule will be posted in North Campus’s Security Office.

E. 2007 Award Recipients for the All-New York Academic Team – Phi Theta Kappa International Honor Society:
   - Michelle Matthews
   - Suzanne O’Brien
   - Matthew Ward

F. **Trophy Presentation – NJCAA Championship – ECC Men’s Bowling Team and third place finish for Women’s Bowling Team – P. Jerебко -- Page 78**

G. Update of Swim Team Events at the Burt Flickinger Center – Sarah Takas

H. **Calendar for the Election of Student Trustee/SGA President – D. Penfold – Page 81**

I. **Student Leadership Conference – April 27-28, 2007 – M. Jackson – Page 82**

J. SUNY Chancellor’s Award for Student Excellence, 2007 Recipients:
   - Genevieve Biondo – Liberal Arts/Social Science – South Campus
   - Bonnie Critoph – Paralegal – City Campus
   - Lindsey Handley – Dental Hygiene – North Campus
   - Peter Kuminski – Mental Health Assistant/Substance Abuse – City Campus
   - Lauren Lendway – Culinary Arts – North Campus
   - Cynthia McNamara – Ophthalmic Dispensing – North Campus
   - Sunday Milona – Liberal Arts/Social Science – North Campus
   - Suzanne O’Brien – Paralegal – City Campus
   - Suzanne Reimer – Dental Hygiene – North Campus
The 2007 SUNY Student Chancellor’s Award winners will be recognized for their achievements in a ceremony in Albany on Wednesday, April 18, 2007 and at our Commencement ceremony on May 23, 2007.

K. 2007-2008 ECC Budget Discussion – William D. Reuter

VI. Formal Approval of Action Items Discussed in Section IV

A. Budget & Finance

1. Materials Disposition List #210


3. Student Housing

B. Academics

1. Fees for Service
   a. Hunts Associates – ISO Audit Training
   b. Paul Leone – Design WFD/Corporate Training Plans
   c. Paul Leone – WFD/Corporate Training Assessments

2. Transfer Articulation Agreement between ECC Mechanical Engineering Technology (A.A.S.) and Alfred State College Bachelor of Technology (B.T.)

3. Articulation Agreement between ECC Auto Body Technology and Cattaraugus – Allegany BOCES

4. Transfer Articulation Agreement between ECC and Hilbert College for Business Administration (A.A. and A.A.S.), Communication Studies (A.S.), Criminal Justice (A.A. and A.A.S.) and Mental Health Assistant (A.S.)

5. ECC Foundation In-Kind Donation from Upstate Farms Cooperative – Vilter 6 Cylinder Reciprocating Compressor; model #446 serial #16153AHRC item value $4,800.00

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C. Personnel

1. President’s Personnel Agenda

Request to Board Create Positions:

Administration
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Academic Affairs
(1) Assistant Project Coordinator, Driver Program, RPT JG 9

D. Student Affairs

1. Auxiliary Services Contract Revision

E. Student Trustee Report

VII. Old Business

VIII. New Business

IX. Schedule of Next Month’s Meeting

The next meeting will be held on April 25, 2007 at 8:00 a.m. in the Executive Vice President’s Board Room, ECC North Campus.

X. Adjournment
Monthly Meeting of the Board of Trustees
Wednesday, February 28, 2007
Executive Board Room/South Campus
8:00 a.m.

MINUTES

I. Organizational Functions

A. Roll Call

Present
Raymond F. Gallagher, Chairman
Patricia A. Krzesinski, Vice Chair
Nancy A. Gaglione, Secretary
James G. Corasanti, M.D., Ph. D.
William A. Delmont
Hormoz Mansouri, Ph.D., PE
Patricia H. Mertz
Adam W. Perry, Esq.
Paul Stasiak
Lauren I. Lendway, Student Trustee

Excused

Others Present
William D. Reuter, Interim President/ECC
Dr. Anita Kaplan, Executive Vice President Academic Affairs
Daniel Penfold, Executive Vice President Student Affairs
Booker Edgerson, Director of Equity & Diversity
Susan Marchione, Executive Director, ECC Foundation, Inc.
Susan Holdaway, Executive Director, ASC Corporation
Richard Washousky, Associate VP Business & Public Service/Technologies
Randyll Bowen, Associate Vice President Enrollment Management
Joseph Stewart, Associate Vice President for Information Technology
Richard Schott, Associate Vice President of Finance
Dr. Edward Holmes, Associate Vice President/Liberal Arts
Darley Willis, Director of Human Resources
Carrie Kahn, Executive Dean of Workforce Development
Katharine Felschow, Public Information Officer
Dr. Terry Ranne, Department Head, Nursing Department/North Campus
Gale Frazer, Secretary/President’s office
Christine Dehoff, Representative/FFECC
B. **Call to Order**

Chairman Gallagher convened the meeting at 8:04 a.m. A quorum was declared present.

C. **Approval of January 24, 2007 Minutes**

Chairman Gallagher recommended the approval of the Minutes of the Monthly Board of Trustees Meeting on January 24, 2007.

Upon a motion duly made by Trustee Stasiak, seconded by Vice Chair Krzesinski and carried, the Board of Trustees approved the Minutes.

Yes – Chairman Gallagher, Vice Chair Krzesinski, Secretary Gaglione, Trustee Corasanti, Trustee Delmont, Trustee Mansouri, Trustee Mertz, Trustee Perry, Trustee Stasiak, Student Trustee Lendway; No – 0

II. **Report of the Chairman**

Chairman Gallagher thanked Executive Vice President Dan Penfold, Associate Vice President Dr. Marsha Jackson, and Student Trustee Lauren Lendway for their efforts in coordinating SUNY Day with the students. Mr. Gallagher stated that individual students explained their needs to the representatives of the Western New York Delegation. He said that one Legislator said that he would rather see the students than the administrators. It went very well.

Chairman Gallagher asked Trustee Krzesinski for an update on the Presidential Search Committee. She informed the Board that letters were sent to a very inclusive group of 26 individuals of community leaders and staff members from ECC requesting them to serve on the Committee and that 23 confirmed their acceptance. Vice Chair Krzesinski asked each of the Board members to call or email her of what they perceive to be the leadership qualities of a new President, and that she would put together a profile of the type of person to lead the institution in the future. The charge of the Committee is to find the person that most suits or fits the profile that the Board comes up with. Once all the resumes are in, it will be this committee’s responsibility to filter them and come up with a rating system for who it feels meets the criteria, eventually ending up with five
candidates to be presented to the Board for interviews and a final decision. Chairman Gallagher informed the Board that he and Bill met with SUNY staff the other day and discussed the process that will be used. ECC will be sending the draft to the SUNY representatives, and will keep in contact with them, but it was made very clear by SUNY Counsel Dona Bulluck that it is ECC’s search. They would like to monitor it, and ECC should be in continuous contact with them because they do have the final approval. Student Trustee Lendway reported that there is no senior executive staff on the Committee, and she would like to see someone like Dan Penfold or Dr. Anita Kaplan on it. Chairman Gallagher indicated neither Dan nor Anita were placed on the Committee in case they were candidates for the permanent position.

III. Report of the President

Student Recognition

President Reuter stated that the College has submitted the maximum number of students for SUNY Chancellor’s Awards…11 students from 7 different academic areas. He then announced the following nominations that have been selected to be forwarded to SUNY as recommendations for the 2007 SUNY Chancellor’s Award for Student Excellence:

- Genevieve Biondo, Liberal Arts/Social Science, South Campus, nominated by Marcia Tresmond
- Jean Marie Boyi, Business Administration, City Campus, nominated by Dennis DiGiacomo
- Bonnie Critoph, Paralegal, City Campus, nominated by Willard Flynt
- Lindsey Handley, Dental Hygiene, North Campus, nominated by Nancy Woodrich
- Peter Kuminski, Mental Health/Substance Abuse, City Campus, nominated by Helen McKeough
- Cynthia McNamara, Ophthalmic Dispensing, North Campus, nominated by John Godert
- Sunday Victoria Milona, Liberal Arts/Social Science, North Campus, nominated by Rene Rojas
- Suzanne O’Brien, Paralegal, City Campus, nominated by Willard Flynt
- Suzanne Reimer, Dental Hygiene, North Campus, nominated by Nancy Woodrich
- Nancy Zielinski, Dental Hygiene, North Campus, nominated by Nancy Woodrich
- Lauren Lendway, Culinary Arts, North Campus, nominated by Daniel Penfold

The winners will be announced by SUNY and recognized at a ceremony in April in Albany. They will also receive a stipend from the College and be honored at the College Commencement ceremony in May.
You Are Invited…

- Everyone is invited to join us tonight at 6:30 p.m. in the Minnie Gillette Auditorium at City Campus for “A Gospel Explosion”. The event is being sponsored by the Office of Equity & Diversity, the ASC and the Student Activities Office. Refreshments will be served after the program.

Academic Highlights

- From Associate Vice President Richard Washousky I received word that the State Education Department has granted us approval to change the name of Drafting Technology to Computer Aided Drafting & Design Technology. This program is being offered at our new CADD Lab at South Campus. Naming rights for this lab are pending.

- Our academic team has sent along documentation to SUNY for the standard 60 day posting for a new A.A.S. degree in Law Enforcement. This degree will commence a partnership between Criminal Justice and the Central Police Academy. As of now, it looks good for the Legislature to approve the transfer of the Police Academy to ECC. I will email the Board with the results.

- Special Thanks to Vice Chair Pat Krzesinski. She represented the Board at last Thursday morning’s breakfast with officials from DuPont Company, Carubba Collision and CarQuest Auto Parts, as we announced the Naming Rights and Endowed Scholarship Agreement for the expansion of ECC’s Autobody Repair facility and support of ECC’s Automotive Trades: Autobody Repair program. DuPont contributed $15,000; Carubba Collision $10,000; and CarQuest $5,000. A formal ground breaking for the 2,270 square foot lab facility which is an expansion of Building 4 at the South Campus will be held in March. The scheduled Grand Opening is August 2007.

- Rick Washousky, Associate VP for Technologies/Business & Public Service, has received confirmation of an award for State funds in the amount of $100,000 to continue the Dedicated, Accountable, Dependable and Self Sufficient (D.A.D.S.) Program for the purchase of training services provided to non-custodial parents between the ages 18-35 years old. This program is one of five in New York State.

Student Services

- A team of SGA leaders, headed by Executive Vice President Dan Penfold and Associate Vice President Dr. Marsha Jackson traveled to Albany for the annual SUNY Lobby Day yesterday. As in past years, our students had an opportunity to meet with members of the Western New York Delegation to discuss the importance of holding the line on tuition and fee costs, as well as state aid increases to fund special programs such as EOP.
• MARK YOUR CALENDARS….the Annual Spring Open House will be held from 4 – 7 p.m. on Wednesday, April 25 at all campuses
• Great Lakes Football Bowl has been cancelled for 2007, but we are looking forward to possibly to Fall 2008. Seven football players have been signed to continue playing at four-year colleges.
• Commencement is May 23. We have invited Jesse Martin, a Buffalo native from the television series, Law & Order, and Dr. Dennis Golladay, the Vice Chancellor for Community Colleges to attend.
• We will be adding events through e-mail to the Board of Trustees portal.

Alumni Activities

• Plans are underway for the Class of ’57 Golden Reunion. Tentatively scheduled for Saturday, August 18, 2007 at the Ramada Inn and Conference Center in Amherst.
• This year’s Distinguished Alumni Awards Dinner will be held on Wednesday, October 24, 2007 at Salvatore’s Italian Gardens. Nominations forms will be arriving in your mailboxes in late spring.
• Members of the newly formed Nursing Chapter will be gathering for a meet-n-greet on Thursday, April 26 in the Statler Erie Room Restaurant at North Campus.
• The Annual Fund Campaign is underway and funds raised have already surpassed the past two annual campaigns.
• The next “Mature Kat” newsletter will be distributed in March. This publication keeps alumni from the classes of 1948 – 1976 informed about alumni and foundation news and events.
• The first Alumni Reception in conjunction with a KATS Basketball game was held on February 20 at the Flickinger Center. Future alumni/athletic events are being planned.

Foundation News

• The Foundation is in receipt of over 200 scholarship applications. The Committee will meet in late March to review the applications. Scholarships for the 2007-08 academic year will be awarded at the Scholarship Luncheon on May 4 at the North Campus.
• Plans are also underway for the first-ever Scholarship Donor Thank You Reception. This will be held at the Foundation House in summer 2007.
• The 15th annual Foundation Golf Classic will be held on Monday, June 25, 2007 at the Wanakah Country Club. Seneca Data is our major sponsor for the third year in a row; Cannon Design and Evans National Bank are also sponsors. Robert
Stievater of Stievater + Associates is this year’s tournament chairman. Save the date cards have been mailed so mark your calendars and call the Foundation to reserve your foursome or inquire about sponsorship opportunities.

- South Campus Student Housing Update
  - The Foundation engaged Lauer-Manguso Architects to complete an Environmental Action Form (EAF) and is in the process of preparing the accompanying Negative Declaration as per County regulations. The next steps involve adoption by this Board of the Negative Declaration which should be presented at the March Board of Trustees Meeting, and the approval by the Erie County Legislature of a Resolution for the 35-year Ground Lease. This will be prepared by County Attorney Larry Rubin. We will keep you posted.
  - College and Foundation officials will be meeting on Tuesday with representatives from Somerset Development to discuss the potential for collaboration on a new student housing complex in the old Ailing and Cory building.

Trustee Mansouri asked President Reuter if the College is going with a single campus again. President Reuter responded that the College is pursuing South Campus and an outside developer is pursuing City Campus. Dr. Mansouri affirmed that the College cannot go with a single campus, only tri-campuses. He stated that if we go with a single campus, it will be a failure. Trustee Perry agreed with Trustee Mansouri, but acknowledged that the College is not pursuing a single campus. He stated that we are moving ahead and that the Foundation is looking at different options. President Reuter advised the Board that a resolution for a 35-year ground lease is being prepared by the County Attorney, and a meeting with a private developer is scheduled for next Tuesday, and we are jointly exploring pursuing a project at City Campus. President Reuter added that the deal with North Campus has fallen through, and there are no further plans regarding North Campus at this time. Somebody else bought the property at the North Campus. Dr. Mansouri stated that now that we have an opportunity to hire an attorney, we should hire one so nobody from this Board will be liable for any action taken by the Foundation. Dr. Mansouri suggested that we look at colleges that have failed. President Reuter stated that we will have some discussion about legal matters later in the meeting.

Trustee Corasanti asked if someone approached the College. Susan Marchione, the Executive Director of the ECC Foundation, informed the Board that we were contacted by Brett Fitzpatrick of Somerset Development who purchased the Alling & Cory building with the intent to build student housing and market to our students at ECC. They contacted us to see if we wanted to collaborate with them. Secretary Gaglione said that she knew him, and they have expressed an interest to collaborate with the College. They approached us to be in some kind of financial
arrangement with the College. They have been successful in building units in Fredonia directly across from the college. It would certainly behoove us to have some kind of collaboration with them.

President Reuter advised the Board that the College is going to be responsible for any student housing no matter if it is through a private developer or the Foundation. I would rather be involved up front and set up security and parking needs, etc. Trustee Stasiak asked if the housing would be offered only to students from ECC or would there be outside renters. Trustee Perry stated that the Foundation should buy land elsewhere or the College should partner with a developer. Trustee Gaglione asked if there was a possibility of a 35-year ground lease at all three campuses and a resolution by the Legislature.

Trustee Stasiak stated that student housing would solidify or strengthen enrollment at ECC. He added that he agreed with Dr. Mansouri. Money is the issue and the County will not let us proceed with this project. We need a collaboration partnership. Dr. Mansouri agreed that enrollment is the issue.

