ECC Board of Trustees
Executive Summary

Date: January 27, 2017

Agenda Item: Advisory Council Appointments or Reappointments to the Dental Laboratory Technology AAS degree program, Environmental Science AS and Environmental Technology Geoscience AAS degree, Hospitality Management AAS, AOS and certificate programs, Pathways to Success department and Perkins IV Grant

This item is for: For Board's Approval

Backup Documentation: Attached to this document

Background Information:
The appointments or reappointments of Advisory Council members is requested by (resumes follow in alpha order by last name):

A. Dental Laboratory Technology AAS degree program Department Head Dr. Peter DeMarco appointment of (1) Andy Jakson who is a retired inventor, scientist, entrepreneur, National Dental and Business Leadership lecturer and clinic manager.

B. Environmental Science AS and Environmental Technology Geoscience AAS Degree Programs of Department Chair John Danna reappointment of (2) Robbyn Drake who is the Director of Education and Training with Buffalo Niagara Riverkeeper;

C. Hospitality Management Program AAS, AOS and certificate programs by Department Chair Mark Wright appointment of (3) Timothy P. Herzog who is a founder of Flying Bison Brewing Company; (4) Dan Robinson who is a Craft Brand Manager with Try-It Distributing; (5) Donald Rudewicz who is the General Manager of Gordon Biersch Brewery and Restaurant; (6) Donald A. Seth who is a Food Service Director with ARAMARK; (7) Darren Daniel Wells who is the Owner and Operator of Sweet Beginnings Bakery; and (8) and reappointment of James M. Strusienksi who is a Stay Fit Dining Nutrition Coordinator with Erie County Senior Services;

D. Pathways to Success Program by Director Justin Kiernan reappointment of (9) Nancy Berger, Ed.M., M.S. who is the Director of Regional Education Center for Economic Development with KenTon UFSD; (10) Susan G. Diemert who is a Literacy Specialist with Orleans-Niagara BOCES; (11) Lester B. Leopold who is the Director of Adult and Career Education/Administrator with Buffalo Public Schools; (12) appointment of Michael A. Myers who is the Coordinator of MAC/Pathways to Success Program with Journey's End Refugee Services; (13) Janeil C. Rey, Ph.D. who is the Director of Adult Education and Workforce Development Division – Erie 2 Chautauqua-Cattaraugus BOCES; and (14) reappointment of Michael Swords who is the Director for Maryvale Community Education;

E. Perkins IV Grant by Executive Vice President of Academic Affairs Richard Washousky appointment of (15) Samuel J. Drago who is retired from his role of Regional Administrator in the Division of Employment Services with the New York State Department of Labor.
**Reasons for Recommendation:**
An Advisory Council and its work provide evidence and accountability to external agencies and the public that academic programs meet needs which are appropriate to the community college mission. In particular, a Council’s input adds substance to the requests and recommendations of departmental chairs/heads and faculty related to curriculum, equipment, facilities and program review action plans.

**Fiscal Implications:**
None

**Consequences of Negative Action:**
Lack of individual expertise and career experiences on the Advisory Council. Furthermore, an inability to adhere to the Middle States Accreditation and SUNY regulations for academic programs.

**Steps Following Approval:**
Letters will be sent by President Quinn to individuals confirming appointment.

**Contact Information If Any Questions:**
Richard C. Washousky, Executive Vice President of Academic Affairs, North Campus
Phone: (716) 851-1500 / E-Mail: washousky@ecc.edu
My focus is on creating educational services that train students for future employment in high need occupations that will best serve unmet demands of a changing world.

**Experience**

**Director of Regional Education Center for Economic Development – KenTon UFSD**

October 2015 – present

Create, oversee, and manage:
- High School Equivalency Program (TASC)
- Adult Education/Career & Technical/ABE
- ESL
- TASC Test Center
- Funding partnerships with Erie Community College, BOCES, and Maryvale School District

Maintain and increase funding opportunities from State, Federal, and private funding sources

Prepare and submit FS10 reports for NYSED

Supervise funded programs to assure they comply with terms of funding requirements

Develop new programs to fill high need occupation demands

**Owner/Executive Director – Upgrade Academics Inc.**

2003 – 2015

- Upgrade Academics was an agency that I founded that had a tripartite contract with the Buffalo Public School District and the Buffalo Teachers Union to provide students with free in-school after school tutoring, hot meals, and transportation home.
- Grew agency from 18 students and 4 locations in year 1 to become the largest in the region – with 17 locations and 2600 students in year 10
- Oversaw supervision of a staff of 450 by careful delegation according to geographic location and matching Site Leader skills with student needs
- Utilized differentiated learning plans and instruction to develop and implement curricula for 2600 students
- Actively reached out to numerous immigrant communities by translating all materials into 8 languages in order to inform community members about the free service to which they were entitled
- Monitored staff on a daily basis and planned staff meetings to regularly infuse staff with enthusiasm and instruct them in new and fresh best practices in teaching techniques
- Studied patterns at school events to smoothly organize and present at events to make sure parents and students were attracted to our exhibit
- In response to recognition that students often lacked the skills to organize themselves to do well in testing situations, created seminars and workshops to break down the test preparation process into manageable parts
- Negotiated with bank and other financial agencies to manage a $3.5 million budget that was paid in quarterly payments at a time when staff was paid every two weeks
Adjunct Professor at Erie Community College
August 2007 – December 2007
- Taught English Composition – used the “The Six Traits of Writing” method to significantly enhance cohesiveness and impact of students’ writing
- Taught English Literature and Composition – In addition to using the aforementioned “Six Traits of Writing” method, helped students learn the essential elements of a piece of literature and how to develop characters, plot, and conflict in their writing

Administrative Intern – Williamsville Central Schools
July 2007 – August 2007
- Evaluated teacher lesson execution and followed up for diplomatic review with teachers
- Followed progress of senior students to make sure they were on track to graduate at end of summer
- Met with parents, students, and teachers to address needs of students who were in danger of not graduating at end of summer school
- Arranged for accommodations for exams for students with special needs
- Directed custodial staff to arrange correct seating plans for final exams

Coordinator and Lead Teacher of Alternative Education Program – Tonawanda City Schools
August 2002 – August 2004
- Designed and led incipient in-house alternative education program that successfully engaged at-risk disenfranchised students, converting their retention and passing rate by 50%
- Organized and orchestrated team meetings to determine needs of staff
- Strategized new directions as outcome of team meetings, resulting in strong and enthusiastic staff
- Selected and organized instructional speakers on the basis of best practices
- Taught 9th and 10th grade ELA – structured curricula specific to disenfranchised students

Sole Proprietor – The Homework Club
August 2001 – August 2003
- Carefully matched student needs with tutor skills, then scheduled mutually convenient tutoring times
- Student improvement averaged a 5 point increase in report card grades
- Coordinated with school district to homeschool children whose parents did not feel the district was able to fill their child’s needs; successfully prepared them to receive full school credit
- Recognizing that the root of academic problems for many students is lack of organization and study skills, developed engaging, dynamic, and insightful seminar entitled “Surprisingly Simple Secrets to Student Success” that was requested by and presented to multiple school districts

Long Term Substitute - Lockport School District
August 2001 – June 2002
- Was called upon just days before beginning of school year to step in as long term sub
- Taught 12th grade Public Speaking and 10th grade ELA

Skills & Expertise
- Staff Development
- Public Speaking
- Teaching
- Educational Leadership
- Curriculum Design
Advanced Degrees & Education

**Canisius College**
Master of Science, Educational Leadership and Administration
2006 - 2008

**University at Buffalo**
Master of Science, Education
2002-2003

Certifications

**School District Leader**
New York State Education Department

**School Building Leader**
New York State Education Department

**Secondary English Education**
New York State Education Department
Experience
Orleans-Niagara BOCES, Sanborn, NY
1987 - Present
Position – Literacy Specialist
Duties:
- Supervise 40 – 50 Literacy and ESOL staff for the ABE/HSE/ESOL program which serves approximately 2,500 students per year.
- Prepare all grants requesting funding. My program was awarded approximately $4,000,000 in grant funds.
- Interview and recommend all new literacy staff hiring.
- Monitor all data for National Reporting System and maintain compliance with NYSED.
- Operate summer migrant education program.
- Organize staff development trainings for all literacy instructors and support staff.
- Ranked #1 BOCES consistently for the last 5 years on the NYSED Adult Literacy Report Card.
- Recognized by NYSED as having one of the best literacy programs in all of NYS.
- Acquired Niagara and Orleans County Jail Programs.
- Complete all reports required by NYSED and the U.S. Federal Government.

