



Committee Meeting: Policy & Governance Committee	Date: September 6, 2019
Committee Chair: Kathleen Masiello - members present page 2	
New or Edited: Edited VI-A-24 Mandatory Reporting and Prevention of Child Sexual Abuse, last approved June 2013	

**POLICY NAME:** Mandatory Reporting and Prevention of Child Sexual or Physical Abuse

**POLICY TYPE:** Board

**SUBMITTED BY:** Daniel Kaufmann, Employee Relations Manager

**ISSUE OR STATEMENT OF PURPOSE:** To revise a policy at SUNY Erie in compliance with the policy adopted by the SUNY Board of Trustees requiring its students, employees and volunteers to report any suspected or actual sexual abuse of a child occurring on SUNY property or while off campus during official SUNY business or University sponsored events to include physical abuse.

**NEW OR EDITED POLICY:** Edited VI-A-24 Mandatory Reporting and Prevention of Child Sexual Abuse, last approved June 2013.

Any employee or student of or volunteer for SUNY Erie Community College (SUNY Erie) who witnesses or has reasonable cause to suspect any sexual or physical abuse of a child has occurred on SUNY Erie property or while off campus during official SUNY Erie business or college-sponsored events shall have an affirmative obligation to report such conduct to the relevant SUNY Erie Security Department immediately. Such report shall include the names of the victim and assailant (if known), other identifying information about the victim and assailant, the location of the activity, and the nature of the activity. Upon receiving such a report, the applicable SUNY Erie Security Department shall promptly notify the appropriate authorities, e.g., the SUNY Erie President, Erie County police departments, Commissioner of University Police, and SUNY System Administration.

In addition, to aid in the prevention of crimes against children on property of SUNY Erie and/or during official SUNY Erie business at events sponsored by SUNY Erie, employees should be trained on the identification of such crimes and proper notification requirements.

Vendors, licensees and others who have permission to be on campus or to use SUNY Erie facilities for events or activities that will include participation of children shall ensure that they have in place procedures for training on the identification of child sexual and physical abuse, implementing applicable pre-employment screening requirements and reporting of child sexual or physical abuse.

The applicable definitions of child sexual abuse are those used in the NYS Penal Law in Articles 130 and 263



**POLICY NAME:** Mandatory Reporting and Prevention of Child Sexual or Physical Abuse - **Continued**

and Section 260.10, and “child” is defined as an individual under the age of 17.

**DOES IT SUPERCEDE A POLICY/WHICH ONE:** Yes, VI-A-24 Mandatory Reporting and Prevention of Child Sexual Abuse, last approved June 2013.

**POLICY & GOVERNANCE COMMITTEE RECOMMENDED ACTION:**

Policy & Governance Committee recommends the Board of Trustees accept the Board policy under Committee Briefings, Policy & Governance Committee. This Policy supersedes all prior policies/procedures and practices related to Mandatory Reporting and Prevention of Child Sexual or Physical Abuse.

**POLICY & GOVERNANCE COMMITTEE MEMBERS PRESENT:** Trustee Kathleen Masiello, Trustee Leonard Lenihan, Executive Vice President for Administration and Finance Penelope Howard, Provost and Executive Vice President of Academic and Student Affairs Douglas Scheidt, Vice President of Human Resources, Equity & Inclusion Tracey Cleveland, Employee Relations Manager Daniel Kaufmann, Dean of Liberal Arts and Science Joanne Colmerauer, Professor Michael Delaney, Director of Registration Paul Lamanna, Dean of Liberal Arts and Science Jamie Smith

**DATE OF BOARD APPROVAL:** September 26, 2019

**POLICY & GOVERNANCE COMMITTEE TEAM FOLLOW-UP:**

Following Trustee approval, this Board policy will be included in the SUNY Erie Community College Board of Trustees Policy Manual.

**INFORMATION/INPUT CONSIDERED DURING POLICY & GOVERNANCE COMMITTEE DELIBERATIONS:**

The Policy has been reviewed and discussed at the Policy & Governance Committee meeting of August 16, 2019 and September 6, 2019