Chairman Gallagher informed the Board that he was told by an AFSCME representative (John Orlando) that they already had an agreement with a downtown developer regarding potential housing development at ECC. Trustee Perry stated that it was very unlikely that there was an agreement. Trustee Perry advised the Board that he will not participate in any voting or Executive Sessions regarding this since his firm has a client relationship with Somerset. Susan Marchione was going to request a copy of the agreement with AFSCME.

- This Saturday evening is our Sixth Annual Chairman’s Ball. Funds raised from this event benefit student scholarships. M & T Bank is this year’s Silver Sponsor; Bronze Sponsors include: Verizon, Radiation Oncology, Cannon Design and GHI. More than 200 guests are expected. This year’s event also features an exciting Raffle Drawing which will be sold at the event. Tickets are at Board members places.

First Prize Raffle
- Southwest Airline Tickets for Two Anywhere in the Continental US*
- One Week Stay at a condominium anywhere in the US “Red Unit” (top-trade)*
(Value: $3,200) *Donated by Southwest Airlines and Dennis Greco, Greco realestate.com

Second Prize Raffle
- One week stay at a condominium at the beautiful Peppermill Palms Resort/Oasis located just 80 miles from Vegas in Mesquite. Guests of this resort can enjoy amenities including a fitness facility, four casinos, and seven neighboring golf courses including the Palms and Casablanca.
(Value: $1,500) *Donated by Paul Lamanna
Events

- On February 16, the Director of Buildings & Grounds Tony Nesci, Associate Vice President Rick Washousky, Student Trustee Lauren Lendway and I took a tour at North Campus with Jay Rey from the Buffalo News for about three hours regarding its facility needs. President Reuter appreciated the time Mr. Rey took and stated that he was going to have a similar tour at South Campus and City Campus.

- President Reuter attended a two-day APPCC conference on February 8-9 to discuss the budget and capital projects.

- Chairman Gallagher, Trustee Mansouri, Faculty Federation President Andy Sako, and I attended a meeting with the Legislature on February 8 regarding the capital budget.

President Reuter informed the Board that on February 8 the County Executive presented to the Legislature on capital budgets. His primary focus was on ECC. The County Executive is pushing very hard on the downtown project...the request is for $15 million for the College, but there are competing requests totaling almost $60 million. The Legislature and Control Board seem to be looking at a $30 million amount. The County Executive is lobbying to the Legislature for the ECC project. At SUNY on February 8, I learned that ECC is only one of two community colleges that have not used their allocations. There are some funds available at the state level that we have not been able to access because we do not have matching funds. There is a total of $10.9 million in state capital matching funds that are available.

Trustee Mansouri reported that it is his understanding that the Governor has given the Democratic Senators $1 million discretionary funds. I think we have at least two of them. Have we approached them to see if we could have some of that? President Reuter responded that you cannot match state money. You need a federal or local match. Trustee Mansouri noted that asking for the $10.9 million is not that hard. They might not want to give it to the County Executive, but they might give it to the College. President Reuter advised the Board that he just gave a package to Trustee Krzesinski to have dialogue with Mr. Reynolds. We have submitted requests individually to Schumer, Higgins and Clinton.

President Reuter stated that he spent all morning with Dr. Dennis Golladay, Dona Bulluck, George Anker, Dr. Patricia Pietropaolo and Chairman Gallagher to discuss governance, financial – capital and operating budgets, and the search committee. Dr. Anita Kaplan joined us for academic issues. Lunch was in the Statler Dining Room served by the
students. We walked them through the tunnel to the Burt Flickinger Athletic Center to watch a swim meet. They were very impressed, and I was very proud of the institution.

President Reuter stated that he and Chairman Gallagher met with Kenneth Vetter and Kenneth Kruly. We wanted to have some discussion before the budget process. We were very hopeful that they would see how great we manage the institution. They have a four-year financial plan which includes no increase for the institution. Chairman Gallagher stated that they could not recommend money for us, but would support us if the county came up with additional money. President Reuter stated that there have been 10 amateur athletic events involving 20,000 athletes. Five of the 10 events were at the BFAC. ECC spends $1.1 million on utilities with $700,000 spent in operating costs for the BFAC, and we do not receive any additional funds.

President Reuter notified the Board that there is an internal portal for the Board of Trustees to refer to on line. He recommended that Joe Stewart, Associate Vice President for Information Technology, provide a brief presentation to the Board on how to use it. He asked for feedback, good or bad, from the Board.

President Reuter recommended that the Board go into Executive Session at a later time to discuss legal issues, real estate, and personnel.

Trustee Stasiak asked for an update on the Energy Performance contract. President Reuter responded that he was on two conference calls with SUNY, and they are not going to entertain the project because there is no local match…no vested interest by the County. The State has opined that it is not eligible for the 50/50 match because there is no County match. We are trying a few other things; Siemens is reaching out to the various legislators. I am still somewhat hopeful. Trustee Stasiak stated that he was very concerned. We have some potential liability here. This is basic maintenance. We need to document this. Trustee Stasiak requested a report every month regarding capital repairs for safety issues. President Reuter stated that we have not had any capital project since 2003 for Dental Hygiene. Trustee Stasiak acknowledged that we are not asking to improve the City Campus, but fix the repairs because of safety issues. Trustee Gaglione agreed that we were spending too much discussion on new buildings.

Trustee Mansouri asked for an update on Workforce Development. President Reuter responded that the College is fully committed to it. Dr. Mansouri asked why the Buffalo Public Schools have collaborated with
UB, and not ECC. What happened? Dr. Kaplan explained that we have K-12 populations to serve, and we are looking at enrollment growth. Dr. Mansourı stated that UB has a program to prep City students from K-12 to come to UB. President Reuter responded that he met with Dr. Williams regarding Middle College, Distance Learning and Advanced Studies, and that a follow-up meeting will be scheduled with his and our staff. Dr. Williams has agreed to one more year of Middle College. I gave him all the articulation/advanced studies agreements that the College has.

Trustee Mertz commented that City students are more comfortable coming to ECC, not UB. ECC can help Buffalo Public School students with tutoring. Trustee Mansourı recommended that we need to join UB. Trustee Mertz added that we need to help K-12 students. Dr. Mansourı expressed his concern that we are never going to meet UB financially, so we should join them. Trustee Perry advised the Board that we should use ECC as an alternative and that UB should not send them to the Educational Opportunity Center (EOC). President Reuter noted that about six years ago, the College did some due diligence for a building at ECC that would work between ECC and EOC. Trustee Mansourı asked if we didn’t proceed due to lack of resources or did we decide not to let it go. President Reuter explained that we did not let it go. The Buffalo Public Schools are number 1. We need to work with this partnership. Dr. Williams is not familiar with all our services.

Randy Bowen, the Associate Vice President for Enrollment Management, stated that our fall headcount is 13,085; Buffalo State is only 11,000 headcount. President Reuter informed the Board that ECC has small class sizes that have 17 students to each faculty member. The faculty member can focus on each student.

IV. For the Board’s Approval

Chairman Gallagher asked for a brief summary of the items listed below under Budget & Finance, Academics, Personnel, and Student Services:

A. Budget & Finance:
   1. Material Disposition List #207
B. **Academics:**

1. **2007-2008 Academic Calendar**

2. **2005-2006 Emeritus Status Recommendations**
   a. Robert Cunningham
   b. Richard Delo
   c. Clyde Haupt
   d. RajMohini Hudecki
   e. Judith Matheisz
   f. James Mondello
   g. Jeanette Neal
   h. Paulette Snyder

3. **Appointment of Dorothy L. McKinnon, RDH, to the Dental Hygiene Advisory Board**

4. **SUNY Program Announcement Appendix A for Law Enforcement AAS degree to be offered at the North and City campuses**

5. **Transfer Articulation Agreement between ECC Business Administration and Bryant & Stratton College BBA Degree**

6. **Memorandum of Agreement for the Dual Degree Program in Nursing (1+2+1) between ECC Nursing Program and Daemen College Nursing Department**

   Dr. Kaplan recognized Dr. Ranne, the Department of Nursing and introduced Linda Cessario, Nursing Director of Special Programs at Daemen College. She reported to the Board that ECC and Daemen have a co-enrolled nursing agreement which allows the students to start at Daemen, enroll at ECC for the next two years, and finish their last year at Daemen. Dr. Ranne informed the Board that the SED will accept this agreement. Ms. Cessario noted that this program has been very successful in upstate New York and has been in existence for a couple of years. She explained that this will increase the caliber of students. The students will pay the regular tuition at Daemen where they can receive financial aid, and then pay for tuition at ECC for the next two years. After the third year, they will receive an associate’s degree enabling them to take the RN exam. They are then able to work and attend school in their fourth year. Trustee Corasanti asked when they apply to Daemen, who is responsible for admission. Mr. Cessario stated that Daemen is responsible. The students make a commitment to the agreement. Transitional students are first accepted. It is geared to the student coming out of high school. President Reuter
informed the Board that ECC has 388 articulation agreements with 26 universities.

Trustee Mansouri asked what is happening to Workforce Development. President Reuter responded that it’s a valued program at ECC. Carrie Kahn, the Executive Director of Workforce Development, answered that we are working on a project called Entrepreneurial Workforce Development Institute for high school students that are in business. It is similar to SUNY at Buffalo Center for Entrepreneurial Leadership. I am looking for grant funding. Workforce Development would provide customer service to the high school students.

7. Pending County Attorney Approval:
   a. Executive Summary – Clinical Affiliation Agreements:
      • Clinical Affiliation Agreement between ECC MLT/MOA and Erie County Public Health Laboratory
      • Clinical Affiliation Agreement between ECC Ophthalmic Dispensing and LensCrafters, Inc.
      • Clinical Affiliation Agreement between ECC Ophthalmic Dispensing and Vision Care Center
      • Clinical Affiliation Agreement between ECC Ophthalmic Dispensing and Clarence Eye Care

C. Personnel:

President’s Personnel Agenda

D. Student Affairs:

1. Request for Approval – Beer & Wine Permit American Culinary Federation of Greater Buffalo Fundraiser – Culinary Scholarships and ACF “Chef and the Child” Hunger Relief 4-15-07, City Campus Atrium
2. Executive Summary & backup materials – Consultant Services - GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs
3. Pending County Attorney Approval
   a. Executive Summary & backup materials – Community Work Experience Program (CWEP) Agreement Renewal
Executive Vice President Dan Penfold explained that this contract is for the College to continue through the Department of Social Services. ECC is the site where individuals can be students at the College or use the College for gaining work experience to transition off Social Services assistance to meaningful employment opportunities.

E. Student Trustee Report

No report.

V. For the Board’s information:

A. Fiscal Year 2006-07 Revenue & Expenditures – Key Item Report – 1/3107
B. ECC Vendor Report as of February 19, 2007
C. Respiratory Care Program modifications for SED approval
D. Presentation for the League for Innovations Conference, March 4, 2007

Dr. Anita Kaplan distributed an agenda and a list of session presenters from ECC that were going to participate in the League for Innovations Conference next week.

E. PowerPoint presentation: Susan Holdaway, Executive Director, Auxiliary Services Corporation 2005-06 Audit
F. PowerPoint presentation: Randy Bowen, AVP for Enrollment Management & Marketing, Non-credit FTE’s

Trustee Gaglione left the meeting.

VI. Formal Approval of action Items Discussed in Section IV

A. Budget & Finance
   1. Material Disposition List #207

Chairman Gallagher recommended the approval of items #1 & 2.

Upon a motion duly made by Trustee Delmont, seconded by Trustee Mansour and carried, the Board of Trustees approved items #1 & 2.
B. Academics

1. 2007-2008 Academic Calendar

2. 2005-2006 Emeritus Status Recommendations

3. Appointment of Dorothy L. McKinnon, RDH, to the Dental Hygiene Advisory Board

4. SUNY Program Announcement Appendix A for Law Enforcement AAS degree to be offered at the North and City campuses

5. Transfer Articulation Agreement between ECC Business Administration and Bryant & Stratton College BBA Degree

6. Memorandum of Agreement for the Dual Degree Program in Nursing (1+2+1) between ECC Nursing Program and Daemen College Nursing Department

7. Pending County Attorney Approval:
   a. Executive Summary – Clinical Affiliation Agreements
      • Affiliation Agreement between ECC MLT/ MOA and Erie County Public Health Laboratory
      • Affiliation Agreement between ECC Ophthalmic Dispensing and LensCrafters, Inc.
      • Affiliation Agreement between ECC Ophthalmic Dispensing and Vision Care Center
      • Affiliation Agreement between ECC Ophthalmic Dispensing and Clarence Eye Care

Chairman Gallagher recommended the approval of items # 1-7.

Upon a motion duly made by Vice Chair Krzesinski, seconded by Trustee Corasanti and carried, the Board of Trustees approved items #1-7.

Yes – Chairman Gallagher, Vice Chair Krzesinski, Trustee Corasanti, Trustee Delmont, Trustee Mansouri, Trustee Mertz, Trustee Perry, Trustee Stasiak, Student Trustee Lendway; No – 0
C. **Personnel**

President’s Personnel Agenda

Chairman Gallagher stated that the personnel agenda will be approved later in the meeting.

D. **Student Affairs**

1. Request for Approval – Beer & Wine Permit American Culinary Federation of Greater Buffalo Fundraiser – Culinary Scholarships and ACF “Chef and the Child” Hunger Relief
   4/15/07 – City Campus Atrium

2. Executive Summary & backup materials - Consultant Services
   GEAR UP (Gaining Early Awareness Under-Graduate Education Program)

3. Pending County Attorney Approval
   a. Executive Summary & backup materials - Community Work Experience Program (CWEP) Agreement Renewal

Chairman Gallagher recommended the approval of items #1-3.

Upon a motion duly made by Vice Chair Krzesinski, seconded by Trustee Mertz and carried, the Board of Trustees approved items #1-3.
Yes – Chairman Gallagher, Vice Chair Krzesinski, Trustee Corasanti, Trustee Delmont, Trustee Mansouri, Trustee Mertz, Trustee Perry, Trustee Stasiak, Student Trustee Lendway; No – 0

Chairman Gallagher recommended that the Board move into Executive Session regarding personnel, real estate and legal issues.

Upon a motion duly made by Trustee Perry, seconded by Trustee Mansouri and carried, the Board of Trustees approved the Executive Session. Session began: 10:53 a.m.
Session ended: 11:49 a.m.
Yes – Chairman Gallagher, Vice Chair Krzesinski, Trustee Corasanti, Trustee Delmont, Trustee Mansouri, Trustee Mertz, Trustee Perry, Trustee Stasiak, Student Trustee Lendway; No – 0
Chairman Gallagher made a motion to reconvene the Meeting.

Upon a motion duly made by Vice Chair Krzesinski, seconded by Trustee Stasiak and carried, the Board of Trustees approved the motion to reconvene the meeting.
Yes – Chairman Gallagher, Vice Chair Krzesinski, Trustee Delmont, Trustee Mansouri, Trustee Mertz, Trustee Perry, Trustee Stasiak, Student Trustee Lendway; No – 0 (Trustee Corasanti did not return to the meeting when it reconvened.)

Chairman Gallagher recommended the approval of the personnel agenda.

Upon a motion duly made by Trustee Mertz, seconded by Trustee Delmont and carried, the Board of Trustees approved the personnel agenda.
Yes – Chairman Gallagher, Vice Chair Krzesinski, Trustee Delmont, Trustee Mansouri, Trustee Mertz, Trustee Perry, Trustee Stasiak, Student Trustee Lendway; No – 0

VII. OLD BUSINESS

No report.

VIII. NEW BUSINESS

No report.

IX. SCHEDULE OF NEXT MONTH’S MEETINGS

The next Monthly Board Meeting is scheduled for Wednesday, March 28, at 8:00 a.m. in the President’s Board & Conference Room at the CITY CAMPUS.

X. ADJOURNMENT

There being no further business to come before this Honorable Body, upon a motion duly made by Chairman Gallagher, seconded by Student Trustee Lendway and carried, the Board of Trustees adjourned at 11:50 a.m.