Education
State University College at Potsdam
1971 – 1975 Bachelor of Arts Degree – Education N-6

Graduate Work - SUNY at Buffalo 15 Credits SUC at Buffalo 3 Credits
Niagara University 9 Credits Southampton College 3 Credits

Awards & Honors
- President of New York Association for Continuing/Community Education for two terms
- Staff Specialist of the Year – Orleans-Niagara BOCES
- NYACCE Lawrence S. Levin Professional Award
- The Eckert Salute to Women Local Honoree
- YWCA of Niagara Award for Education
- United Way Community Leader Award
- Invited to present to the Board of Re
Susan G. Diemert

Boards

• ASISTS Advisory Board
• NYSED Performance-based Advisory Board
• Western New York Professional Development Consortium Advisory Board
• Chair of NYACCE Student of the Year Awards and Annual Legislative Event
• Graduate of Leadership Niagara 2008
• NYSED TASC Advisory Board

References

Available Upon Request
Currently retired.

MANAGEMENT EXPERIENCE

August 2000-February 2008

Regional Administrator- Division of Employment Services, New York State Department of Labor, Buffalo, New York

- Oversee employment activities for five counties, ten offices and one hundred fifty plus employees which comprises the Western Region.
- Provide liaison with labor organizations, elected and appointed government officials, civic groups, the business and educational community, local media and general public regarding all facets of the Department.
- Oversee the management of effective re-employment operations of One-Stop Centers and local Department of Labor Employment Service Centers in the assigned geographic region for the Division of Employment Services (DoES).
- Make recommendations to the Division Director and the Commissioner of Labor regarding the development of policies and procedures for use in the region to implement ongoing programs, new legislation and Federal and State programs.
- Serve on local boards and advisory groups such as the Buffalo and Erie County Workforce Investment Board, the Niagara County Workforce Investment Board, the Erie Community College Perkins Advisory Council and Job Service Employer Committees.
- Meet with various department staff to review relevant economic development activity.
- Meet with employers and appropriate community leaders when companies experience substantial increases or decreases in employment, advising them of departmental services and programs.
- Oversee significant personnel matters, such as personnel appointments, layoffs and disciplinary action.
- Conduct regional-level labor management committee meetings.
- Coordinate local media contact and public relations in cooperation with the Office of Communications and others to promote full utilization of the Department of Labor’s facilities and services.
- Keep the Division Director informed concerning the status of ongoing programs, and all matters requiring administrative attention.
- Carry out special projects as assigned by the Commissioner of Labor or the Division Director.

EDUCATION:

Bachelor of Arts Degree – State University College at Buffalo
Master of Science Degree in Education – Canisius College
Part time instructor with Erie Community College 1975-1990 – South Campus; General Psychology and American Government

AWARDS:

Recipient of the 2008 Louis J. Billittier Honorary Alumni Award
Robbyn Drake

Education
SUNY College at Buffalo, Master of Science Candidate – Environmental Education and Research
- 4.0 GPA at 27 credit hours

SUNY at Buffalo, 2003
- Bachelor of Science – Environmental Studies, with Highest Distinction, Summa cum Laude
- Minor in Physical Geography, with Highest Distinction
- Phi Beta Kappa

Employment
2004 to present • Director of Education and Training • Buffalo Niagara RIVERKEEPER

Job Duties:
- Management of full-time staff, seasonal staff and interns.
- Direction of 13 current Riverkeeper programs: River Academy, Standardized Curriculum Development, River Tours, Aquatic Nuisance Species Outreach, RiverCare Rain Barrel Distribution, Young Environmental Leaders Program, YELP Mentorship Program, Environmental Justice Fish Consumption Outreach, Riverwatch Volunteer Water Quality Monitoring, Shoreline Cleanups, Native Niagara Seed Collection, Emerald Shiner Project Outreach, Water Chestnut Monitoring Program.
- Development and coordination of the River Academy program, an intensive, field-oriented training course in Niagara River Watershed science and policy including classroom learning, service learning and engagement with expert guest speakers
- Development, implementation and oversight of citizen volunteer based water quality sampling and riparian restoration programs, including establishment of partnerships with government agencies, universities and community organizations
- Grantwriting, grant administration and funding coordination for Riverkeeper programs
- Organizational development and strategic planning

Accomplishments:
- Creation and implementation of River Academy hands-on watershed science training program for adults and Young Environmental Leaders Program for disadvantaged youth, both offered for college course credit, in partnership with Erie Community College and Buffalo Public Schools.
- Development of invasive species management, native plant restoration projects, and native seed collection and propagation projects at locations throughout the Niagara River watershed.
- Initiation and direction of Riverwatch water monitoring, including recruitment and training of volunteers, establishment of water quality testing regimen, and establishment of laboratory partnerships.
- Direct acquisition of $1,000,000 in funding for Riverkeeper projects as lead grantwriter, as well as providing assistance on many additional successful grants.
- Direction of Cayuga Creek Restoration Steering Committee and coordination of stakeholders (project budget $1.8 million).

Job-related skills:
- Classroom and field presentation to diverse audiences.
- Effective staff and program management.
- Volunteer and intern recruitment, training and management.
- Landscape interpretation and environmental education skills.
- Water quality testing procedure including Idexx and YSI equipment.
- Invasive species identification, assessment, management and monitoring.
- Native plant restoration, seed collection and propagation.
- Working knowledge of environmental regulations.
- Grantwriting and funding management.
- American Canoe Association Instructor Certification, Kayak Level 2 and Canoe Level 1.
- CPR/AED and First Aid Certification.

2011 to present  • Assistant Professor • SUNY Erie Community College, Physics Department
- Development of curriculum and part time instructor of environmental science coursework
- Participation in Great Lakes Innovative Stewardship Through Education Network program

2010-2011 • Research Assistant • The Research Foundation, SUNY College at Buffalo
- Collection, identification, and dissection of exotic mollusks invading Great Lakes waterways, as well as practicing techniques for collection and identification of their endosymbionts.