Respectfully submitted,

Nancy A. Gaglione, Secretary
ERIE COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 2007

RESOLUTION

Disposal of Material

WHEREAS, The items on:

Material Disposition List #210

North Campus (0 item)
City Campus (26 item)
South Campus (1 item)

Have been deemed surplus and of no further use to Erie Community College.

And,

WHEREAS, Erie Community College has requested that their material be disposed of through County procedures,

NOW, THEREFORE BE IT

RESOLVED, the Erie Community College Board of Trustees approves the disposal of the material on:

Material Disposition List #210

And that said material be turned over to the Erie County Division of Purchasing for disposal and that the proceeds be returned to the college, in accordance with the New York State guidelines, and be it further

RESOLVED, that a copy of this resolution be forwarded to the Erie County Division of Purchasing.

______________________________
Signature

Raymond F. Gallagher, Chairman
FCC Board of Trustees

Date: ________________________
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**Total** | **$18,833.40** | **69.495** |
BOARD OF TRUSTEES RESOLUTION

Subject: Petty Cash Expenditures

WHEREAS: Article 126 of the New York State Community College Law allows for the Board of Trustees at a Plan “C” Community College to establish and maintain petty cash funds,

WHEREAS: The Erie County Legislator at their July 28, 1977 meeting passed a resolution approving Plan “C” operation of Erie Community College,

WHEREAS: Item # 7 of the Erie County Legislature resolution approving Plan “C” states “The Board of Trustees is hereby authorized to establish and maintain petty cash funds not in excess of $200.00 each, for specified College purposes or undertakings, from which may be paid, in advance of audit, properly itemized and verified or certified bills for materials, supplies or services furnished to the College for conduct of its affairs and upon terms calling for the payment of cash to the vendor upon the delivery of any such materials or supplies or the rendering of any such services. List of all expenditures made from such petty cash funds shall be presented to the Board of Trustees at each regular meeting thereof, together with the bills supporting such expenditures, for audit and the Board shall be direct reimbursement of such petty cash funds from the appropriate budgetary item or items in the amount equal to the total of such bills which it shall so audit and allow. Any of such bills or any portion of any such bills as shall be allowed upon audit shall be the personal responsibility of the Treasurer and such official shall forth with reimburse such petty cash fund in the amount of such disallowance.

WHEREAS: The Erie Community College Board of Trustees at their November 1978 regular monthly meeting approved a resolution authorizing the Budget and Finance Committee thereof to review and audit all list of petty cash expenditures and bills supporting such expenditures made from Erie Community College Petty Cash Funds and recommend approval or disapproval of the full Board of Trustees.

WHEREAS: The attached list of expenditures and supporting documentation of those expenditures from petty cash funds has been reviewed by the Budget and Finance Committee of Erie Community College Board of Trustees and was found in order.

NOW, THEREFORE, BE IT RESOLVED: That the attached list of petty cash expenditures is thereby approved as listed.

Raymond F. Gallagher, Chairman
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ARTICULATION AGREEMENT
IN MANUFACTURING TECHNOLOGY AND
MECHANICAL ENGINEERING TECHNOLOGY
BETWEEN
ERIE COMMUNITY COLLEGE
AND
ALFRED STATE COLLEGE

PURPOSE OF AGREEMENT
This document establishes a transfer articulation agreement between Erie Community College and Alfred State College. Its purpose is to afford students the opportunity to pre-plan their college careers, and to facilitate the transfer process from the Associate in Applied Science (A.A.S.) degree program in Mechanical Engineering Technology at Erie Community College to the Bachelor of Technology (B.T.) and the Bachelor of Science (B.S.) degree programs in Manufacturing Technology and Mechanical Engineering Technology, respectively, at Alfred State College.

GENERAL GUARANTEE OF ADMISSION AND STANDING
Students who
- graduate from Erie Community College with the A.A.S. Mechanical Engineering Technology with all the courses listed in Appendices A or B,
- have achieved a minimum cumulative grade point average of 2.0 for all courses taken, and
- have achieved a minimum overall grade point average of 2.5 for all courses taken in Mechanical Engineering Technology,
are guaranteed admission into the Bachelor of Technology in Manufacturing Technology or the Bachelor of Science in Mechanical Engineering programs at Alfred State College.

Students who do not meet all of the above criteria will be evaluated for acceptance on a case by case basis. To be eligible for acceptance, students must have a minimum cumulative grade point average of 2.0 for all courses taken and must have a minimum overall grade point average of 2.5 within the major. Students with an overall grade point average below 2.5 within the major may be accepted upon individual evaluation.

GENERAL GUARANTEE OF OPPORTUNITY TO GRADUATE
Students who graduate from Erie Community College with all of the Erie Community College courses listed in Appendices A or B are guaranteed full junior status and the opportunity to earn the bachelor’s degree with four semesters of normal coursework at Alfred State College.
OTHER TRANSFER AND GRADUATION INFORMATION
Alfred State College accepts transfer credits only, not the course grades. Grades must be a C or better to transfer. A maximum of 66 credits is generally accepted in transfer by Alfred State College. However, for the purpose of this agreement, Alfred State College will accept all Erie Community College credits listed in Appendices A and B.

PROMOTION OF AGREEMENT
Both parties have the right to use this agreement and the names of Erie Community College and Alfred State College in all promotional activities including college catalogs and recruitment or advisement activities.

PROVISION FOR CHANGES IN POLICIES OR CURRICULA
Proposed changes in policies or curricula by either party should be communicated in writing to the other party.

EFFECTIVE DATE AND PROVISION FOR CANCELLATION
This agreement is in effect for a period of two years from the date of signatures.

Either party may independently cancel this agreement by notifying the other party in writing no less than one year before the intended date of cancellation.
APPROVED FOR ERIE COMMUNITY COLLEGE BY:

William D. Reuter
President

Date

Anita S. Kaplan, Ed.D.
Executive Vice President

Date

3/15/07

MARK HOEBER
Mark Hoeber,
Assistant Academic Dean

2/1/07

Date

SHOBREH MOEHN
Shohreh Meini
Dariush Zadeh, PhD, P.E.
Department Chair of Mechanical Engineering Technology

2/11/2007

Date

APPROVED FOR ALFRED STATE COLLEGE BY:

Dr. John B. Clark
Interim President

1-17-07

Date

RON ROSE
Ronald Rosati, Ph.D.
Vice President, Academic Affairs

1/11/07

Date

Austin Cheney
Dean, School of Management and Engineering Technology

1/9/07

Date

JOHN C. WILLIAMS, PH.D.
Chair, Mechanical Engineering Technology

1/9/07

Date

W-M. Anselm Tshibangu
Asst Professor, Articulation Coordinator

1/9/07

Date

Dariush H. Zadeh, Ph.D., P.E.
Curriculum Committee Chair

MET-ECC

2/1/2007
ERIE COMMUNITY COLLEGE / SOUTH CAMPUS
ARTICULATION AGREEMENT
between
CATTARAUGUS-ALLEGANY BOCES – AUTOMOTIVE BODY TECHNOLOGY
and
AUTOMOTIVE TRADES / AUTOBODY REPAIR

PURPOSE: This agreement provides the opportunity for students of the Cattaraugus-Allegany BOCES Collision Repair program to receive two to four (2-4) college course credits at Erie Community College in the following Automotive Trades/Autobody Repair courses:
AB 130 – Introduction to Autobody Repair   - 2 credit hours
AB 140 – Detailing                         - 2 credit hours

ADVANTAGES TO STUDENTS: Elimination of duplication of learning material. Reduces the number of credit hours needed for graduation.

ADMISSIONS AND ARTICULATION PROCEDURES:
1) Interested students must meet College admissions requirements and submit a completed articulation admissions form.
2) Candidates must take the College Mathematics and English pretests prior to acceptance into the Automotive Trades/Autobody Repair curriculum. (Mandated for all students entering ECC into a degree program.)
3) Candidates for admission must be graduated from the Cattaraugus-Allegany BOCES Auto Collision Repair program with a grade average of 85 or better.
4) Candidates must submit a letter of recommendation from the instructor of the Cattaraugus-Allegany BOCES Auto Collision Repair program.
5) Candidates must provide an official transcript of work completed in high school of all courses taken.
6) Students accepted into the articulation agreement must successfully complete a required minimum of 62 credit hours of instruction in the Automotive Trades/Autobody Repair program for graduation.
7) This agreement will be reviewed annually by the Faculty, Administration and Advisory Council.

COURSE CREDIT: Upon completion of the Automotive Trades/Autobody Repair admissions requirements, the students will be granted course credits for the above mentioned courses for two to four (2-4) credit hours.
ERIE COMMUNITY COLLEGE

President
Date

CATTARAUGUS-ALLEGANY BOCES

District Superintendent
Date

Director,
Career and Technical Education

AVPAA
Date

Edward Arnold
Date

Auto Collision Instructor

Asst. Academic Dean
Date

Technologies

Department Chair
Date

Autobody Repair
TRANSFER ARTICULATION AGREEMENT

ERIE COMMUNITY COLLEGE (SUNY)

Hilbert College and Erie Community College, through this formal articulation agreement, wish to strengthen their relationship and thereby assist students in their attainment of undergraduate degrees. This agreement should ensure student mobility within higher education, both public and private, across the State of New York. This agreement includes transfer into the baccalaureate degree programs offered at Hilbert College from the related associate degree programs at Erie Community College.

The characteristics of this agreement which highlight its nature and intentions include

- language that can be deciphered easily by students and professional staff;
- preservation of the integrity of the Erie Community College program by
  assuring flexibility of acceptance of academic credit into the baccalaureate degree program;
- legitimate claims related to the timely completion of the degree program;
- continuous development, monitoring, and appropriate administrative response to the evolving
  nature of all curricula covered by this agreement;
- guarantees that the institutions prescribe to the Rules and Regulations that govern higher
  education in the State University of New York.

The agreement will be monitored on a yearly basis by contact among officials from each institution. Each party assumes responsibility for making this agreement a viable and workable alternative for interested students. Either party may carry out the publication and marketing of this agreement.

All students transferring to Hilbert College from Erie Community College must

- have a minimum of 2.20 in the major field of study.
- have a minimum cumulative quality point average of 2.00.
- have earned a “C” grade in all academic course-work as minimum level.
- have obtained the associate degree in one of the related degree fields mentioned in this document.

Exceptions may be made on a case-by-case basis.

Once accepted into Hilbert College, students who are transferring into the four-year program which parallels their Erie Community College program at the associate degree level will:

- be given junior status.
- be considered to receive a transfer articulation scholarship. The scholarship currently provides financial assistance in the amount of $1,250 per semester of full-time enrollment for up to five consecutive semesters.
• be advised by faculty within their academic departments as they pursue the successful completion of degree requirements. Upon acceptance, an audit sheet for program completion will be outlined for incoming students. This program will be tailor-made to the student’s prior academic work. The enclosed program sheets outline what courses a graduate of Erie Community College would have to complete at Hilbert College under optimal transfer conditions and are provided as a reference for departmental advisors. Minor adjustments may be made on a case by case basis based on the individual’s elective choices or after evaluating additional coursework taken beyond their degree.

• complete a minimum of forty-five upper-level credits.
• achieve grade point averages that are set forth to reflect successful completion of degree requirements.

*For subjects/courses in which current knowledge is essential, when a course(s) is five years or older, the department chairperson reserves the right to use it as an elective rather than to use it as filling a degree requirement

This agreement contains audit sheets illustrating those courses that incoming ECC graduates from the selected programs will have to complete in order to receive their baccalaureate degree from Hilbert College. The following advisor sheets are provided.

- **Business Administration (B.S.)**
  - A.S. and A.A.S in Business Administration

- **Communication Studies (B.A.)**
  - A.S. in Communication & Media Arts

- **Criminal Justice (B.S.)**
  - A.A. and A.A.S in Criminal Justice

- **Human Services (B.S.)**
  - A.S. in Mental Health Assistant- Alcohol Counseling

In addition to these outlined articulations, an Erie Community College graduate holding as A.A. in Liberal Arts & Science: General Studies will also be eligible for articulation into Hilbert College’s B.A. programs of English, Psychology, Political Science, or Liberal Studies programs. Due to the highly flexible and elective nature of these programs a similar audit sheet is not practical. In these cases, junior status will be granted and program completion requirements will be done on an individual case by case basis as applications are received.

Since a parallel program at ECC does not exist for certain Hilbert College programs, articulation and scholarship eligibility for ECC graduates applying to our Accounting, Economic Crime Investigation, Forensic Science/Crime Scene Investigation, and Rehabilitation Services programs will be evaluated on a case by case basis. Those students that, through proper course selection and advisement at ECC, meet a majority of these programs requirements will be eligible for articulation under the conditions of this agreement. The scholarship will be available for full-time study.

**Hilbert College**

*Cynthia Zane, Ed.D., President

Christopher Holopan, Ph.D.
Interim Vice President of Academic Affairs

**Erie Community College**

William D. Reuter, Interim President

*Arilia Kaplan, Ed.D.
Executive Vice President
Hilbert College
BUSINESS ADMINISTRATION
Baccalaureate in Science Degree
120 Credit Hours

Name  Erie CC A.S. Bus. Administration – Transfer Option

LOWER-LEVEL COURSES IN MAJOR (27)

ACC 205 ACCOUNTING PRINCIPLES I  BU 200 (3)
ACC 206 ACCOUNTING PRINCIPLES II  BU 201 (3)
BUS 208 PRINCIPLES OF MARKETING  BU 500 (3)
BUS 210 PRINCIPLES OF MANAGEMENT  BU 405 (3)
BUS 217 BUSINESS LAW  BU 600 (3)
ECO 201 MICROECONOMICS  EC 103 (3)
ECO 202 MACROECONOMICS  EC 102 (3)

MIS ELECTIVES (ANY LEVEL) (6)
1. MIS  BU 315 (3)
2. MIS (not 120)

UPPER-LEVEL COURSES IN MAJOR (300 & 400) (21)

1. FIN 310 MANAGERIAL FINANCE
2. MGT
3. MKT 310 MARKETING MANAGEMENT
4. BUS 490 STRAT. PLANNING AND MANAGEMENT
5.
6.
7.

UPPER-LEVEL COURSES (300 & 400) (24)

EN 340 TECHNICAL REPORT WRITING
INTERDISCIPLINARY CORE II

LIBERAL ARTS (6)
1. JUNIOR SYMPOSIUM *
2.

ALL COLLEGE (12)
1.
2.
3.
4.

Date  Updated January, 2007

GENERAL REQUIREMENTS (24)

EN 101 COLLEGE WRITING  EN 110 (3)
EN 102 LITERATURE  EN 111 (3)
INTERDISCIPLINARY CORE I  Humanities Elective (3)
MATH/SCIENCE: PRECALCULUS (MA 146 OR EQUIVALENT) REQUIRED (9)
   INITIAL MATHEMATICS COURSE:
   _____ PLACEMENT TEST NEEDED
   _____ MA 099  _____ MA 100
   _____ MA 145/200  _____ MA 146
1.  MT 175 (3)
2.  MT 176 (3)
3. MA 200 TOPICS IN STATISTICS  MT 143 (3)

SOCIAL SCIENCE ELECTIVES (6)
1.  PS 100 (3)
2.

GENERAL ELECTIVES--ANY LEVEL (24)

LIBERAL ARTS (6)
1.  Science Elective (3)
2.

ALL COLLEGE (18)
1.
2.
3.
4.  BU 316 (3)
5.  BU 601 (3)
6.  Marketing Elective (3)
7.  Business Elective (3)
8.  Elective (1 each from BU 200, BU 201, and MT 175/6) (3)

Notes: * For 2006-07, this course may be used to satisfy Core II requirement.

Total Credits Accepted: 63
Total Credits Remaining: 57

Prepared by Linda Bernstein, Chairperson
Business Administration
**Hilbert College**

**BUSINESS ADMINISTRATION**

**Baccalaureate in Science Degree**

**120 Credit Hours**

---

**Name**  
Erie C.C.A.S. Business Administration  

**LOWER-LEVEL COURSES IN MAJOR**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
</table>
| ACC 205     | ACCOUNTING PRINCIPLES I  
| BU 200 (3)  |             |
| ACC 206     | ACCOUNTING PRINCIPLES II  
| BU 201 (3)  |             |
| BUS 208     | PRINCIPLES OF MARKETING  
| BU 500 (3)  |             |
| BUS 210     | PRINCIPLES OF MANAGEMENT  
| BU 405 (3)  |             |
| BUS 217     | BUSINESS LAW  
| BU 600 (3)  |             |
| ECO 201     | MICROECONOMICS  
| EC 103 (3)  |             |
| ECO 202     | MACROECONOMICS  
| EC 102 (3)  |             |

**MIS ELECTIVES (ANY LEVEL)**  

1. MIS  
   BU 315 (3)  
2. MIS  

**UPPER-LEVEL COURSES IN MAJOR (300 & 400)**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. FIN 310</td>
<td>MANAGERIAL FINANCE</td>
</tr>
<tr>
<td>2. MGT</td>
<td></td>
</tr>
<tr>
<td>3. MKT 310</td>
<td>MARKETING MANAGEMENT</td>
</tr>
<tr>
<td>4. BUS 490</td>
<td>STRAT. PLANNING AND MANAGEMENT</td>
</tr>
</tbody>
</table>

**UPPER-LEVEL COURSES (300 & 400)**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 340</td>
<td>TECHNICAL REPORT WRITING</td>
</tr>
</tbody>
</table>

**INTERDISCIPLINARY CORE II**  

**LIBERAL ARTS**  

1. JUNIOR SYMPOSIUM/K%  
2.  
3.  
4.  

**ALL COLLEGE**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**GENERAL REQUIREMENTS**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
</table>
| EN 101      | COLLEGE WRITING  
| EN 110 (3)  |             |
| EN 102      | LITERATURE  
| EN 111 (3)  |             |

**INTERDISCIPLINARY CORE I**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BU 400 (3)</td>
<td></td>
</tr>
</tbody>
</table>

**MATH/SCIENCE: PRECALCULUS (MA 146 OR EQUIVALENT) REQUIRED**  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
</table>
|             | INITIAL MATHEMATICS COURSE:  
|             | PLACEMENT TEST NEEDED  
|             | MA 099      
|             | MA 100      
|             | MA 145/200  
|             | MA 146      |

**GENERAL ELECTIVES—ANY LEVEL**  

1. Liberal Arts Elective (3)**  
2.  
3. Business Electives (12)  
4.  
5.  
6.  

Notes:  
* To minimize the remaining coursework at Hilbert, MT 125 and MT 126 are recommended. Also acceptable are MT 175/176  
** MT 143 recommended  
% For 2006-07 this course may be used to satisfy Core II requirement.

**Total Credits Accepted:** 60  
**Total Credits Remaining:** 60  

Prepared by Linda Bernstein, Chairperson  
Business Administration
**COMMUNICATION STUDIES**  
Baccalaureate in Arts Degree  
120 Credit Hours

**Name**  
Erie CC A.S. Communication and Media Arts

**Date**  
Updated January, 2007

**REQUIRED COURSES IN MAJOR**  

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 110 Introduction to Mass Media _CA Elective (3)**</td>
<td></td>
</tr>
<tr>
<td>COM 170 Exploration in Media</td>
<td></td>
</tr>
<tr>
<td>COM 151 Public Speaking _EN 410 (3)</td>
<td></td>
</tr>
<tr>
<td>EN 240 The Art of Persuasion _CA 120 (3)</td>
<td></td>
</tr>
<tr>
<td>*COM 210 Media Analysis _EN 290 (3)</td>
<td></td>
</tr>
<tr>
<td>*COM 310 Communication Theory or</td>
<td></td>
</tr>
<tr>
<td>COM 320 Law and Ethics</td>
<td></td>
</tr>
</tbody>
</table>

**CAPSTONE COURSE**

1. 

**UPPER-LEVEL ELECTIVES**  

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interdisciplinary Core II</td>
<td></td>
</tr>
</tbody>
</table>

**Liberal Arts (300/400)**

1. 
2. 
3. 
4. 
5. 

**All College (300/400)**

1. 
2. 

**Total Credits Accepted:** 60

**Total Credits Remaining:** 60

**Prepared by Thea Harrington, Chairperson**  
Communications Department

**GENERAL REQUIREMENTS**  

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 101 College Writing _EN 110 (3)</td>
<td></td>
</tr>
<tr>
<td>EN 102 Writing for the Humanities _EN 111 (3)</td>
<td></td>
</tr>
<tr>
<td>MA 200 Statistics</td>
<td></td>
</tr>
</tbody>
</table>

**Math/Science**

1. _Math Elective (3)_
2. 

**Humanities**

1. _CA 221 (3)_
2. _CA 121 (3)_
3. _Film Analysis Elective (3)_

**Social Sciences**

1. _LA/Gen Ed Elective 1 (3)^_ 
2. _LA/Gen Ed Elective 2 (3)^_ 

**GENERAL ELECTIVES—Any Level**  

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interdisciplinary Core I <em>CS 101 (3)</em></td>
<td></td>
</tr>
</tbody>
</table>

**Liberal Arts**

1. _LA/Gen Ed Elective 3 (3)^_ 
2. _LA/Gen Ed Elective 4 (3)^_ 
3. _LA/Gen Ed Elective 5 (3)^_ 

**All College**

1. _TE 222 (3)_ 
2. _Image making Elective (3)_

Concentrations are listed on the reverse
CHOOSE AN AREA OF CONCENTRATION

A. Integrated Marketing Concentration (12)
   COM 261 Concepts of Integrated Marketing
   *COM 344 Public Relations Writing
   COM 362 Integrated Marketing Research
   COM 460 Persuasive Campaigns

B. Interpersonal and Organizational Concentration (12)
   *COM 330 Introduction to Organizational Behavior
   PSY/HS 205 Interpersonal Communication and
      Effectiveness
   PSY 408 Organizational Psychology
   SOC 306 Cultural Diversity

C. Media Arts Concentration Core (12)
   *COM 242 Script Writing for Television and Film
   *COM 275 Video Production
   *COM 375 Video Post Production
   *COM 475 Advanced Video Production

D. Media Writing Concentration (12)
   COM 242 Script Writing
   *COM 243 Journalism
   *COM 344 Public Relations Writing
   *COM 348 Advertising Writing

Electives in major

100/200 level elective  EN 426 (3)
300/400 level elective  CA 220 (3)
300/400 level elective
300/400 level elective

At least three of your COM electives must be writing-centered. Writing-centered electives are marked by an *

*Any of the upper level COM courses and selected upper
level courses in EN, PH, BUS, PS, or LW (see catalog)

Any COM courses may be taken as COM electives for any
concentration.

Key: ^ Two LA/Gen Ed electives must be used in Social
      Sciences

^^ Three LA/Gen Ed Electives used for Liberal Arts

** CA elective should be applied to Intro to Media course

Additional credits may be considered, depending on area of
concentration
## CRIMINAL JUSTICE
Baccalaureate in Science Degree
120 Credit Hours

**Name**
Erie CC A.A. Criminal Justice

### GENERAL REQUIREMENTS (24)
- En 101 College Writing  *EN 110 (3)*
- En 102 Critical Interp. of Lit.  *EN 111 (3)*
- En 151 Oral Comm. of Ideas
- So 101 Intro. to Sociology  *SO 100 (3)*
- Ma/Science  *Math Elective (3)*
- Ma/Science  *Math/Natural Science Elective I (3)*
- Ma 200 Topics in Statistics
- Interdisciplinary Core  *PS 100 (3)*

### COURSES IN MAJOR (36)
- CJ 101 Intro. to Criminal Justice  *CR 150 (3)*
- CJ 200 Intro. to Corrections
- CJ 204 Crime in Society  *CR 160 (3)*
- CJ 305 Research Methods
- CJ 405 Seminar in Criminal Justice

**Upper Level** (15)
- CJ
- CJ
- CJ
- CJ
- CJ

**Any Level** (6)
- CJ  *Criminal Justice Elective (3)*
- CJ  *CR 260 (3)*

**Total Credits Accepted:** 63
**Total Credits Remaining:** 57

Prepared by E.V. Qualey, Chairperson
Criminal Justice Department

### GENERAL ELECTIVES (36)
- Liberal Arts (12)
  - Liberal Arts Elective (3)
  - GO 101 (3)
  - GO 102 (3)
  - Humanities Elective I (3)

**All College** (24)
- MIS Elective

- CR 170 (3)
  - Humanities Elective 2 (3)
  - Social Science Elective 1 (3)
  - Social Science Elective 2 (3)
  - Open Elective (3)^
  - Math/Natural Science Elective 2 (3)^

**Upper Level Credit Electives** (24)
- Interdisciplinary Core
- Liberal Arts (12)

**All College** (9)

Key: ^ Suggested Electives include Public Speaking, Statistics, Corrections, Computer/MIS or Criminal Justice elective.
## CRIMINAL JUSTICE
### Baccalaureate in Science Degree
120 Credit Hours

**Name**  
*Erie CC A.A.S. in Criminal Justice/Police*

### GENERAL REQUIREMENTS (24)
- En 101 College Writing  
  *EN 110 (3)*
- En 102 Critical Interp. of Lit.  
  *EN 111 (3)*
- En 151 Oral Comm. of Ideas
- So 101 Intro. to Sociology  
  *SO 100 (3)*
- Ma/Science  
  *Math Elective (3)*
- Ma/Science  
  *Natural Science Elective (3)*
- Ma 200 Topics in Statistics
- Interdisciplinary Core  
  *PS 100 (3)*

### COURSES IN MAJOR (36)
- CJ 101 Intro. to Criminal Justice  
  *CR 150 (3)*
- CJ 200 Intro. to Corrections  
  *CR 400 (3)*
- CJ 204 Crime in Society  
  *CR 160 (3)*
- CJ 305 Research Methods
- CJ 405 Seminar in Criminal Justice

**Upper Level** (15)
- CJ
- CJ
- CJ
- CJ
- CJ

**Any Level** (6)
- CJ  
  *CR 170 (3)*
- CJ  
  *CR 200 (3)*

### Date  
*Updated January, 2007*

### GENERAL ELECTIVES (36)
- Liberal Arts (12)
  - *Liberal Arts Elective (3)*
  - *Open Elective (3)*
  - *CJ 300 (3)*
- All College (24)
  - MIS Elective  
    *CS 101 (3)*
  - *CR 260 (4)*
  - *CR 350 (3)*
  - *CR 380 (3)*
  - *CR 390 (3)*
  - *CR 410 (3)*
  - *CR 381 (1), CR 170 (1), and CR 410 (1) (3)*
  - *PE 202/203 (2)*

### UPPER LEVEL CREDIT ELECTIVES (24)
- Interdisciplinary Core
- Liberal Arts (12)

**Any Level** (9)
- All College

---

**Total Credits Accepted:** 66  
**Total Credits Remaining:** 54  

 Prepared by E.V. Qualey, Chairperson  
Criminal Justice Department

---

*Key: ^ Suggested Electives include Public Speaking, Liberal Arts elective, or Statistics. Either of these courses may increase transferability.*
HUMAN SERVICES
Baccalaureate in Science Degree
120 Credit Hours

**Name:** Erie CC A.S. Mental Health Assistant-Alcohol Counseling

**Date:** Updated January, 2007

**COURSES IN MAJOR** (45)

**Lower Level**

HS 101 Introduction to Human Services

HS 203 Introduction to Counseling **AC 213 (3)**

HS/SD 205 Interpersonal Communication & Effectiveness

HS 210 Human Services Methods

**Upper Level (300 & 400)** (21)

HS 308 Basic Aspects of Group Work in Human Services

HS 310 The Human Service Professional

HS 311 Organization, Policy, and Practice in the Human Services

HS 360 Field Practicum I

HS 430 Senior Seminar

HS 460 Field Practicum I

HS 461 Field Practicum II

**SELECTED SPECIALIZATION** (12)

*Please indicate Specialization Option preferred by student:

**Option 1** Generalist (at least 2 upper level)

**Option 2** Substance Abuse/Chemical Dependency

**Option 3** Law and Human Services

**Option 4** Child and Family Practice

**Option 5** Family Violence

**Option 6** Rehabilitation

**GENERAL REQUIREMENTS** (30)

EN 101 College Writing **EN 110 (3)**

EN 102 Critical Interpretation of Literature **EN 111 (3)**

EN 151 Oral Communication of Ideas **Humanities Elective II (3)**

Interdisciplinary Core Course I **PS 202 (3)**

MA/Science **Nat Science Elective (3)**

MA/Science **Math Elective (3)**

MA 200 Topic in Statistics

SO 101 Introduction to Sociology **SO 100 (3)**

PSY 101 Introduction to Psychology **General Psychology (3)**

Developmental Psychology Elective

**UPPER LEVEL COURSES (300 & 400)** (18)

EN 340 Professional and Technical Writing

HS/CJ/So 305 Research Methods in Social Sciences

Interdisciplinary Core Course II

All College

1. 

2. 

3. 

**GENERAL ELECTIVES - Any Level** (24)

Liberal Arts (6)

1. **Liberal Arts Elective (3)**

2. **Humanities Elective I (3)**

All College (21)

1. **AC 210 (3)**

2. **AC 211 (3)**

3. **AC 217 (3)**

4. **AC 218 (3)**

5. **Open Elective (3)**

6. **Social Science Elective (3)**

7. **Other Math or Science Elective (3)**

**Total Credits Accepted:** 60

**Total Credits Remaining:** 60

Prepared by Kate Eskew, Chairperson

Human Services
ERIE COMMUNITY COLLEGE FOUNDATION, INC
IN KIND DONATION

Date: 1/17/07

Company/Name: Upstate Farms Cooperative

Address: 1730 Dale Road

City: Cheektowaga State NY Zip 14225

Phone: 716-892-3156 x2310

Contact Person: Bob Korn E-mail: rkorn@upstatefarms.com

ITEM DONATED: Vilter 6 Cylinder Reciprocating Compressor: model #446 serial #16153AHRC

No equipment may be delivered to ECC until approval of the donation has been given by the ECC Board of Trustees.

ITEM VALUE: $4,800.00

☐ Gift value over $5,000. Attached is the certified appraisal form.

DONATED TO:(DEPT): MET Industrial Refrigeration

FACULTY/STAFF CONTACT NAME: Marv Tryon

PHONE: 270-5290 E-MAIL: tryon@ecc.edu

4196 Abbott Road, Orchard Park, NY 14127
(716) 851-1990 Fax No. (716) 648-9868
www.eccfoundation.org e-mail: foundation@ecc.edu
ERIE COMMUNITY COLLEGE FOUNDATION, INC
IN KIND DONATION

Date: 2/28/07

Company/Name  Upstate Farms Cooperative

Address: 1730 Dale Road

City: Cheektowaga                State NY                Zip 14225

Phone: 716-892-3156 x2310

Contact Person  Bob Korn            E-mail  rkorn@upstatefarms.com

ITEM DONATED:  B&G Pump Package, Oil Separator

No equipment may be delivered to ECC until approval of the donation has been given by the ECC Board of Trustees. Notify the Foundation Office once the equipment is delivered to ECC.