2003-2004 • Outreach Coordinator • Friends of the Buffalo Niagara Rivers
- Outreach to local agencies and community groups
- Development of volunteer programs including region-wide semiannual shoreline cleanup events
- Sub-watershed project research (Tonawanda Creek basin)
- Niagara River Greenway project research

2001-2003 • Educator, Public Relations Director • Earth Spirit Educational Services, Inc.
- Instruction of youth (K-12) and adult groups in environmental sciences and outdoor recreation
- On-site program coordination at 1,000-acre Woodlands Environmental Education Center
- Development of Woodlands Environmental Education Center Management Plan

2000-2001 • Educator • NYS Office of Parks, Recreation and Historic Preservation – Niagara Region
- Development of environmental education programs and instruction of all-ages groups at Niagara Region State Parks

Experience
2015 to present • Board Member • Western New York Land Conservancy
- Advisor to local land trust, park preservation leadership, site assessment volunteer

2014 to present • Vice President • George Washington Park Community Association
- Lead beautification efforts in Riverside neighborhood

2008 to present • Founder, Board Member, Treasurer • Scajaquada Canoe Club
- Cleanup and restoration project leadership, funds and equipment management

2002 to present • Student Intern, Volunteer • Fakahatchee Strand Preserve State Park, Florida
- Identification, assessment, collection and preservation of botanical specimens for the Preserve herbarium, including listed species of rare orchids and ferns; invasive species management

2002 to present • Member, volunteer • WNY Nature Sanctuary Society
- Member and invasive species removal volunteer

Professional and personal references furnished upon request.
Timothy P. Herzog

Business Address:

Home Address:

Relevant Work Experience:

Flying Bison Brewing Company – From 10/1999 to present

491 Ontario St. Buffalo, NY 14207 (1999-2014)
840 Seneca St. Buffalo, NY 14210 (2014-present)

Responsibilities:

- Founded Flying Bison Brewing Company, incorporated Delaware and NY, 1995
- Worked with Small Business Development Center to create business plan
- Solicited and obtained share purchases from private investors
- Obtained bridge financing from M&T Bank and SBA to complete necessary financing
- Designed and oversaw construction of brewery in rented space at 491 Ontario St.
- Specified, located and purchased necessary brewing, lab, and packaging equipment
- Designed and developed recipes and brewing procedures for beers
- Brewed, filtered and packaged beer
- Developed yeast handling procedures for storing, culturing and repitching yeast
- Identified, built relationship with, and sold Flying Bison draft beer to retail accounts
- Scheduled deliveries, delivered and developed invoicing procedure
- Installed draft lines for, and taught accounts to clean and maintain draft systems
- Cleaned and maintained brewing equipment and kegs
- Developed and executed marketing campaigns
- Identified beneficial distributor partners, developed relationship, entered into contract and maintain relationships with partners
- Train distributor sales force in sales and marketing of craft vs national brand beer styles
- Grew production to size necessitating move from Ontario St. building
- Identified site for new brewery building at 840 Seneca St.
- Coordinated Planning Board, Zoning Board, and Historical Preservation Committee meetings with architect, builder, and City Departments
- Planned layout of new building and worked with architect and builder to execute plan
- Worked on site with builder to schedule sub-contractors and get building completed to specification
- Developed Sampling Room concept for Flying Bison as Legislation was passed to allow Sampling Rooms in small breweries in New York State
- Oversee production, Sampling Room and Sampling Room Events, and Distributor Sales Forces
- Surpassed Distributor sales goals and expectations of 100,000 case equivalents in 2015 for Erie and Niagara Counties (final count 108,200)
- Added additional Distributors to network in 2016

Loughran's Club and Restaurant – 4543 Main Street Snyder, NY 14226

From 6/1993 to 10/1999

Responsibilities:

- Part time bartender
- Became bar manager (2/95)
- Became location manager (2/97)

**Buffalo Brew Pub** – 6861 Main St. Williamsville, NY 14221

From 10/1986 to 4/1993

**Responsibilities:**

- Part time bartender
- Brew beers for consumption on premises with in house brewing equipment
- Develop recipes and procedures for brewing beers
- Develop cleaning and maintenance procedures for brewing area

**Regulatory Work:**

- Successfully lobbied New York State for tax relief and regulatory reform for small breweries (microbreweries)
- Successfully lobbied Senate and Congress to retain tax structure and reform TTB regulations for small breweries (microbreweries)
- Worked with New York State Assembly and Senate Members to draft and pass Brand Label Fee modifications beneficial to small breweries (microbreweries)
  Signed by Governor Pataki (5/2000)
- Worked with New York State Assembly and Senate Members to modify, complete and get “Craft Act” passed and signed (11/2014) by Governor Cuomo

**Relevant Professional Brewing Awards:**

- 2004 Best Overall – **Buffalo Brewfest** – All 3 beers served selected best in category
- 2007 Best Beer – **Wines in the Wild Festival** – Buffalo Lager
- 2008 Best Beer – **Polar Bites Festival** – Blizzard Bock
2009  Best Beer – **Wines in the Wild Festival** – Rusty Chain Vienna Amber

2013  Best Oktoberfest – **U.S. Beer Tasting Championship** – Bisonfest Lager

2014  Best Beer – **Polar Bites Festival** – Blackbird Oatmeal Stout

2015  Silver Medal – **U.S. Open Beer Tasting Championship** -716 Kolsch Beer

2015  Bronze Medal – **World Beer Awards** – Rusty Chain Vienna Amber

2015  Bronze Medal – **Brussels Beer Challenge** – Buffalo IPA

2016  Silver Medal – **World Beer Awards** – Rusty Chain Vienna Amber

**Civic and Community Awards:**

2006  Small Business Administration – Small Business of the Year–nominated by First Niagara

2006  New York State Assembly Small Business of the Year-nominated by MofA Schimminger

2007  Commendation from the New York State Assembly for job creation and support of New York State agriculture –nominated by MofA Burling, Hoyt and Schimminger

2008  Association of Fundraising Professionals – Distinguished Honoree-nominated by Buffalo Hearing and Speech

2008  American Culinary Federation – Recognition Award-nominated by NCCC and ECC

2008  Ronald McDonald House – Recognition Award

2010  Western New York Running Associations – Man of the Year

2012  Association of Fundraising Professionals – Outstanding Small Business-nominated by BHSC, ECC, Heritage Centers

2012  Buffalo Junior Chamber of Commerce – Mentor Award

2012  German Community of Western New York – German American of the Year

2013  Holy Name Society of Western New York – Chairman Award for District 10

2013  Heritage Center – Appreciation Award – for planning and executing fundraising 5K race

2014  Governor Cuomo – Letter of Recognition-job creation and growth
2014  Buffalo Spree Magazine – Best Local Brewery
2014  Rotary International – Paul Harris Fellow, nominated by Amherst Rotary Club
2015  Hospitality and Tourism Dept. at SUNY Buffalo State – Ambassador Award
2015  Visit Buffalo Niagara – Beacon Award for Craft Beer Tourism

Relevant Accomplishments:

2015 to present  Advisory Board Erie Community College Brewing Science Program
2013 to present  Co-founded Buffalo Niagara Brewers Association
2013 to present  Advisory Board Niagara Brewing College
2012 to present  Founding Board Member GoBike Buffalo
2005 – 2012  Member Brewers Association Government Affairs Committee
1988 to present  Nationally Certified Beer Judge
1987 to present  Founded and current member Sultans of Swig Homebrewers Club

Professional Training:

Siebel Institute of Brewing, Chicago, Illinois

Courses Completed during Brewers Association Conference
- Safety in the Brewery
- Filtration and Packaging Theory and Practice

University of California at Davis (American Brewers Guild)

Courses Completed during Brewers Association Conference
- Yeast Propagation and Handling (Dr. Guinard)
- Brewhouse Operations (Dr. Michael Lewis)

Education:

Buffalo State College: B.S. Design 1980
Andy Jakson

Professional Summary:

A highly sought after Inventor, Scientist, Entrepreneur, National Dental and Business Leadership lecturer as well as, clinic manager, who is a Proficient in Digital and Dental Laboratory Technology, with the capability to design, manufacture and produce dental prostheses, including full and partial dental plates, crowns, bridges and orthodontic appliances. A leader in the dental community for almost 25 years as a lab owner, technician and clinic manager, creating the first-ever “simple prep” digital dentures in the Earth by making the digital dental software and techniques, equipment and Implantology and cosmetic and aesthetic dentistry, the results a graceful process that has not changed in a hundred years. Set off a three decade career under the tutelage of internationally renowned Lee Culp, a highly respected dental professional.