ITEM VALUE:  $1,500.00                Χ Used Merchandise

□ GIFT VALUE OVER $5,000
Attach a certified appraisal form for used merchandise/equipment or catalog pricing for new merchandise/equipment

BOARD APPROVAL DATE: ________________________________

DONATED TO:
Dept. & Delivery Date: MET Industrial Refrigeration – pending BOT approval

FACULTY/STAFF CONTACT NAME:  Marv Tryon

PHONE:  270-5290            E-MAIL  tryon@ecc.edu

4196 Abbott Road, Orchard Park, NY 14127
(716) 851-1990   Fax No. (716) 648-9868
e-mail: stachowiak@ecc.edu

EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS

RECEIVED
MAR 12 2007
Eric Community College
Department of Workforce Development

AGREEMENT FOR PROVISION FOR MOTORCYCLE DRIVING INSTRUCTION

This agreement made this 21st day of February 2007, between Erie Community College (ECC), office of Workforce Development hereinafter referred to as the “College”, located at S4041 Southwestern Blvd, Orchard Park, New York 14127 and Ride With Pride, Ltd. hereinafter referred to as “RWP”, located at 6361 Meadville Road, Middleport, New York 14105.

Witnesseth:

Whereas, the College sees a need to provide an opportunity for those of its students who so desire to obtain instruction in motorcycle rider safety and RWP has the experience and certificates necessary to enable the College to achieve that goal, it is hereby agreed that the purpose of this agreement is for RWP to provide all courses, instructors, equipment, and insurance necessary for those College students who so desire motorcycle rider safety course instructors.

NOW, THEREFORE, in consideration of the promises and of the mutual covenants and agreements hereinafter contained, it is agreed:

1. DURATION: This agreement shall remain in full force and effect for a term of one (1) year commencing April 1, 2007 and shall be automatically renewed each year for a period up to 3 years total unless either party submits written notice of the intention to not renew this agreement at least 30 days prior to the expiration of the agreement. Such automatic renewal is contingent upon RWP providing adequate evidence of current insurance for the next contract year at least 45 days prior to the end of any current contract year. Such proof of insurance must be delivered to ECC/Workforce Development, 4041 Southwestern Blvd., Orchard Park, New York, 14127.

2. INSURANCE: RWP shall provide College with evidence of adequate insurance coverage at least 45 days in advance of the commencement of the first year term and at least 45 days in advance for each of the renewal years. Insurance certificates rendered ECC must comply with the County of Erie Department of Law standards, requiring the County of Erie Department of Law be named the certificate holder and Erie County named as additional insured. This agreement shall not be effective until RWP has provided the College with adequate evidence of insurance as set forth herein.
3. COLLEGE SHALL:

A. Work in good faith with RWP to provide management assistance during the contract year,

B. Provide one classroom for approximately six hours per day on weekends, (Saturdays and Sundays) and four hours on Thursday and Friday evening, during April through October, or for such other times and additional rents as the parties may mutually agree; schedule said classes; and schedule the use of the North Campus parking lot for the motorcycle training/riding component of the course.

4. RWP SHALL:

A. Provide all necessary instructors, training motorcycles, safety gear, storage, supplies and equipment for students registered. Provide necessary enclosed storage for the motorcycles, gear, etc. on the college premises, at a location mutually agreed upon, and maintain insurance on the storage facility and all contents therein stored.

B. Provide the College thirty (30) days prior to course start date, instructor name, the details of the schedule to include dates and times of classroom space required and dates and times of parking lot space required to facilitate the course.

C. Insure that all RWP staff are informed of and adhere to all college and Erie County rules and regulations.

D. Provide all course materials and non-classroom training aids required for instruction of students.

E. Provide copies of all required instructor certificates and cards to the College prior to start of class.

F. Bill and receive student course fees and pay the College $1,375.00 per month, by the first day of each month, from April through October 2007 inclusive; $1,445.00 per month from April through October 2008 and $1,515.00 per month from April through October 2009.

G. Provide the College with a monthly report, which includes DMV rosters, ECC course evaluations, and copies of certificates of completion within thirty days of the course’s completed instruction.

H. As per the College’s Facility Schedule of Fees, remunerate the College for special services, which includes maintenance and security at the rate of forty ($40) per hour, payable on the first day of the month after the month in which special services were provided.
5. INDEMNIFICATION: RWP agrees to indemnify, defend and hold harmless the College and the County of Erie; their agents, employees, representatives and successors against any and all claims, loss, damages, injuries (including death and property damage) lawsuit or other disputes which result directly or indirectly from the services provided by RWP.

6. ASSIGNMENT: This agreement may not be assigned by RWP without the prior written consent of the College.

7. COMPLIANCE WITH LAW: RWP agrees it will comply with all provisions of the United States and New York Constitution and all laws of New York State and Erie County and particularly the laws against discrimination and those regarding workers compensation and employment disability.

8. EMBODIEMENT: This agreement embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein or by other written agreement between the parties. If any provision herein shall be considered deleted from this agreement it shall not invalidate the remaining provisions of this agreement.

9. GOVERNING LAW: This agreement shall be governed by New York State Law.

10. TERMINATION: The College or RWP may terminate this agreement at any time with or without cause with a minimum of thirty (30) days notice to the other party of its intention to terminate this agreement and shall complete any course of instruction currently in progress unless released from its obligations to do so by the other party.

11. NOTICE: All notices required to be given herein shall be forwarded via hand delivery or first class mail to the following addresses:

if to the College:
William D. Reuter, Interim President
Erie Community College
121 Ellicott Street
Buffalo, New York 14203

If to RWP
Donald Rawson
Ride With Pride, Ltd. 121
6361 Meadville Road
Middleport, New York 14105

With Copies To:
Carrie W. Kahn
Executive Dean, Workforce Development
S 4041 Southwestern Blvd.
Orchard Park, New York 14127
In witness whereof, the parties have caused this Agreement to be signed by their duly authorized representatives on the date first written above.

For the College:

William D. Reuter
Interim President

UNIFORM CERTIFICATE OF ACKNOWLEDGEMENT

STATE OF NEW YORK
COUNTY OF ERIE

On the ___ day of ____________, in the year 2007, before me, the undersigned, personally appeared William D. Reuter, ECC Interim President, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the entity or individual upon behalf of which the individual acted, executed the instrument.

____________________

____________________

____________________
Notary Public

Approved as to content:

____________________ 2/1/07
Carrie W. Kahn
Executive Dean of Workforce Development
UNIFORM CERTIFICATE OF ACKNOWLEDGEMENT

STATE OF NEW YORK
COUNTY OF ERIE - Niagara

On the 13th day of March, in the year 2007, before me, the undersigned, personally appeared Donald Rawson, President, Ride With Pride, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the entity or individual upon behalf of which the individual acted, executed the instrument.

Notary Public

CHRIS L. DAWSON
No. 01DA6074115
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires 06/09/2010
Memorandum of Understanding Between:

Sheehan Memorial Hospital
Chemical Dependency Services
425 Michigan Avenue, Buffalo, NY 14203
848-2000
And
Erie Community College/City Campus
Education to Recovery
121 Ellicott Street, Buffalo, NY 14203
270-5393

Purpose:

Erie Community College has partnered with Sheehan Memorial Hospital on the provision of educational and vocational services for chemically dependent patients.

Sheehan Memorial Hospital wishes to expand its working relationship with Erie Community College to include the provision of vital educational and vocational services to clients who are enrolled in Sheehan's Chemical Dependency Programs.

Services Provided:

The establishment of a service referral agreement between Sheehan Memorial Hospital and Erie Community College/Education to Recovery will facilitate the delivery of educational and vocational services to Sheehan clients.

Erie Community College will continue to host Saturday Open House for clients of Sheehan Memorial Hospital and provide follow-up appointments, as requested, for intake and evaluation through our Education to Recovery Program at City Campus. The Education to Recovery Program provides specialized academic and vocational services for those individuals working on recovery from alcohol, drug, and mental health problems.

Confidentiality:

Both parties shall maintain confidentiality for all protected health information, in accordance with all applicable state and federal guidelines.

Term of Agreement:

The term of this agreement shall begin on the date indicated by the authorized signatures from Sheehan Memorial Hospital and Erie Community College. This agreement may be amended, in writing, with the verbal permission of either party. Either party may terminate this agreement with, or without cause, upon thirty (30) days notice. This agreement shall be ongoing, unless terminated by either party.

Services provided by Erie Community College:

- College Preparation
- GED/HS Education 10:00 a.m. – 1:00 p.m.
- Remedial Education
- College Courses
- Saturday Open Houses 10:00 a.m. – 1:00 p.m.
Services provided by Sheehan Memorial Hospital:

- Comprehensive range of inpatient and outpatient services including:
  - Medically Managed Detoxification Services
  - Inpatient Substance Abuse Services
  - Diabetes Management
  - Outpatient Suboxon Clinic
  - Family Health Care
  - Gynecology
  - Podiatry
  - Orthopedics
  - Cardiology/Pulmonary Testing
  - Laboratory
  - Radiology Diagnostic Services
  - Outpatient

Sheehan Memorial Hospital

| BY: | Sheila K. Kee
    | President and CEO |

Erie Community College

| BY: | Raymond F. Gallagher
    | Chairman, ECC Board of Trustees |

| BY: | William D. Reuter
    | Interim President |

APPROVED AS TO CONTENT

| BY: | Richard WAShowsky
    | Associate Vice President |

APPROVED AS TO FORM

| BY: | Gregory J. Dudek
    | Assistant County Attorney |

DATE: ____________________________
Erie Community College Affiliation Agreement

This agreement is made as of this 1st day of January 2007, by and between ERIE COMMUNITY COLLEGE, an administrative unit of a municipal corporation of the State of New York, namely, the County of Erie [hereinafter referred to as "ECC"], and Bartels Powalski & Weissmann MD PC, a corporation doing business in the State of New York [hereinafter referred to as the "HOST"].

WITNESSETH

WHEREAS, ECC and the HOST are desirous of developing a program in pursuant to which ECC students may make use of some or all of the HOST’s facilities for the purpose of enabling said students to gain field clinical, technical and educational experience and training directly related to and/or required for successful completion of the ECC courses or programs in which the students are enrolled, and

WHEREAS, the HOST is willing to afford assigned ECC students access to the HOST’s facilities for such purpose, upon the terms and conditions set forth herein, and to accept said students without regard to sex, race, color, disability, national and ethnic origin, age, sexual orientation, religion or creed.

NOW, THEREFORE, ECC and the HOST, in consideration of the covenants contained herein, hereby mutually agree and intend to be legally bound as follows:

1. The HOST will afford assigned ECC students access to the HOST’s facilities, at the location(s) identified in the Appendix (ces) annexed hereto, for the purpose of enabling said students to gain field clinical, technical and educational experience and training directly related to and/or required for successful completion of the ECC courses or programs in which the students are enrolled. Such access shall include one or more meeting rooms or conference areas for the assigned ECC students and the ECC faculty/instructors designated in the Appendix (ces).
2. The HOST will make known to the designated ECC faculty/instructors all rules, regulations and procedures of the HOST to be applicable to the assigned ECC students and ECC will be responsible for ensuring that the assigned ECC students are informed as to such policies and of their need to comply with same. The information provided by the HOST and explained by ECC Faculty/Instructors to ECC Students will include information relevant to the HOST’s policies and procedures with regard to the Health Insurance Portability and Accountability Act (HIPPA).

3. The HOST will have the right to require the removal of any assigned ECC student or designated ECC faculty/instructor who fails to comply with the HOST’s rules, regulations and procedures or whose condition or conduct jeopardizes the well-being or safety of any patient or employee of the HOST or any other person.

4. ECC will instruct the assigned students as to their ethical and legal obligations relative to confidentiality and to respect and preserve the presumptively confidential nature of all information which the students may obtain while gaining field clinical, technical and educational experience and training at the HOST’s facilities, whether obtained from patients/significant others, another student, any staff or records of the HOST or otherwise. ECC will include in this instruction of the students specific reference to HIPPA and any special requirements of HIPPA relative to the student’s training at the HOST’s facility.

5. ECC’s designated faculty/instructors and assigned students shall not be deemed employees of the HOST nor shall any monetary consideration be paid by or to the HOST relative to the field clinical, technical and educational experience and training provided under this Agreement.

6. ECC will neither publish nor cause to be published any material related to the field clinical, technical and educational experience and training provided under this Agreement without prior written approval of the HOST.

7. The HOST will have the right to limit the number of ECC students who may be assigned to participate in the field clinical, technical and educational experience and training to be provided under this Agreement.
8. The designee ECC faculty/instructors and the HOST designee will jointly agree, as indicated in the Appendix (ces), in advance of each semester or other applicable student training rotation, as to the number of students to be assigned by ECC and accepted by the HOST and as to the specific dates, hours and facilities for upcoming field clinical, technical and educational experience and training.

9. Except as otherwise specifically provided herein, including Appendix (ces), neither ECC nor the HOST shall be financially responsible for expenses incurred by the assigned ECC students, including, but not limited to, all housing, meals and transportation to and from ECC and/or the HOST’s facilities.

10. Insofar as may be required under applicable law or regulation, ECC will see to it that every assigned ECC student has undergone a physical examination of sufficient scope so as to ensure that the said students do not assume their duties at the HOST’s facilities unless free from any health impairment which poses a risk to patients or otherwise interferes with the performance of said duties.

11. The HOST will make emergency medical care available to any designated ECC faculty or instructor or assigned ECC student who may become ill or incapacitated or who may be injured while at the HOST’s facilities. Said faculty, instructors and students shall be responsible for seeking and obtaining all other emergency medical care.

12. As an administrative unit of the County of Erie, ECC is largely self-insured with regard to automobile liability, general liability, medical malpractice liability and workers’ compensation matters. Accordingly, ECC, through the County of Erie, will pay for liability imposed by law and properly attributable to activities or operations in which the County of Erie and ECC are engaged. In the event that the HOST receives notice of any claim arising out of or related to the field clinical, technical and educational experience and training provided under this Agreement, the HOST will immediately give notice thereof to ECC, through its designated faculty/instructor.

13. Notwithstanding its largely self-insured status, ECC does maintain a School Policy for Healthcare Provider Students which affords $1 million each claim/$3 million aggregate professional liability insurance coverage to those ECC students, and their ECC faculty and advisors, who provide...
healthcare-related services. Where healthcare-related services are provided by assigned ECC students at the HOST’s facilities, ECC will cause an insurance certificate evidencing such coverage to be issued to the HOST and will keep such coverage in place so long as ECC students are assigned to the HOST’s facilities.

14. During all time periods when ECC students are assigned to the HOST’s facilities, the HOST will maintain in force and effect policies of general liability, automobile liability, professional liability and workers’ compensation insurance. The HOST will also provide ECC with evidence of such insurance coverages, on ACORD or equivalent insurance certificate forms, and copies of said insurance certificates will be attached to this Agreement.

15. The HOST agrees to defend, indemnify and hold harmless ECC, to include the County of Erie, and its agents and employees from and against all claims, damages, losses or causes of action arising out of or resulting from actions or omissions, materials provided, services rendered or other performance of or by the HOST, its agents, employees or volunteers, pursuant to this Agreement. ECC, to include the County of Erie, agrees to defend, indemnify and hold harmless the HOST and its agents and employees from and against all claims, damages, losses and causes of action arising out of or resulting from actions or omissions, materials provided, services rendered or other performance of or by ECC, its agents, employees or volunteers, pursuant to this Agreement.

16. With regard to any field clinical, technical and educational experience and training involving the provision by assigned ECC students of healthcare services to patients:

A. The HOST will maintain overall supervision of all such patient care, including any required medical direction.

B. A professional staff member of the HOST may intervene in such patient care at any time and any manner deemed necessary, as dictated by the circumstances, so as to safeguard patient(s), including without limitation the issuance of emergency medical direction to the ECC student(s) or the resumption by the HOST of the provision of such care to patient(s).

C. ECC students will be instructed to immediately request guidance and direction from either a professional staff member of the HOST or an ECC faculty/instructor where the student becomes unsure as to how to proceed with the care of a patient or where a patient’s
condition appears to the student to require the immediate attention of a professional staff member of the HOST.

D. The designated ECC faculty/instructors will provide orientation to the HOST's professional staff relative to the courses or programs in which the assigned ECC students are enrolled and the students' previous field clinical, technical and educational experience and training.

E. The professional staff of the HOST will provide orientation to the designated ECC faculty/instructors, and to the assigned ECC students, including without limitation the HOST's procedures as to fire and safety evacuation, body substance isolation, safe use of tools and equipment, permitted entry and exit points for the HOST's facilities, available locker or changing rooms, restricted or prohibited access areas and any requirements as to attire or the display of photo or other identification.

17. ECC and the HOST agree that each will comply with all applicable laws, rules, and regulations with respect to the performance of this Agreement.

18. Except as may otherwise be set forth in the Appendix(ces), and unless sooner terminated as set forth in paragraph “19”, this Agreement will commence as of the date first written above, will continue in full force and effect for a period of one (1) year and will thereafter continue in full force and effect until terminated as set forth in said paragraph “19”.

19. This Agreement may be terminated by either party for any reason upon ninety (90) days prior written notice addressed to the other as set forth Appendix, provided, however, that no such termination on the part of the HOST shall take effect prior to the conclusion of the student training rotation during which such notice of termination is given.

20. This Agreement may be modified only upon the further mutual consent of ECC and the HOST and then only by means of another writing, approved and executed in a similar fashion to the approval and execution of this Agreement.

21. This Agreement shall be governed by and construed in accordance with the laws of the State of New York. The illegality or non-enforceability of any provision of this Agreement shall not affect the validity of remaining provisions.
22. This Agreement supersedes all prior understandings and agreements between the parties, both written and oral.

23. This Agreement may not be assigned in whole or in part without the prior written consent of the parties.

ERIE COMMUNITY COLLEGE

By: William Reuter, Interim ECC President
Date: ______________________

EDWARD KELLY BARTELS, M.D.
ROBERT J. POWALSKI, JR., M.D.
MARK A. WEISSMAN, M.D.
MARSILIA SEIHELL CLOUD, M.D.
Name of Site: 6440 TRANSIT ROAD
DEPEW, NY 14043-1033

By: ______________________
Date: 02/19/07

STATE OF NEW YORK
COUNTY OF ERIE
On the ______ day of __________, before me personally came William J. Mariani, to me known to be the individual described in, and who, executed, the foregoing instrument and acknowledge that he executed the same.

Notary Public

APPROVED AS TO CONTENT:

Marcia T. Bermel
By: Marcia T. Bermel
Department Head for Medical Laboratory Technology/Medical Office Assistant

APPROVED AS TO FORM:

By: Gregory J. Dudek
Assistant County Attorney

Doc. No.
Date: ______________________

ECC South Campus * 4041 Southwestern Blvd. * Orchard Park* NY *14127
ECC North Campus* 6205 Main Street * Williamsville * NY* 14221
ECC City Campus * 121 Ellicott Street* Buffalo *NY* 14203
# County of Erie Standard Insurance Certificate

**LAW-1 INS (Rev. 12/02)**

This certificate does not amend, extend or alter the coverage afforded by the standard form policies listed below.

## I. Insured
- **Name:** BARTELS, POWALKSI, & WEISSMAN, M.D.'S, P.C.
- **Address:** 1430 COLVIN BLVD.
- **Zip:** TN. OF TONAWANDA, N.Y. 14033
- **Phone No.:**

## II. Issuing Agency
- **Name:** RUTECKI AGENCY
- **Address:** 1900 RIDGE RD.
- **Zip:** WEST SENeca, N.Y. 14224
- **Phone No.:**

## III. Companies Affording Coverages

### A. TRAVELERS INSURANCE

### B.

### C.

### D.

## IV. This is to certify that the policies listed below have been issued to the insured named above and are in force at this time.

<table>
<thead>
<tr>
<th>Company Letter - from III above</th>
<th>Policy Number</th>
<th>Effective Date &amp; Expiration</th>
<th>Limits of Liability in Thousands</th>
<th>Check the Box</th>
<th>Occurrence</th>
<th>Aggregate</th>
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<td>☐ Combined Single Limit</td>
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<tr>
<td>A. Automobile Liability</td>
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<td>Property Damage</td>
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<td>☐ Combined Single Limit</td>
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<td>A. Excess Liability</td>
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<tr>
<td>A. Worker's Compensation &amp; Employer's Liability</td>
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<td>A. Other</td>
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<td>4/1/06-4/1/07</td>
<td>Statutory</td>
<td></td>
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</table>

## V. County of Erie is included as an additional insured under the following Policy numbers:

### VI. Description of Operations: It is understood that this coverage on behalf of the insured is for all locations in the County of Erie, NY.

### VII. Cancellation/Non-Renewal: Should any of the policies noted above be cancelled before expiration thereof or not renewed by the Insured, the issuing company will endeavor to mail 15 days advance written notice to the Certificate Holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.
Erie Community College Affiliation Agreement

This agreement is made as of this 1st day of September 2007, by and between ERIE COMMUNITY COLLEGE, an administrative unit of a municipal corporation of the State of New York, namely, the County of Erie [hereinafter referred to as “ECC”], and Sheridan Drive Medical Group, a partnership doing business in the State of New York [hereinafter referred to as the “HOST”].

WITNESSETH

WHEREAS, ECC and the HOST are desirous of developing a program in pursuance to which ECC students may make use of some or all of the HOST’s facilities for the purpose of enabling said students to gain field clinical, technical and educational experience and training directly related to and/or required for successful completion of the ECC courses or programs in which the students are enrolled, and

WHEREAS, the HOST is willing to afford assigned ECC students access to the HOST’s facilities for such purpose, upon the terms and conditions set forth herein, and to accept said students without regard to sex, race, color, disability, national and ethnic origin, age, sexual orientation, religion or creed.

NOW, THEREFORE, ECC and the HOST, in consideration of the covenants contained herein, hereby mutually agree and intend to be legally bound as follows:

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at the HOST’s facilities, ECC will cause an insurance certificate evidencing such coverage to be issued to the HOST and will keep such coverage in place so long as ECC students are assigned to the HOST’s facilities.

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17. ECC and the HOST agree that each will comply with all applicable laws, rules, and regulations with respect to the performance of this Agreement.

18. Except as may otherwise be set forth in the Appendix(ies), and unless sooner terminated as set forth in paragraph “19”, this Agreement will commence as of the date first written above, will continue in full force and effect for a period of one (1) year and will thereafter continue in full force and effect until terminated as set forth in said paragraph “19”.

19. This Agreement may be terminated by either party for any reason upon ninety (90) days prior written notice addressed to the other as set forth Appendix, provided, however, that no such termination on the part of the HOST shall take effect prior to the conclusion of the student training rotation during which such notice of termination is given.

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21. This Agreement shall be governed by and construed in accordance with the laws of the State of New York. The illegality or non-enforceability of any provision of this Agreement shall not affect the validity of remaining provisions.

22. This Agreement supersedes all prior understandings and agreements between the parties, both written and oral.
23. This Agreement may not be assigned in whole or in part without the prior written consent of the parties.

**ERIE COMMUNITY COLLEGE**

By: William Reuter, Interim ECC President

Date: 

**Name of Site**

X [Signature]

By: Richard A. Carlson, Jr.

Date: 3/1/07

**STATE OF NEW YORK**
**COUNTY OF ERIE**

On the ______day of __________, before me personally came William J. Mariani, to me known to be the individual described in, and who, executed, the foregoing instrument and acknowledge that he executed the same.

Notary Public

**APPROVED AS TO CONTENT:**

[Signature]

By: Marcia T. Bermel
Department Head for Medical Laboratory Technology/Medical Office Assistant

**APPROVED AS TO FORM:**

[Signature]

By: Gregory J. Dudek
Assistant County Attorney

Doc.
No.
Date: 

ECC South Campus * 4041 Southwestern Blvd. * Orchard Park * NY *14127
ECC North Campus* 6205 Main Street * Williamsville * NY* 14221
ECC City Campus * 121 Ellicott Street* Buffalo * NY* 14203
**ACORD CERTIFICATE OF LIABILITY INSURANCE**

**PRODUCER**
Charles J. Sellers & Company, Inc.
4300 Camp Road
P.O. Box 460
Athol Springs NY 14010

Sheridan Drive Medical Group, LLP
1491 Sheridan Drive
Tonawanda NY 14217

**INSURERS AFFORDING COVERAGE**

<table>
<thead>
<tr>
<th>NAIC #</th>
<th>INSURER A</th>
<th>INSURER B</th>
<th>INSURER C</th>
<th>INSURER D</th>
<th>INSURER E</th>
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<tbody>
<tr>
<td></td>
<td>The Hartford</td>
<td>Standard Security Life Insurance Co of NY</td>
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</tr>
</tbody>
</table>

**COVERAGES**

The policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

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<tr>
<th>VSR ABDU</th>
<th>N/A</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
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<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
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<td>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</td>
<td>01WECNS4593</td>
<td>07/29/2006</td>
<td>07/29/2007</td>
<td>$100,000</td>
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<tr>
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<td>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER</td>
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<tr>
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<td></td>
<td>NYS Disability</td>
<td>S02010</td>
<td>08/01/2004</td>
<td>Continuous</td>
<td>Statutory</td>
</tr>
</tbody>
</table>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

**CERTIFICATE HOLDER**
County of Erie
c/o Department of Law
69 Delaware Avenue, Suite 300
Buffalo, NY 14202

**CANCELLATION**

Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 10 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.

Authorized Representative

© ACORD CORPORATION 1998
## PERSONNEL ITEMS FOR ECC BOARD OF TRUSTEES AGENDA FOR March 28, 2007:
### New:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Full-Time or Part-Time/ Department/Campus</th>
<th>Add Re-Place</th>
<th>Job Group</th>
<th>Step</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Bauer, Daniel J.</em></td>
<td>Sr. Police Training Professional/FT/Police Law Enforcement Academy/North (Perm)</td>
<td>A</td>
<td>13-5</td>
<td></td>
<td>03/19/07</td>
</tr>
<tr>
<td>*Bijak, Karen</td>
<td>Sr. Clerk Steno/FT/Police Law Enforcement Academy/North (Perm)</td>
<td>A</td>
<td>4-D</td>
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<td>03/19/07</td>
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<tr>
<td><em>Chiarello, John D.</em></td>
<td>Police Training Professional/RPT/Police Law Enforcement Academy/North (Perm)</td>
<td>A</td>
<td>11-1</td>
<td></td>
<td>03/19/07</td>
</tr>
<tr>
<td>Kearns-Bodkin, Jill N.</td>
<td>Instructor/FT/ Social Science/City (Perm/Prob)</td>
<td>A</td>
<td>9-1</td>
<td></td>
<td>09/01/07</td>
</tr>
<tr>
<td><em>Tartaro, Mark J.</em></td>
<td>Sr. Police Training Professional/FT/Police Law Enforcement Academy/North (Perm)</td>
<td>A</td>
<td>13-5</td>
<td></td>
<td>03/19/07</td>
</tr>
<tr>
<td>*Vance, Leah Angel</td>
<td>Mentor/RPT/YES Grant/City (Temp)</td>
<td>R</td>
<td>9-1</td>
<td></td>
<td>04/02/07</td>
</tr>
</tbody>
</table>

### Extended Leave Without Pay:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Department/Campus</th>
<th>Job Group</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michaux, Deborah</td>
<td>Associate Vice President Transitional Programs/FT/City</td>
<td>SES</td>
<td>03/12/07-</td>
</tr>
</tbody>
</table>

### Reappointment:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Full-Time or Part-Time/ Department/Campus</th>
<th>Add Re-Place</th>
<th>Job Group</th>
<th>Step</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Hempling, Edward C.</td>
<td>Principal Police Training Professional/FT/Police Law Enforcement Academy/North (Perm)</td>
<td>A</td>
<td>14-5</td>
<td></td>
<td>03/19/07</td>
</tr>
<tr>
<td>*Ryan, Patrick J.</td>
<td>Course Design Specialist/FT/ Perkins Grant/South (Perm/Prob)</td>
<td>R</td>
<td>12-2</td>
<td></td>
<td>04/02/07</td>
</tr>
<tr>
<td>Socha, Linda M.</td>
<td>Sr. Clerk Typist/RPT/English/South</td>
<td>R</td>
<td>4-1</td>
<td></td>
<td>04/02/07</td>
</tr>
<tr>
<td>Vitali, Anthony</td>
<td>Stationary Engineer/FT/Maintenance/City</td>
<td>R</td>
<td>7-D</td>
<td></td>
<td>03/19/07</td>
</tr>
<tr>
<td>*Ziolkowski, Patricia</td>
<td>College Administrative Asst/FT/Pathways Grant/City</td>
<td>A</td>
<td>6-5</td>
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<td>01/01/07</td>
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</tbody>
</table>

### Resignation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Department/Campus</th>
<th>Add Re-Place</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blamowski, Ann M.</td>
<td>Sr. Clerk Typist/PT/Liberal Arts/South</td>
<td>Hrly</td>
<td>03/15/07</td>
</tr>
<tr>
<td>DeSain, Jason</td>
<td>Mentor/PT/Counseling/North</td>
<td>Hrly</td>
<td>02/21/07</td>
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<tr>
<td>Sitek, Robert J.</td>
<td>Stationary Engineer/FT/Maint/City</td>
<td>7-5</td>
<td>03/16/07</td>
</tr>
<tr>
<td>Socha, Linda M.</td>
<td>Sr. Clerk Typist/PT/Grant Accounting/South</td>
<td>4-1</td>
<td>03/30/07</td>
</tr>
</tbody>
</table>

### Retirement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Department/Campus</th>
<th>Add Re-Place</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>Heider, Patricia</td>
<td>Telephone Operator/PT/Switchboard/North</td>
<td>Hrly</td>
<td>03/22/07</td>
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<tr>
<td>Kubek, Judith</td>
<td>Clerk/PT/Counseling/North</td>
<td>Hrly</td>
<td>04/20/07</td>
</tr>
</tbody>
</table>

### Request to Board Create Positions:

**Administration**

(1) Receptionist, RPT, JG 3 (funding from part-time accounts) Facilities/Switchboard/North
(3) Cleaner, PT, JG 1 (funding from part-time accounts)

**Student Affairs**

*(2) Case Manager, RPT, JG 9 (funding from the Pathways Grant)
(1) Counselor, RPT, JG 11 (funding from deletion of three PT Counselors)
*(1) Mentor, RPT, JG 9 (funding from EOP Grant)

**Academic Affairs**

*(1) Assistant Project Coord, RPT, JG 9 (funding from the Driver Improvement Program Grant)

### Part Time Appointments after the February 28, 2007 Agenda was typed:

- Becker, Eva D.        | Student Assistant/Library Resource Center/City                 | 03/05/07     |
- Bentley, Rudolph      | Cleaner/Maintenance/City                                       | 02/27/07     |
- Biondo, Genevieve     | Clerk/Student Services/South                                   | 01/17/07     |
- Boone, Maryann        | Tutor/CITS/North                                               | 03/05/07     |
- Bouley, Raymond       | Watch Attendant/Security/North                                  | 02/21/07     |
- Bravo, Gregory        | Asst Prof/Physics/North                                        | 01/23/07     |
- Buccilli, N.Lee       | Sr. Clerk Typist/Bursar/South                                  | 04/02/07     |
- *Caito, Richard       | Police Training Professional/Police Law Enforcement Academy/North| 03/26/07     |
- *Danzi, Charles       | Police Training Professional/Police Law Enforcement Academy/North| 03/26/07     |
- DeRosa, MaryJo A.     | Instructional Support Specialist/Industrial Tech/North         | 04/02/07     |
- Falls, William J.     | Tutor/Physics/North                                            | 03/05/07     |
**Fraser, William J.**
Police Training Professional/Police Law Enforcement Academy/North 03/26/07