A well-respected national advocate for Cone Beam Computer Tomography evaluations as well as an in-demand keynote speaker and lecturer for MDI’s and Implantology. Dedicating his life to discovering innovation in the dental industry, with a deep knowledge and understanding of the how the field developed and is growing. One notable example of his gift for bringing new technologies to dentistry is the small diameter implant restorations and protocols developed through his leadership.

As former co-owner of cutting edge dental enterprises such as a Foundation Milling, LLC (a ZrO2 distribution company), Apex Dental (a dental marketing company), and F.I.R.S.T. Lab (Mini Dental Implant Laboratory) He and his team and partners, introduced revolutionary changes to the availability of materials and protocols that are widely used today, as good as assisting clinicians to make those new steps and adjustments to their practice, and to a wider market of patients. Serving as a consultant to such industry leaders as 3M, Ivoclar/Vivadent, and Imtech Corporation, and he lectures extensively for companies such as Imtech Corporation, Dental Tech Laboratory, F.I.R.S.T. Laboratőries, and 3M. An alumna from the Harkness Career & Technical Center Lab, Erie Community College and successfully completed relevant chemistry course work at Canisius College.

Career Accomplishments

- Developer of the Evolve Prosthodontic System
- Inventor of AvaDent Digital Dentures.
- Designer of Mini Dental Implants.
- Planned, Developed and Implemented, 3 successful Dental Laboratories.

Business/Entrepreneur

Lif MCO
235 Aero Drive, Cheektowaga, NY,
2013 - present
CEO

Andy Jakson; Curriculum Vitae page 1
Evolution Dental Science
235 Aero Drive, Cheektowaga, NY, 2010–present

Global Dental Science
15730 N 83rd Way, Scottsdale, AZ 2010 – present

Evolution Dental Laboratory
235 Aero Drive, Cheektowaga, NY 2008-2010
Full Service Dental Laboratory
Owner/President

Dental Tech Laboratory
2000 Eggert Road, Amherst, NY 2003 – present
Full Service Dental Laboratory
Owner/President

All Pro Sports Cards
Buffalo, NY Owner

Inventions
• Fixed Protocols for Mini Dental Implants
• AvaDent Digital Dentures

Employment History
Dr. Ernie Topolnicki, DDS 1994
Cheektowaga, NY 14225
Clinical & Laboratory Technician

Dr. Gordy Kemp, DDS 1993
Cheektowaga, NY 14225
Clinical & Laboratory Technician

Ruchk Dental 1992-1993
Cheektowaga, NY 14225
Clinical & Laboratory Technician

590 Sweet Home Rd, Amherst, NY 14226
In-house Technician

Andy Jakson; Curriculum Vitae page 2
### Education

<table>
<thead>
<tr>
<th>Institution</th>
<th>Years</th>
<th>Field</th>
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<tbody>
<tr>
<td>Canisius College</td>
<td>1990-1992</td>
<td>Chemistry</td>
</tr>
<tr>
<td>2001 Main Street, Buffalo NY 14208</td>
<td></td>
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<tr>
<td>ECC South Campus</td>
<td>1989-1990</td>
<td>Laboratory Technician</td>
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<tr>
<td>4041 Southwestern Blvd, OP, NY</td>
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<tr>
<td>Harkness Career and Technical Center</td>
<td>1987-1989</td>
<td>Laboratory Technician</td>
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<tr>
<td>99 Aero Dr, Buffalo, NY 14225</td>
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### Volunteer

- Summit Life, Niagara Falls, NY
- St Luke’s Mission, Buffalo, NY
- City Mission, Buffalo, NY
- Joshua’s Gift, Williamsville, NY

### Recognitions and Awards

- International Academy for Dental Facial Ecstatic Fellowship in Dentistry’s 12/2014
- C-Level CEO of the year, in Health Care from Buffalo Business First 10/2014
- AvaDent™ system was named: ADA Product of the Year 2012
- Dentistry’s Hottest Services & Coolest Products for May 2013 by iCare Financial Times
- Pride Institute for “Best of Class” for Technology Advancement
- Top 100 Products of 2012 from Dentistry Today
- The Townie Choice Award

### Certificates of achievement and recognition from:

- New York Senator Timothy Kennedy
- New York Assembly Member, Gabryszak,
- Cheektowaga Councilman, Charlie Markel
Publications:

- Standards for implants would protect health and jobs
- Mini Dental Implants, Principles and Practice, Sendax, Victor, 2013; Contributor
- IDT, Inside Dental Technology; TechEdge, October 2013
- A New Frontier: Digital Dentures; using this developing field to the laboratory's best advantage
- Implant News and Views, September 2013
- Implants, Yesterday, Today and Tomorrow
- Buffalo News, Letter: August 21, 2013 -12:01 AM

Conference Speaker - Speaking engagements for the following:

- Foundation Milling LLC (a ZrO2 distribution company)
- Apex Dental (a dental marketing company)
- F.I.R.S.T. Lab (Mini Dental Implant Laboratory)
- 3M
- Ivoclar and Vivadent
- Imtech Corporation, Dental Tech Laboratory
- Cone Beam Computer Tomography
- Mini Dental Implants Trainings in Orlando
- Mini Dental Implants Trainings in Dallas
- Mini Dental Implants Trainings in Buffalo
- Mini Dental Implants Trainings in Las Vegas
- Mini Dental Implants Trainings in New York City
- MDI in NYC with Vitor Sindex
- Chicago Dental Conference from 2002 to 2012
- Cincinnati Conference
- All on Four
LESTER B. LEOPOLD

PROFILE

Dedicated instructional leader with over 28 years of diverse teaching and leadership roles facilitating educational goals at school and district levels. Excellent awareness and experience of the significant trends in education including contextualized education, career plan initiatives, and student career portfolios and implementation of common core standards. Demonstrated knowledge of state learning standards to facilitate education gain. Successful working with partners, teachers, administrators, boards, parents, students, and the community to develop positive programs and community relationships focused on student-centered education.

• Budgeting & Financial Matters
• Process Reengineering & Improvement
• Curriculum Innovation
• Leadership & Facilitation
• School Organizational Structure

• Project & Program Management
• Recruitment, Retention and Succession Strategies
• Student Guidance & Discipline
• Staff Development & Motivation
• Interpersonal Communications

EDUCATION & CREDENTIALS

Masters Degree – Administration & Leadership – University at Buffalo
Masters Degree - Administration Career Education - Buffalo State College
Bachelor of Science, Major: Career Education – Buffalo State College
NYSED Certified School District Administrator (SDA)
NYSED Certified School Administrator & Supervisor (SAS)
NYSED Teaching Certification – Career & Technical Education

EXPERIENCE

BUFFALO PUBLIC SCHOOLS - Buffalo NY 2008-Present
Director of Adult & Career Education/ Administrator

Oversees and directs Supervisors and coordinates over 200 staff in all aspects of Adult Education. Work with partners and agencies to assist educational and career needs of the community/students. Manage 13 grants, data, finance, hiring and educational program development and transitional programs that lead to college or careers. Develop process for staff succession planning and develop processes for accountability.

• Leads BPS Adult Education division in obtaining literacy outcomes to meet NYSED expectations
• Analyzes data reports and review with key managers to drive programming
• Maintains finance aspects related to grants and expenditures
• Oversight of 30 educational sites through out the Buffalo School District
• Engage all staff and students to use a customer service model to insure positive culture for all
• Review data with data manager weekly to look for data anomalies and review data path to identify causes and remediate.
• Able to partner with over 50 agencies to support educational path to success for all students.

BUFFALO PUBLIC SCHOOLS – Buffalo, NY 2001-2008
Supervisor of Adult & Career Education/ Administrator

Oversee and direct all aspects of academic and vocational training programs, which service a 60% high-risk student population with diverse specialized needs; service 6000 students yearly. Supervise and evaluate 200 personnel including academic and vocational teachers, support staff, teacher aides, custodial staff, and career advisors.

• Developed organizational processes and programs that were student/client focused to improve program quality, and student outcomes and retention. Instituted curriculum updates to evaluate effectiveness of all programs.
• Increased student recruitment and retention through aggressive marketing strategies and teacher retention training; going from empty rooms at beginning of year to having waiting lists and expanding to several more sites.
• Introduced effective techniques to increase student learning including teacher training, engaging students, new student orientation, and development of several teams (testing team, orientation team, clerical team, reception team, and teacher/career advisor team). Mentored inexperienced and seasoned teachers, recognized teams with awards for successful processes.
• Teamed with colleagues to create and implement disciplinary program. Concept was to create consequences for students with habitual disruptive behavior and allow students an opportunity to resolve issues that interfere with learning. Rewrote student handbook to incorporate behavior-appropriate policies.
Experience Continued

- Managed record-keeping using Enroll/Xendirect, a proprietary application for data collection related to NYS NRS. Compiled data and conducted analysis to submit to grant-funding agencies.
- Achieved improved communications by issuing district email addresses, delivering staff memos, encouraging increased attendance at meetings, conducting in-services, and making phone calls. Increased staff members understanding of expectation for students, consistency, and relevance of common knowledge, ultimately aiding student behavior and educational outcomes.


Vocational Graphic Arts Instructor

- Taught 25 students various printing industry trade areas including Industrial Safety, Right to Know Act and MSDS, Product Design, Photo-offset Lithography, Bindery, Four-color Process Printing, and other printing processes.
- Created comprehensive Graphic Arts program that included set up of state of the art lab, purchasing equipment, and curriculum development.
- Motivated students resulting in award-winning participation in printing competitions.
- Developed strong relationships within industry that were instrumental in acquiring internships and jobs for students.

Additional Experience –

Owner; Waterfront Printing, Incorporated 1985 – 2004
Design & Desktop Publishing Instructor; Erie Community College 1987 – 1994

HONORS

Jewish Family Services, Community Partnership Award
Everywoman Opportunity Center, Partnering Self-Sufficiency Award
International LERN Award
Career & Technical Educators Guild Award
WNY Pathfinders Award
National Electronic Publishing Magazine “Excellence in Innovation” Award
Dunlop Educator of the Year

COMMUNITY ACTIVITIES

Advisory Board Member, NY Association for Continuing/Community Education
Advisory Board Member, Erie County Workforce Investment Youth
Prior Advisory Board Member, Literacy Volunteers Association of Erie County
Advisory Board Member, Graphic Arts Department – Erie Community College
Panel Participant, Career Path Career in Construction Training
Panel Participant, One Stop Buffalo Employment Training Center
Past President, Career & Technology Guild – Buffalo Public Schools
Member, Association for Career & Technical Education
Past Education Chairman, Printing Industries Association

TECHNOLOGY SKILLS

Microsoft Word, Excel, PowerPoint, ASISTS Data Base Program,
Adobe Photoshop, QuarkXpress, Internet, E-Mail
Michael A. Myers

EDUCATION

STATE UNIVERSITY OF NEW YORK AT FREDONIA
Bachelor of Arts, Social Studies Adolescent Education, 2011

STATE UNIVERSITY OF NEW YORK AT POTS DAM
Bachelor of Arts, Sociology, 2005

CERTIFICATION

NYS Initial Certificate, Social Studies, Grades 7-12

CURRENT PROFESSIONAL EMPLOYMENT

JOURNEY’S END REFUGEE SERVICES, Buffalo, NY
Coordinator of MAC/Pathways to Success Program, 04/2016 – Present
• Ensure school programs are compatible with the legal, financial, and organizational structure of Journeys End Refugee Services and SUNY ECC.
• Chief administrator of programs in program organization, developing and implementing program policies, maintaining student records, and develop curriculum in a manner that promotes success
• Leadership and supervision of education department, leading staff meetings, hiring and training teachers, and disciplining actions as appropriate
• Coordinate and sustain an environment that promotes and secures positive teaching, effective learning, and high standards of achievement
• Maintain inter-program communication and seek assistance from agencies to improve performance of students and staff.
• Advise all individuals on what educational programs satisfy each students needs

ADDITIONAL TEACHING EXPERIENCE

JOURNEY’S END REFUGEE SERVICES, Buffalo, NY
Lead Teacher, September 1, 2012- April 1, 2016
• Design, develop, and implement ESL/Social Studies TASC curriculum
• Provide new student orientation, maintain MAC records and reports for individual connection plans (ICP), and support student growth continuously
• Coordinate and sustain an environment that promotes and secures positive teaching, effective learning, and high standards of achievement and appropriate behavior
• Provide accurate, substantive feedback to the Education Coordinator
RELEVANT PROFESSIONAL EXPERIENCE

CHAUTAUQUA STRIDERS, Dunkirk, NY
North County Mentoring Coordinator, 08/01/11-08/01/12
• Designed, organized and implemented a district wide outreach strategy to recruit potential mentors for students in grades 1-8
• Delivered orientation and trainings for school staff, families, students and mentors
• Met with students and school staff to ensure student growth and program success
• Collected and managed student data for daily grant regulations and program procedures
• Collaborated with school faculty and district community members to enhance program

EXTRACURICULAR ACTIVITIES

GRASSROOTS GARDEN, Buffalo, NY
Lead Gardener, 2012-Current
• Primary contact for GGB; submit grant paper work and complete vital forms for GGB project
• Develop garden plans; build beds, watering, ordering topsoil, and basic administrative duties

Journeys End Refugee Services, Buffalo, NY
Soccer Coach, 2012-Current

BUFFALO RIVER HISTORY TOURS, Buffalo, NY
Tour Guide, 2013-Current
• Deliver a ninety minute narrated tour of the Erie Canal, Buffalo River, and it’s renaissance
• Research the waterfront history of Buffalo, NY
PROFESSIONAL CERTIFICATION

School District Administrator (SDA), NY, Permanent Certification
School Administrator Supervisor (SAS), NY, Permanent Certification
Secondary Social Studies, NY and MA, Initial Teacher Certification

ACADEMIC PREPARATION

Doctor of Philosophy (Ph.D.), June 2009
Graduate School of Education, State University of New York at Buffalo, Buffalo, NY
Education Leadership and Policy
Dissertation: The rural superintendency: Creating a culture of aspiration out of a tradition of rootedness.