**Freier, Ronald C.**
Student Assistant/Library/South 02/12/07

**Gagner, Jacob D.**
Tutor/English Skills Center/City 03/05/07

**Gerschwender, Nicholas J.**
Tutor/Physics/North 03/13/07

**Gorczynski, Carolyn**
Asst Prof/Math/Computer Science/North 02/07/07

**Hacker, Mary B.**
Student Assistant/Library Resource Center/North 03/05/07

**Hall, Keith J.**
Asst Prof/WFD/Corp Training/South 04/23/07

(Human Services)

**Hersi, Hamdi**
Student Assistant/Library Resource Center/City 03/14/07

**Jowdy, Colette F.**
Tutor/CITS/North 03/05/07

**Knapp, Christine**
Data Entry Oper/Admissions/North 03/19/07

**Kumar, Ilia**
Tutor/Biology/North 03/05/07

**Leavy, Angela D.**
Mentor/Career Resource Center/City 03/05/07

**Martinez, David**
Tutor/Math/Computer Science/North 03/05/07

**McCreary, Matthew D.**
Tutor/Math/Computer Science/North 03/05/07

* **Mendiola, Joanne**
Asst Prof/Middle College/City 09/05/06

**Murry, Joellyn T.**
Librarian/Library Resource Center/South 03/05/07

* **Poloche, Keila**
Tutor/Bilingual Lab/City 03/05/07

**Ridgeway, Brittney C.**
Student Assistant/Library Resource Center/City 03/05/07

* **Ruth, Lee**
Police Training Professional/Police Law Enforcement Academy/North 03/26/07

**Santaniello, Nicholas A.**
Tutor/Business Administration/South 02/21/07

* **Scott, Marcia**
Police Training Professional/Police Law Enforcement Academy/North 03/26/07

* **Scully, William**
Police Training Professional/Police Law Enforcement Academy/North 03/26/07

**Tobin, William R. Jr.**
Asst Prof/Biology/South 01/24/07

**Wigler, Darlene**
Asst Prof/Business Admin/North & Sr. Clerk Typist/Social Science/North 01/22/07

Approved for Payment: ____________________________

William D. Reuter, Interim President

BOT-March 2007

* Grant Funded
AMENDMENT TO
AN AGREEMENT BETWEEN
THE BOARD OF TRUSTEES OF ERIE COMMUNITY COLLEGE
AND
THE AUXILIARY SERVICES CORPORATION OF
ERIE COMMUNITY COLLEGE

THIS AMENDMENT is made this 28th day of March 2007, to an Agreement between the Trustees of Erie Community College (hereinafter referred to as “the Trustees” or “the College,” as the context merits) and the Auxiliary Services Corporation of Erie Community (hereinafter referred to as “the Corporation”) dated September 16, 2002.

WHEREAS, the Corporation has offered to increase its contractual commitment for annual contributions to the College for capital improvements, equipment acquisitions, and similar purposes; and

WHEREAS, the parties have agreed to amend the existing Agreement between the Trustees and the Corporation to incorporate the contribution increase referenced above;

THE PARTIES HEREBY AGREE:

1. Article 2 of the contract shall be amended to increase the Corporation’s annual financial contribution thereunder from $6,000 to $25,000, subject to the terms of the Agreement. Article 2 as amended shall henceforth read in its entirety as follows:

“ARTICLE 2 - In consideration of said licenses and permission, the Corporation agrees to expend a minimum of $25,000 each fiscal year on capital improvements, acquisition of equipment for the College, or similar expenditures approved by the College, provided that the Corporation has generated sufficient revenues in excess of expenses in any given year that a capital contribution of $25,000 is fiscally prudent for that year. In the event that the Corporation’s Board of Directors
concludes that a Contribution of $25,000 is not fiscally responsible in a given year, the Board will so advise the College, in which case a lesser contribution will be made for that year which is deemed to be fiscally responsible by mutual assent of the College and the Corporation. The College may, at its election, submit expenditure recommendations to the Corporation in any fiscal year.”

2. Except as specifically amended hereby, the Agreement between the College and the Corporation shall continue in full force and effect, in accordance with the terms thereof.

IN WITNESS WHEREOF, the College and the Corporation have caused this amendment to be executed by their authorized representatives as of the date indicated above.

THE BOARD OF TRUSTEES OF ERIE COMMUNITY COLLEGE

By: ________________________________
    Raymond F. Gallagher, Chair

AUXILIARY SERVICES CORPORATION
OF ERIE COMMUNITY COLLEGE

By: ________________________________
    Daniel Penfold, Chair
MEMORANDUM

TO: Committee of the Whole

FROM: William D. Reuter, Interim President

DATE: March 9, 2007


Provided below is a revenue and expenditure report which discusses the major revenue and expenditure accounts as of February 28, 2007, the sixth month of ECC’s 2006-2007 fiscal year. Positive variances reflect either revenue earned exceeding the full-year budget or expenses less than budgeted appropriations. Negative variances reflect revenues not yet realized or expenses exceeding budget. In addition, a report is attached which provides comparisons to budget and the previous year actuals.

Summary

At February 28, 2007 total revenues ($52,820,291) exceed actual expenditures ($40,135,068) by $12,685,223. This excess is due mainly to timing, as all of the student tuition for the Fall, Winter and Spring semesters has been collected and recorded but only the expense (salaries & fringe benefits) connected with the Fall, Winter and part of the Spring semesters has been expended.

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>06-07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition</td>
<td>$33,028,902</td>
<td>$31,866,587</td>
<td>($1,162,315)</td>
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</tbody>
</table>

For each 30 credit hours taken, one FTE (full-time equivalent) is generated. Student tuition is a function of current year student enrollment for credit courses. The tuition recorded is on a gross basis before the bad debts calculation which historically has averaged approximately 2% of tuition recorded. Student enrollment for credit courses for fiscal year 2006-07 is as follows:
<table>
<thead>
<tr>
<th>Semester</th>
<th>Credit FTE’s Budget</th>
<th>Credit FTE’s Actual</th>
<th>Credit FTE Variance</th>
<th>Prior Year FTE’s</th>
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<tbody>
<tr>
<td>Fall 06</td>
<td>4,878.2</td>
<td>4,917.1</td>
<td>38.9</td>
<td>4,910.9</td>
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<tr>
<td>Winter 07</td>
<td>49.6</td>
<td>56.6</td>
<td>7.0</td>
<td>48.7</td>
</tr>
<tr>
<td>Spring 07</td>
<td>4,735.2</td>
<td>4,681.7</td>
<td>(53.5)</td>
<td>4,671.5</td>
</tr>
<tr>
<td>Summer 1 &amp; 2</td>
<td>746.7</td>
<td>151.9</td>
<td>(594.8)</td>
<td>656.0</td>
</tr>
<tr>
<td>Total (credit only)</td>
<td>10,409.7</td>
<td>9,807.3</td>
<td>(602.4)</td>
<td>10,287.1</td>
</tr>
</tbody>
</table>

The FTE’s identified above for the Fall, Winter and Spring semesters represent credit enrollment as of census date. Summer enrollment represents registrations as of March 9, 2007. Several additional updates will be made before enrollment is official and reported to SUNY. Enrollment at this point is in line with budget projections although FTE’s appear to be relatively flat in terms of growth, student headcount is approximately 1.2% higher than the previous year. It should be noted, this activity represents only credit course enrollment. Non-credit activities do not pay tuition but do generate state-aid through non-credit FTE reimbursement. The College has budgeted 850 non-credit FTE’s for 2006-2007. The final non-credit for 2005-2006 was 1,081.1 FTE’s.

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>06-07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Aid</td>
<td>$28,585,243</td>
<td>$14,351,075</td>
<td>($14,234,168)</td>
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</tbody>
</table>

ECC’s budget was approved by the SUNY Board in September. The first and second quarterly state aid payments were received.

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>06-07 Budget</th>
<th>2.28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erie County Contribution</td>
<td>$15,429,317</td>
<td>$0</td>
<td>($15,429,317)</td>
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</table>

Pursuant to the Local Law, the College will receive a one-time subsidy payment on or before April 15th. It is anticipated that the entire amount will be received and there will be no year-end variance in this account. There was no increase in the level of sponsor support from the previous year which represented the fourth consecutive year. Erie County has budgeted only $13,570,777 of the subsidy payment as an operating expense with the remaining $1,858,540 for college equipment funded by county debt and not included as part of the County’s general fund obligation. The only County expenditure in connection with community colleges that is increasing is the amount of chargebacks paid, with the primary beneficiary being Niagara County Community College.

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>06/07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Revenues</td>
<td>$5,503,600</td>
<td>$5,698,871</td>
<td>$195,271</td>
</tr>
<tr>
<td>Non-Credit Fees</td>
<td>$1,200,000</td>
<td>$316,221</td>
<td>($883,779)</td>
</tr>
<tr>
<td>Out-of-County Charges</td>
<td>$1,400,000</td>
<td>$587,538</td>
<td>($812,462)</td>
</tr>
</tbody>
</table>
The major revenues categorized as "other revenues" are: interest earnings (budget $325,000, actual $546,150) and technology, lab and registration fees (budget $3,572,502, actual $3,570,290).

Non-credit fees represent amounts charged for non-credit activities and initiatives in workforce development, community education, corporate training and the various driving programs. Not all non-credit activities generate a fee (tutorial, counseling, etc.). Historically, there is little activity in these accounts during the first few months of the fiscal year as much of the revenues received in September and October are accrued for at the end of the previous year.

Out-of-county charges represent tuition charges and charge-backs to students attending ECC from outside Erie County (other counties, states and international students). A student from another county, within New York State, pays the same tuition as an Erie County resident, although the county from which that student is a resident of is billed a charge-back based upon a formula developed by the state. ECC's approved 2006-07 chargeback rate is $1,370, which represents a $210 increase from the previous year. Preliminary out-of-county billings have been sent.

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>06/07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td>$54,208,765</td>
<td>$25,454,827</td>
<td>$28,753,938</td>
</tr>
</tbody>
</table>

Personal services represents payments for all salaries and wages (full and part-time) for pay periods applicable to the current fiscal year. A portion of the first pay period had been accrued and charged against last year. The college fully accrues for vacation and compensatory leave for all employees. The College continues to aggressively maintain and control non-critical vacancies in order that this account will not be overexpendled.

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>06/07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fringe Benefits</td>
<td>$17,166,000</td>
<td>$8,312,565</td>
<td>$8,853,435</td>
</tr>
</tbody>
</table>

Within this category, the following expenses are recorded – New York State Employees & Teachers retirement, TIAA/CREF, FICA, workers compensation, unemployment, health insurance and employee tuition. Discussions continue with county officials to review billing rates and to discuss establishing the college as a separate payee as well as current and future costs associated with retiree's insurance and terminal liability.

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>06/07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Expenses</td>
<td>$11,913,757</td>
<td>$4,869,865</td>
<td>$7,043,892</td>
</tr>
</tbody>
</table>

“Other Expenses” are comprised of 41 different accounts from the miscellaneous expenses to funds budgeted for utilities and insurance. Over $3.4 million of the $11.9 million is for utilities. Most of the accounts budgeted for are fixed in nature due to contractual requirements and/or are
based upon third party charges for consumption (utilities). Those accounts which the college does have some control over the expenditure pattern (supplies, travel) are supervised very closely helping to ensure a positive, year-end budget variance will be generated. Much of the cash disbursements during September represent an accrued expense and/or an encumbrance at August 31, 2006.

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>06-07 Budget</th>
<th>2/28/07 Actual</th>
<th>Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>$1,858,540</td>
<td>$1,497,811</td>
<td>$360,729</td>
</tr>
</tbody>
</table>

The County has directly funded the $1,858,540 budgeted for equipment by utilizing capital or borrowed funds even though equipment is budgeted by the College as an operating expense.

WDR/gf
Attachment

cc: Hon. Michele M. Iannello, Chair, Erie County Legislature Community Enrichment Committee
<table>
<thead>
<tr>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition</td>
<td>$33,028,902</td>
<td>$31,866,587</td>
<td>$31,987,867</td>
<td>$30,873,050</td>
<td>$993,537</td>
<td>($1,162,315)</td>
<td>3.5%</td>
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<tr>
<td>State Aid</td>
<td>$28,585,243</td>
<td>$14,351,075</td>
<td>$26,596,397</td>
<td>$13,670,896</td>
<td>$680,179</td>
<td>($14,234,168)</td>
<td>49.8%</td>
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<tr>
<td>Erie County Contribution</td>
<td>$15,429,317</td>
<td>$0</td>
<td>$15,429,317</td>
<td>$0</td>
<td>$0</td>
<td>($15,429,317)</td>
<td>100.0%</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$77,043,462</strong></td>
<td><strong>$46,217,662</strong></td>
<td><strong>$74,013,581</strong></td>
<td><strong>$44,543,946</strong></td>
<td><strong>$1,673,716</strong></td>
<td><strong>($30,825,800)</strong></td>
<td><strong>40.0%</strong></td>
</tr>
<tr>
<td>Other Revenues</td>
<td>$5,503,600</td>
<td>$5,698,871</td>
<td>$4,229,550</td>
<td>$4,673,915</td>
<td>$1,024,956</td>
<td>$195,271</td>
<td>-3.5%</td>
</tr>
<tr>
<td>Non-Credit Fees</td>
<td>$1,200,000</td>
<td>$316,221</td>
<td>$1,259,000</td>
<td>$460,306</td>
<td>($144,085)</td>
<td>($883,780)</td>
<td>73.6%</td>
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<tr>
<td>Out-of-County Charges</td>
<td>$1,400,000</td>
<td>$587,538</td>
<td>$1,390,000</td>
<td>$936,159</td>
<td>($348,621)</td>
<td>($812,462)</td>
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<tr>
<td>Fund Balance Used</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>$8,103,600</strong></td>
<td><strong>$6,602,629</strong></td>
<td><strong>$6,878,550</strong></td>
<td><strong>$6,070,379</strong></td>
<td><strong>$532,250</strong></td>
<td><strong>($1,150,971)</strong></td>
<td><strong>18.5%</strong></td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td><strong>$85,147,062</strong></td>
<td><strong>$52,820,291</strong></td>
<td><strong>$80,892,131</strong></td>
<td><strong>$50,614,325</strong></td>
<td><strong>$2,205,966</strong></td>
<td><strong>($32,326,771)</strong></td>
<td><strong>38.0%</strong></td>
</tr>
<tr>
<td>-------------------------</td>
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<td>-----------------</td>
<td>-------------------</td>
<td>------------</td>
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<td>-------------------</td>
</tr>
<tr>
<td>Personal Services</td>
<td>$54,208,765</td>
<td>$25,454,827</td>
<td>$51,506,772</td>
<td>$24,524,445</td>
<td>($930,328)</td>
<td>$28,753,938</td>
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<td>Fringe Benefits</td>
<td>$17,166,000</td>
<td>$8,312,565</td>
<td>$17,056,000</td>
<td>$7,792,819</td>
<td>($519,746)</td>
<td>$8,853,435</td>
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<tr>
<td>Sub-total</td>
<td>$71,374,765</td>
<td>$33,767,393</td>
<td>$68,562,772</td>
<td>$32,317,264</td>
<td>($1,450,129)</td>
<td>$37,607,373</td>
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<tr>
<td>Other Expenses</td>
<td>$11,913,757</td>
<td>$4,869,865</td>
<td>$10,470,819</td>
<td>$4,824,545</td>
<td>($45,319)</td>
<td>$7,043,892</td>
<td>59.1%</td>
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<tr>
<td>Equipment</td>
<td>$1,858,540</td>
<td>$1,497,811</td>
<td>$1,858,540</td>
<td>$1,000,639</td>
<td>($497,172)</td>
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<tr>
<td>Sub-total</td>
<td>$13,772,297</td>
<td>$6,367,675</td>
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<td>($542,491)</td>
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<tr>
<td>Total Operating Expenses</td>
<td>$85,147,062</td>
<td>$40,135,068</td>
<td>$80,892,131</td>
<td>$38,142,448</td>
<td>($1,992,620)</td>
<td>$45,011,994</td>
<td>52.9%</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Committee of the Whole
FROM: William D. Reuter, Interim President
DATE: March 20, 2007
RE: Vendor Report

Attached please find a vendor report compiled from payments disbursed through March 19, 2007, by the College. The payments made represent those expenses recorded against the 2006-07 college grants and operating budget.