Master of Education (Ed.M.), June 1998
Harvard Graduate School of Education, Harvard University, Cambridge, MA
Administration, Policy, and Social Planning

Bachelor of Arts (A.B.), May 1982
Barnard College, Columbia University, New York, NY
American Studies, Education concentration, 7-12 social studies certification program

PROFESSIONAL EXPERIENCE

Adult Education and Workforce Development Division
Erie 2 Chautauqua-Cattaraugus Board of Cooperative Educational Services (BOCES)
Angola, New York

   Director, September 2016 - present

Supervise educational program that offers high school equivalency preparation, English as a Second Language instruction, Health Care Careers training, and work force development training for career pathways requiring state licenses or certifications. Also supervise the educational program for incarcerated youth, a pre-school program for four-year-olds and the WNY P-TECH Academy for high school students. Duties include: budget and grant preparation and administration, staff supervision and evaluation, program planning and administration, partnership development and maintenance.
Janeil C. Rey, Ph.D., 2

Educational Leadership Program, Language, Learning, and Leadership Department
College of Education, State University of New York at Fredonia

**Assistant Professor, Co-Program Coordinator,** September 2011–present

Coordinate Educational Leadership Program, including: preparing materials for national accreditation, recruiting students, developing schedule, teaching core courses, supervising internships and field experiences, and reviewing/revising program in response to reflection and changing national and state mandates. Teach and advise proposal writing and thesis development for Masters degree candidates enrolled in Curriculum and Instruction (C & I) and Teaching English as a Second Language (TESOL) Programs. Advised over 50 students through completion of Master's Thesis since fall of 2010. Planned and supervised annual service learning project to Belize, Central America for over 140 student volunteers over six years.

**Visiting Assistant Professor,** August 1999–August 2011
Designed program reinstituted after five-year hiatus and developed initial accreditation Specialized Professional Association (SPA) report for the National Council for Accreditation of Teacher Education (NCATE). Designed, planned and taught Educational Leadership Program core courses and supervised internships. Planned and supervised annual service learning project to Belize, Central America for student volunteers. Taught graduate research sequence courses in proposal and thesis writing. Taught and supervised educational foundations course and supervised associated field experience. Taught mandated course on child abuse. Taught courses at the graduate level including supervising five-week program in Swansea, Wales.

Fredonia Central School District, Fredonia, NY

**Assistant Superintendent for Instruction,** 2000
Supervised student support service programs including: remedial reading and math, special education, English as a second language, gifted and talented, library/technology, and continuing education. Developed, wrote, monitored, and evaluated grants supporting student programs. Reviewed math and English language arts curriculum and assessment results in response to changes in the New York State assessment program. Facilitated data audit.

Staff and Curriculum Development Program
Erie 2 Chautauqua-Cattaraugus Board of Cooperative Educational Services (BOCES)
LoGuidice Center, Fredonia, NY

**Special Projects Manager, 1998–2000**
Served as developer and site coordinator of first regional scoring of the fourth and eighth grade NYSED English Language Arts Assessment. Conducted site visits to identified schools as a BOCES liaison for NYSED’s Standards Implementation Study. Prepared department budget. Designed and conducted professional development seminars for teachers and administrators of the 27 component districts.
Ripley Central School District, Ripley, NY

Superintendent, 1996–1998
Served as Chief School Officer for district of 460 students, 40 teachers and 60 full and part time support staff. Insured compliance of district policies and practices with all applicable education, labor, and safety laws, regulations, and mandates. Developed and administered five million dollar budget. Worked closely with Board of Education to insure proper governance of district including: preparing agendas, proposing policy, presenting program information and recommending personnel. Negotiated with Teacher Association and Civil Service Employees Association Presidents to resolve labor issues and insure adherence to contracts. Supervised curriculum development process to insure that local curriculum was aligned with state and national education goals and standards and students were appropriately prepared to meet state assessment mandates. Supervised and evaluated all employees. Collaborated with administrative staff to meet Board of Education annual goals. Planned and evaluated staff development program. Served as spokesperson for the school district in all public matters.

Served as instructional leader for K-12 rural school. Collaborated with parents, community members, faculty and staff to build an effective educational program to meet the diverse needs of students and provide a supportive, challenging educational environment to enable students to achieve. Worked with teachers to develop curriculum, establish short and long-term curricular goals and select appropriate instructional materials and approaches to support curriculum. Screened applicants, provided orientation, supervised and evaluated 40 teachers as well as teaching assistants, monitors, and professional support staff. Ensured attendance and appropriate behavior of students through policies and procedures, which promoted positive social skills and provided appropriate disciplinary responses. Prepared and presented state education department reports and local evaluation reports. Developed K-12 master schedule. Administered staff/student safety program including scheduling and conducting required drills and coordinating assemblies on safety topics. Scheduled building use by school and community groups and established procedures to maintain building security.

State University of New York at Fredonia, Fredonia, NY

Adjunct Professor, School of Education, Fall 1998
Taught graduate course, EDU 539, Current Issues and Problems in Education.

Academic Counselor, Educational Development Program, 1989–1991
Coordinated academic support for underrepresented and financially disadvantaged college students. Administered the Supplemental Instruction and Peer Tutoring Programs. Served as advisor to 65 students. Taught freshmen seminar course.
Landmark School, Prides Crossing, MA

Watermark Program, aboard the sailing vessel, Te Vega

Academic Supervisor, 1988–1989
Supervised ship-based academic program for 30 dyslexic students. Supervised program staff, communicated with parents and land based director, supervised residential coordinators in handling disciplinary issues, and planned program schedule.

Language Arts Supervisor, 1985–1987
Supervised language arts and tutorial teachers of dyslexic students including working with teachers to assess students’ skill levels, set short and long term goals and evaluate student progress. Conducted classroom observation and provided feedback on instructional strategies and classroom management. Designed maritime literature/study skills course. Advised to pursue Master’s degree in order to assume Academic Supervisor position.

Main Campus, Watermark Program, and College Preparatory Program,
Teacher, 1982–1985
Planned and taught reading/language arts tutorials and English and study skills courses.

PROFESSIONAL SERVICE, State University of New York at Fredonia

Globalization and Internationalization Engagement Council (GIEC), Co-chair, 2015–present.

College of Education International Education Committee, Chair, 2015–present

Belize Service Learning Project. Plan and supervise experience of Fredonia students volunteering in Belize City Schools in Belize, Central America and coordinate work of participating faculty members during 2-week program, 2011–2016.

Australian Student Teacher exchange with the University of the Sunshine Coast (USC), Queensland, Australia. Developed student exchange program in collaboration with USC, Fredonia Office of Field Experience and Office of International Education personnel, 2015.

Consultant for the Westfield Academy and Central School Board of Education, conducted focus groups with constituents and reported to Board regarding future directions of the school district in response to the outcome of vote on the proposed school consolidation, 2014.

Dr. Estelle M. Crino Educational Leadership Scholarship for Promising Women Leaders, Selection Committee Coordinator, 2012–present.

Heichberger Family and Scholars of Leadership Endowment Fund, a fully-endowed program fund to support the work of the Educational Leadership Program. Worked closely with the University Foundation to initiate this fund, 2009.

Committee on College Community, Faculty Elected Chair, 2010–2013.
New York State Teacher Certification Exams (NYSTCE) School Building Leader Standard Setting Committee, invited member, one of five higher education representatives of the 15-member panel, New York State Education Department, Albany, New York, 2013.

Panel member at Community Forum held at Southwestern School District on the Governor’s Educational Reform Agenda, 2015.

Collegiate Association for the Development of Educational Administration, 2011–present.


Committee Work:
- Campus Teacher Education Network Team (C-Ten) Invited Member, 2012–present.
- College Lodge, Special Programs, Task Force, 2014.
- Study Abroad Advisory Committee, 2011–2012.