The report is sorted in descending order, based upon total dollar volume of payments made. I have only printed vendors receiving payments in excess of $40,000 as the complete vendor report is many pages in length since all college employees are listed as a vendor in case of reimbursement for travel/conferences, etc.

If there is additional information required or questions pertaining to specific vendors, please contact Interim President Reuter so that the information can be researched prior to the Board of Trustees meeting.

WDR/gf
Attachment
<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Net</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUXILIARY SERVICES</td>
<td>$1,781,192.46</td>
</tr>
<tr>
<td>NYS TEACHERS RETIREMENT</td>
<td>$1,155,014.38</td>
</tr>
<tr>
<td>Erie County Comptroller</td>
<td>$1,004,657.39</td>
</tr>
<tr>
<td>FOLLETT HIGHER EDUCATION GROUP</td>
<td>$864,030.42</td>
</tr>
<tr>
<td>SENيكا DATA DIST</td>
<td>$553,981.57</td>
</tr>
<tr>
<td>SIEMENS BUILDING TECHNOLOGIES,</td>
<td>$526,245.85</td>
</tr>
<tr>
<td>Sandoro James T</td>
<td>$296,436.00</td>
</tr>
<tr>
<td>Datatel Inc</td>
<td>$280,969.56</td>
</tr>
<tr>
<td>LMHF - HEALTH ACCT</td>
<td>$262,629.38</td>
</tr>
<tr>
<td>BUFFALO ERIE COUNTY WDC, INC.</td>
<td>$207,513.83</td>
</tr>
<tr>
<td>ANNESE ASSOCIATES INC.</td>
<td>$197,686.49</td>
</tr>
<tr>
<td>ECC FACULTY FEDERATION</td>
<td>$183,766.94</td>
</tr>
<tr>
<td>XEROX CORP. TECH, SUPPORT</td>
<td>$158,407.40</td>
</tr>
<tr>
<td>SCOTT DANAHY NAYLON</td>
<td>$142,796.00</td>
</tr>
<tr>
<td>OCCHINO CORP.</td>
<td>$138,986.56</td>
</tr>
<tr>
<td>United States Postal Service</td>
<td>$126,000.00</td>
</tr>
<tr>
<td>ERIE COUNTY DEPT SOCIAL SERVIC</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>IBM CORP.</td>
<td>$119,024.20</td>
</tr>
<tr>
<td>ECC BURSAR'S OFFICE</td>
<td>$107,349.50</td>
</tr>
<tr>
<td>EATON OFFICE SUPPLY</td>
<td>$100,383.69</td>
</tr>
<tr>
<td>ASC/ECC Food Service</td>
<td>$95,445.23</td>
</tr>
<tr>
<td>Personal Computers Inc</td>
<td>$78,845.54</td>
</tr>
<tr>
<td>P A ADMINISTRATIVE SERVICES, I</td>
<td>$77,482.05</td>
</tr>
<tr>
<td>NIAGARA NATIONAL INC.</td>
<td>$73,522.90</td>
</tr>
<tr>
<td>Integrity Distribution</td>
<td>$69,191.60</td>
</tr>
<tr>
<td>TELCOVE</td>
<td>$62,510.94</td>
</tr>
<tr>
<td>PLAZA GROUP</td>
<td>$61,000.00</td>
</tr>
<tr>
<td>IBM</td>
<td>$58,424.69</td>
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<tr>
<td>DUPLICATING CONSULTANTS INC.</td>
<td>$54,506.25</td>
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<tr>
<td>Lovejoy Metals</td>
<td>$53,395.00</td>
</tr>
<tr>
<td>LINSTAR, INC.</td>
<td>$52,227.60</td>
</tr>
<tr>
<td>SUSAN K JAROS</td>
<td>$52,099.74</td>
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<tr>
<td>EBSCO SUBSCRIPTION SERVICE</td>
<td>$51,835.78</td>
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<tr>
<td>APPLE STORE</td>
<td>$51,727.95</td>
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<tr>
<td>ERIE COUNTY HEALTH DEPARTMENT</td>
<td>$51,278.00</td>
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<tr>
<td>BUFFALO PUBLIC SCHOOLS</td>
<td>$51,241.74</td>
</tr>
<tr>
<td>ROBERT H. STIEVATER</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>NYS CHILD SUPPORT PROCESSING C</td>
<td>$49,007.84</td>
</tr>
<tr>
<td>HADALA CONSTRUCTION, INC.</td>
<td>$48,518.50</td>
</tr>
<tr>
<td>MARYVALE SCHOOL SYSTEM</td>
<td>$46,326.14</td>
</tr>
<tr>
<td>TIME WARNER CABLE</td>
<td>$44,000.00</td>
</tr>
<tr>
<td>HEWLETT-PACKARD</td>
<td>$43,924.82</td>
</tr>
<tr>
<td>ADMINISTRATORS ASSOCIATION</td>
<td>$41,073.49</td>
</tr>
<tr>
<td>Baschmann Service</td>
<td>$40,434.04</td>
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</table>

$9,688,091.48
### GRANT ACTIVITY – January/February 2007

**GRANT ABSTRACT ROUTING FORMS (GARFs) SUBMITTED:**

#### GRANTS AWARDED

<table>
<thead>
<tr>
<th>GRANT NAME</th>
<th>Project Director</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplemental SUNY Block Grant</td>
<td>P. Jasinski</td>
<td>$22,048</td>
</tr>
<tr>
<td>Funds will cover child care subsidies for the children of ECC student-parents.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Science Foundation – Course, Curriculum &amp; Lab Improvement</td>
<td>Dr. Ethel Petrou</td>
<td>$15,500</td>
</tr>
<tr>
<td>Approved January 2007. No cost extension of 1 sub-award from UB Research Foundation for nano-electronics.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M &amp; T Foundation</td>
<td>R. Washousky</td>
<td>$14,600</td>
</tr>
<tr>
<td>Approved January 2007: To upgrade E2R Part-time Counselor to Full Time.</td>
<td></td>
<td></td>
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</tbody>
</table>

#### GRANT APPLICATIONS SUBMITTED:

<table>
<thead>
<tr>
<th>GRANT NAME</th>
<th>Project Director</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Science Foundation – Course, Curriculum &amp; Lab Improvement</td>
<td>Dr. Ethel Petrou</td>
<td>$15,500</td>
</tr>
<tr>
<td>Requested January 2007. No cost extension of 1 sub-award from UB Research Foundation for nano-electronics.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Empire State Development and National Grid</td>
<td>R. Washousky</td>
<td>$187,248</td>
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<tr>
<td>Submitted January 2007 – To establish a training program for overhead electric line workers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EOP</td>
<td>N. Lockwood</td>
<td>$31,285</td>
</tr>
<tr>
<td>Submitted January 2007</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EOP Summer Program</td>
<td></td>
<td></td>
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</table>
GRANT APPLICATIONS PENDING

<table>
<thead>
<tr>
<th>GRANT NAME</th>
<th>Court Reporting-Realtime Captioning</th>
<th>Pending Since December 2006. To establish a Court Reporting/Realtime Captioning Training Center with recruiting, technology and equipment upgrades, curriculum development &amp; faculty training.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT DIRECTOR</td>
<td>R. Washousky</td>
<td></td>
</tr>
<tr>
<td>AMOUNT REQUESTED</td>
<td>$1,000,000</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GRANT NAME</th>
<th>WNY Skilled Trades</th>
<th>Pending Since December 2006. To establish an integrated regional system of skilled trades technicians</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT DIRECTOR</td>
<td>R. Washousky</td>
<td></td>
</tr>
<tr>
<td>AMOUNT REQUESTED</td>
<td>$873,000</td>
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</tr>
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</table>

<table>
<thead>
<tr>
<th>GRANT NAME</th>
<th>International Homeland Security</th>
<th>Pending Since December 2006. To establish a new division of Public Safety focused on criminal justice, law enforcement, security, emergency mgt &amp; first responder fields</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT DIRECTOR</td>
<td>R. Washousky</td>
<td></td>
</tr>
<tr>
<td>AMOUNT REQUESTED</td>
<td>$449,774</td>
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</tr>
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</table>

GRANTS NOT AWARDED
National Science Foundation – Math & Science Partnership

FINAL REPORT ACCEPTED
Perkins III (2005-06)
Erie, Mohawk Valley Win Bowling Titles

The Erie Community College men and Mohawk Valley Community College women won the annual NJCAA Invitational Bowling tournament at AMF Lancaster Lanes.

The ECC men won their 17th NJCAA bowling title and the school’s 48th NJCAA National Championship as they led wire-to-wire. The Mohawk Valley Lady Hawks won the school’s first-ever NJCAA bowling championship. It was the school’s 15th NJCAA National Championship.

ECC led the men’s event by 308 pins coming into Saturday and saw their lead dwindle to as little as 98 pins going into the last three games of the nine-game Baker Block. The team responded to increase that lead to 132 pins with a 203-169 win in game seven. After Vincennes could only trim 15 pins off the lead going into the final game, the Kats had a virtually insurmountable lead. The Kats finished with a total pinfall of 13,627 to runner-up Vincennes University’s 13,504.

The Mohawk Valley women came into Saturday in third place behind Hudson Valley and host Erie Community College. After having the high set in the second five-man team set, the deficit was 50 pins entering the Baker portion. Erie dropped to third place.

Mohawk then shot a 603 to Hudson Valley’s 497 in the first three games of Baker to take over the lead and never looked back as they defeated Hudson Valley by a 71 pins. Their total pinfall of 12,009 was followed by Hudson Valley with 11,938 and Erie with 11,774.
For the second time in three years, Ryan Ciminelli from Erie Community College claimed the Kerm Helmer Award as the men’s all-events champion. After a year away from the team in 2005-06, he came back strong and won the award with a total pinfall of 2,591. He virtually clinched the title with a 248 game in the second game and a 660 set in the five-man team block Saturday morning.

The men’s All-American team was comprised of Ciminelli, Brett Cunningham (Mohawk Valley), Erik Westfield (Erie), Darren Kravitz (Vincennes), and Jason Torrance (Westmoreland).

On the women’s side, the Kerm Helmer Award went to Kristina Jenkins of Hudson Valley Community College. Her total of 2,216 was 58 pins better than Kelly Raymond of Dutchess Community College.

The women’s All-American team consisted of Jenkins, Raymond, Heather Grundke (Mohawk Valley), Danielle Maggio (Mohawk Valley), and Mallory Casper (CCAC-South).

In the singles and doubles competition, held Friday at AMF Thruway Lanes, Hudson Valley Community College dominated on the women’s side.

The Lady Vikings swept the doubles competition and took second in the singles. The duo of Jayme Nieckarz and Kelly Borden won the doubles with a combined score of 1106. They were followed by teammates Jamie LaBoissiere and Leihann Libertuci with a score of 1094. Rounding out the Lady Vikings triple threat was Kristina Jenkins and Tia-Marie Stevens who shot 1092. Jenkins also took second in the singles with a score of 573.

The rest of the singles competition on the ladies side saw Mallory Casper from CCAC-South win the event with a score of 618. Becca Barton, from Mohawk Valley, finished third with 567.

The men’s doubles competition was won by the team of Brett Cunningham and Chris Sears from Mohawk Valley with a score of 1270. They were followed by Darren Kravitz and Kevin Andes from Vincennes.
who rolled a 1265. Ryan Ciminelli and Erik Westfield from host Erie Community College finished third with 1222.

Jason Torrance of Westmoreland Community College, making their first-ever appearance in the tournament, won the singles event with a 656. Frank Zammillo of Mohawk Valley was second with 647 and Eric Westfield of Erie was third with 637.

-30-
<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>Intent to Run Statements due to Activity Coordinators</td>
</tr>
<tr>
<td>March 14</td>
<td>Posting of SGA Election Information and Election packets available from the Student Activities Office after 8:00AM</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Complete candidate material due to the Activity Coordinator by 7:00PM</td>
</tr>
<tr>
<td>March 21</td>
<td>Eligibility Meeting / Deans of Students and Activity Coordinators</td>
</tr>
<tr>
<td>Monday</td>
<td>TIME: 9:00 AM CAMPUS: NORTH G-100</td>
</tr>
<tr>
<td>March 26</td>
<td>Notify candidates of eligibility by phone or mail</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Mandatory briefing for all Eligible Candidates by Election Committee</td>
</tr>
<tr>
<td>March 27</td>
<td>TIME: 1:30 PM CAMPUS: NORTH G-106</td>
</tr>
<tr>
<td>Wednesday</td>
<td>CAMPAIGN (Start Date: Anyone found campaigning before this date will be disqualified from the elections.)</td>
</tr>
<tr>
<td>March 28</td>
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</tr>
<tr>
<td>Thursday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>March 29</td>
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<tr>
<td>Friday</td>
<td>CAMPAIGN</td>
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<tr>
<td>March 30</td>
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<tr>
<td>Monday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 16</td>
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</tr>
<tr>
<td>Tuesday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 17</td>
<td>Candidate Forum</td>
</tr>
<tr>
<td></td>
<td>CITY 12:15 – 1 pm, 6 – 6:45 pm</td>
</tr>
<tr>
<td>Wednesday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 18</td>
<td>Candidate Forum</td>
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<tr>
<td></td>
<td>SOUTH 12 – 12:45 pm, 6 – 6:45 pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 19</td>
<td>Candidate Forum</td>
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<tr>
<td></td>
<td>NORTH 12:15 – 1 pm, 6 – 6:45 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 20</td>
<td></td>
</tr>
<tr>
<td>Monday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 23</td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td>CAMPAIGN</td>
</tr>
<tr>
<td>April 24</td>
<td>Voting Machines Programmed</td>
</tr>
<tr>
<td>Wednesday</td>
<td>ELECTION DAY</td>
</tr>
<tr>
<td>April 25</td>
<td>9AM – Voting Machine viewing</td>
</tr>
<tr>
<td></td>
<td>SGA and President/Trustee Elections</td>
</tr>
<tr>
<td></td>
<td>10AM-2PM and 5PM-8PM</td>
</tr>
<tr>
<td>Thursday</td>
<td>Continued SGA and President/Trustee Elections</td>
</tr>
<tr>
<td>April 26</td>
<td>10AM-2PM and 5PM-8PM</td>
</tr>
<tr>
<td></td>
<td>8PM ELECTION COUNT (See rules)</td>
</tr>
<tr>
<td>Friday</td>
<td>Disseminate election results by phone and mail.</td>
</tr>
</tbody>
</table>
Friday • April 27, 2007 • 3 p.m. - 6 p.m.
Saturday • April 28, 2007 • 8:30 a.m. - 4 p.m.

The Kennedy Room
Millennium Hotel (Near Walden Galleria Mall)
2040 Walden Avenue
Cheektowaga, NY 14225

Free to participants
To reserve a spot at this conference, pick up a Reservation Form from one of the following offices listed below and return Completed Reservation Forms are due back to one of these offices by Wednesday, April 4.

CITY CAMPUS • Room 167 • Dean of Students Office
NORTH CAMPUS • Room G157 • Dean of Students Office
SOUTH CAMPUS • Room 5206 • Dean of Students Office

Interested Students Must:
- Possess a cumulative GPA of 2.5 or greater
- Have completed no more than 30 credit hours

Drawings for:
- An all expense paid summer leadership retreat
- An ECC scholarship

Each participant will receive a gift package and Certificate of Completion for the Student Ambassador/Leadership Conference. Refreshments will be served both days.

Take the Lead...Become a Student Ambassador