Faculty Advisor to Student Groups:
- Some Like it Hot, a cappella group, 2013–present.
- US to Fredonia, international student group encouraging volunteerism, 2014


COMMUNITY SERVICE

Campus and Community Children’s Center, President Board of Directors, (2010–2015); Member, Board of Directors, (2005–2009).

Sunday School Coordinator, Trinity Episcopal Church, Fredonia, NY, (2004–present).

SELECTED CONFERENCE PRESENTATIONS

Rey, J. & Jabot, M. (November 2014) Local is the new global. Presentation at fourth annual Great Lakes Place-based education conference, Grand Rapids, MI.


Rey, J. (November 2008). *Conversation: Voices and perspectives from people's daily lives: Making sense of educational policies in schools and at homes*. Panel presentation at University Council of Educational Administration Annual Conference, Orlando, FL.


Sherris, A. & Rey, J. (March 2003). *Balancing the needs of teachers and supervisors*. Paper presented at Teachers of English to Speakers of Other Languages Annual Convention, Baltimore, MD.


Rey, J., (April, 1995). Invited panelist: *Administrator’s role in student discipline*, Association of
SELECTED PUBLICATIONS


SELECTED PROFESSIONAL DEVELOPMENT PRESENTATIONS

Developed and presented annual four-day conference, *Children in the Stream*, a national interdisciplinary conference for teachers and youth program leaders focused on curriculum connections to place based education and the heritage sport of fly-fishing, collaboratively with Mr. Alberto Rey and Dr. Michael Jabot, Fredonia, NY, June 2012 and 2013 and collaboratively with the Roger Tory Peterson Institute, Jamestown, NY, June 2015.

Planned and presented **Clinical field supervision workshop for cooperating teachers** offered by the Office of Field Experience, College of Education, SUNY Fredonia, 2004–present.

Developed and presented two-day workshop for over 70 Belizean principals on building a positive school culture and observing, coaching, and supervising teachers, January 2013.

Planned and presented **American Education in Perspective** to visiting Fulbright scholars, Western New York and Northwestern Pennsylvania Chapter of the Fulbright Association, November 2010.

PROFESSIONAL MEMBERSHIPS

National Rural Educator Association (NREA)

New York State Council of School Superintendents (NYSCOSS)

School Administrator Association of New York State (SAANYS)
Objectives

A General Management position in an industry that is exciting and always evolving; one that will allow me to work closely to both employees and customers.

Experience

Craft Brand Manager • May 2016 – Present
Try-It Distributing • 4155 Walden Avenue  Lancaster, New York  14086

- Manage 8 Craft brands / Responsible for over 300,000 cases sold per year
- Manage Budgets for said Craft brands throughout the year
- Set sales goals and projections for team of 29 sales representatives
- Recruit and present to potential supplier partners

Craft and Import On-Premise Manager • May 2012 – May 2016
Try-It Distributing • 4155 Walden Avenue  Lancaster, New York  14086

- Manage the craft/import beer business in the On-Premise
- Order and maintain inventory levels of packages in our company
- Evaluate and decide on new brands coming into the WNY region
- Recruit and present to potential suppliers that come into our territory
- Educate sales force on different brands and styles that enter Niagara and Erie counties

General Market Salesperson • January, 2010 – May 2012
Try-It Distributing • 4155 Walden Avenue  Lancaster, New York  14086

- Responsible for the growth of Try-It products in over 90 accounts in Niagara County
- Grew territory from the #4 largest route to the largest route at Try-It
- Increased Craft beer distribution by 30% over 2 years
- Made sales calls in the on-premise, off-premise and chain grocery segments

Skills

- High proficiency in Microsoft Word, Excel, Office and Powerpoint
- Use of VIP IDIG
- Craft beer knowledge in style, process, and ingredients (Cicerone Craft Beer Server)

Education

Niagara University
December 2008 • Bachelors of Science with a Concentration in Marketing

- 3.78 GPA (Magna Cum Laude)
- Division 1 Athlete (Baseball)

Awards and Recognition

- Head of Communication and Employee Relation Committee at Try-It (2014-Present)
- Craft Beer Server Certified (Cicerone)
- #1 Volume route in Try-It territory (from #4 in 2011)

References

Available Upon Request
OBJECTIVE

More than twenty years of professional management experience within several different hospitality and customer service settings. Exemplify leadership qualities, integrity and professionalism, backed by a consistent, verifiable record of achievement.

SKILLS

- Certified Training General Manager with Red Robin International
- General Manager experience with multi-million dollar Casual Dining establishments
- Ability to exceed expectations in order to always ensure Customer and Team Satisfaction
- Training and development of

EXPERIENCE

Gordon Biersch Brewery and Restaurant
General Manager
- GM for restaurant serving beer brewed on-site, along with Made from Scratch Bistro Menu, producing $2.9 million in revenues.
- Hire, train, develop and direct a high performing staff focused on customer service.
- Scheduling for the management, wait staff, bartenders and host teams.
- Managing staff/customer complaints to change any negatives to positives.
- Drive customer experience metrics daily to insure service level targets.
- Local restaurant marketing to increase customer foot traffic.

Red Robin International
Training General Manager
- GM for a casual dining restaurant producing $2.99 million in revenues.
- Supervised 125 Team Members.
- Local marketing with various businesses and schools.
- Managed all operations of the restaurant including P&L and budgets.
- Certified Training Restaurant and personally trained 4 managers in 2012.

EDUCATION

BUFFALO STATE COLLEGE
Graduate: B.S. in Hospitality Management
GPA: 3.4
Certifications: Hospitality Law, Hospitality Training
SERV-SAFE CERTIFIED IN FOOD AND ALCOHOL
Management Team and Staff

- Maximizing sales and profit within several different concepts and locations

VOLUNTEER EXPERIENCE OR LEADERSHIP

Erie Community College Advisory Board – September 2016
Experience

**ARAMARK, Buffalo, New York**
*February 2007-February 2016*
*(ARAMARK provides award-winning food and facilities management services)*

**Food Service Director**
- Oversee daily foodservice operations in a corporate dining unit.
- Establish and maintain systems and procedures for ordering, receiving, storing, preparing and serving food and related products.
- Assist unit forecast and unit accounting by managing the P&L.
- Coordinate and supervise production, merchandising, quality, cost control and labor scheduling.
- General accounting responsibilities such as: accounts payable/receivable, handling cash, input of daily register tapes.

**Schwanny’s Soup & Sandwich Place, Cheektowaga, New York**
*July 2004 – February 2007*
*(Casual Deli and Pizza Café located adjacent to the Days Inn Hotel at the Airport)*

**Owner & Operator**
- Developed, opened, and operated. Served the general public in a property that included drive-through, catering, and hotel room service.

**Dagwood’s & More, Buffalo, New York**
*May 1996 - July 2004*
*(A Multi Unit Deli-Sandwich Shoppe and Pizzeria employing approximately 40 people)*

**General Manager:**
- Revised layout and design of kitchen for better flow patterns and increased productivity. Implemented procedures for routine maintenance and service of equipment.
- Generated combined unit sales increase of 70% within first 18 months. Enhanced delivery service and introduced catering operations.
- Coordinating and developing of future units. Review and revision of company and employee policies. Evaluation of food and labor costs, requisitioning and purchasing.
- Hiring, training and supervision of various levels of staff.

**Fader Delivery, Inc., Buffalo International Airport**
*October 1991 - October 1998*
*(Largest delivery service to major airline companies)*

**Owner-Partner:**
- Coordinated business operations employing approximately 20 people.
- Hired, trained and scheduled drivers.
- Organized dispatching of time regulated deliveries.
- Maintained tariff regulation and postings.
- Supervised payroll, billing, credit and collections, purchasing and finance.

**Other Skills**
Excellent Communications, Sales and Marketing skills. Entrepreneurial with a focus on customer service. Operation of restaurant software systems, Microsoft Word,

**Education**
**Erie Community College – Williamsville, New York**
**Associate in Applied Sciences – Food Service Management**

**Professional Affiliation:** New York State Restaurant Association- Board of Directors
James M. Strusienski

Objective

Utilize my knowledge and experience as a food service professional to expand nutrition & wellness services in Erie County.

Experience

August 1998 to the present
Erie County Senior Services
Buffalo, N.Y.

Stay Fit Dining Nutrition Coordinator

Provide the seniors of Erie County with a nutritious, well-balanced, noon time meal. Create menus that address all NYSOFA mandatory nutrition guidelines. Monitor the food production, service, and delivery of 1,500 meals daily. Oversee forty-eight congregate dining site locations. Monitor two home delivered meal commissaries. Conduct quarterly food safety/sanitation training to all staff and volunteers. Provide nutrition education to program participants, healthy cooking demonstrations and group outreach.

April 2010 to August 2012
Erie County Senior Services
Buffalo, N.Y.

Stay Fit Dining Assistant Project Director, Nutrition

Supervised all nutrition field & office staff. Enforced policies and procedures regarding the nutrition unit. Monitored all contracts and subcontracts, including menu approval to ensure NYSOFA nutritional standards. Provided direction on the nutritional aspects of meal preparation. Created community relations programs and provided site staff training and monitoring. Supervised participant data collection and prepared reports for the County, State and Federal governments. Conducted dining site inspections to confirm adherence to contracts.

February 2012 to the present
Delaware North/Sports Service
First Niagara Center
Buffalo, N.Y.

Executive Suite Chef-Gold Ring Partners Directors Room

Create and present “small plate” food displays for VIP’s, sponsors, celebrities, and professional athletes during sporting events. High volume production. Responsible to provide the best possible service and food quality. Staff supervision of fifteen workers.

March 2002 to February 2011
Fiddle Heads Restaurant
Buffalo, N.Y.

Owner & Executive Chef

Performed all day-to-day operation duties as owner and chef. Eighty-seat fine dining restaurant featuring all house-made cuisine. I employed and supervised eleven staff members.

Education

September 1993 to May 1996
State University of New York, College at Buffalo
Buffalo, N.Y.

Bachelor of Science, Food Systems Management
- Graduated with Honors

November 1990 to May 1992
Niagara County Community College
Sanborn, N.Y.

Associate in Occupational Science, Professional Chef
EDUCATIONAL/ADMINISTRATIVE EXPERIENCE

Maryvale School System, Cheektowaga, NY 1/31/09-present

**Director for Maryvale Community Education**

Supervise Community Education Instructional Staff, other staff members, and clerical staff. Organize, administer, and supervise comprehensive community education program. Coordinate building utilization of district facilities.

Maryvale School System, Cheektowaga, NY 7/1/93-1/30/09

**Program Coordinator for Maryvale Community Education**

Assisted the Director of Community Education in all aspects of the community education program including the supervision and evaluation of course offering and instructors; assisted in the preparation of informational materials to be sent to community residents; and assisted in the maintenance of accurate records for programs and in the preparation of necessary reports.

St. Rose of Lima, Buffalo, NY 9/88-6/93

**Principal**

Administered the educational program for an elementary school of approximately 200 students and staff of over 20. Operated within the guidelines established by the Board and pastor as well as insuring adherence to State curriculum regulations. Hired and evaluated the performance of all teachers and adjusted staffing as needed. Handled disciplinary matters and consulted with parents as necessary. Oversaw all educational matters to insure administration of a quality educational program. Monitored school functions and extracurricular activities for appropriate agenda and safety.

TESTING EXPERIENCE

Assessment Systems, Inc/Promissor, Buffalo, NY 12/94-6/04

**Part-time Test Administrator**

Maryvale GED Test Site #256 9/95- present

**Alternate GED Test Examiner**

EDUCATIONAL/INSTRUCTIONAL EXPERIENCE

St. Amelia School, Tonawanda, NY 9/82-6/88

**Teacher - Grades 5-8. Taught Social Studies.**

O.L.C. Ascension School, North Tonawanda, NY 9/79-1/81

**Teacher - Grades 7-8. Taught Science and Social Studies.**

Cathedral School, Buffalo, NY 9/74-6/79

**Teacher - Grades 7-8. Taught Mathematics.**

EDUCATION

Permanent Driver Education Instructor Certification, 8/15/06
Permanent SDA Certificate, 9/1/03
Permanent Social Studies Certificate, 9/1/93
SAS Certificate, 9/1/90
Canisius College, Buffalo, NY
**M.S. Degree, 5/20/89; B.A. Degree, 5/20/72**
Darren Daniel Wells

EDUCATION:

Erie Community College City Campus - 1997 - 1999

Associates in Occupational Studies, Hotel Technology and Culinary Arts with a Concentration Study in Baking

HONORS:

Dean's List

Innkeepers Association of Western New York Scholarship

American Culinary Federation State Culinary Competition – Silver Medal

American Culinary Federation Regional Culinary Competition – Bronze Medal

CERTIFICATION:

SERVSAFE Food Protection Manager Certification

WORK EXPERIENCE:

Sweet Beginnings Bakery - 3759 Delaware Ave, Tonawanda, NY
Position Held - Owner and Operator
September 2005 - Present

Full scale retail bakery specializing in breakfast pastries, specialty desserts, cakes, wedding cakes, cookies, and specialty fondant cakes.
Cardinal O’Hara High School - Tonawanda, NY  
Position Held - Culinary Instruction Teacher CIAO 1 & 2  
September 2014 - June 2016

Responsibilities included developing class curriculum for the course. Instruction of basic culinary methods and skills to high school level students. Including the production of both hot and cold foods, baking and catering of school functions.

University of Buffalo – North Campus, Amherst, NY  
Position Held – Baker I  
September 2003 – September 2008

Responsibilities included the daily production of breads, cakes, pastries and the decoration of cakes for all food service outlets on both north and south campus. Including the production of desserts for campus catering and special events.

Say Cheesecake – Amherst, NY  
Position Held – Cook  
June 2002 – September 2003

Responsibilities include the production of daily soups and specials, the production of a weekly special schedule, daily prep lists, inventory lists and the setting up of preparation lines for lunch business. Also including the production of food for regular sit down business and delivery/take out orders in an open-air kitchen.
Westwood Country Club – Williamsville, NY  
Position Held – Pastry Chef / Prep cook  
March 1999 – May 2002

Responsibilities include daily production of breads, rolls, and desserts for regular business and scheduled parties. Also included preparation of food for hot line stock and for scheduled parties and other events. Assume pantry chef responsibilities including production of cold food orders for regular business when scheduled.

Croquembouche Gourmet French Bakery – Williamsville, NY  
Position Held – Sous Chef  
October 1997 – March 1999

Responsibilities included daily production of pies, pasties, cakes and specialty desserts for regular business and retail / wholesale orders. Assisted head chef with inventory ordering, wedding cake production, and preparing of daily prep lists.

WORK RELATED EXPERIENCE:  
James Beard Association Dinner – New York, New York  
July 1997  
In charge of the production of 70 desserts for the dinner

COMMUNITY SERVICE  
SPCA Wine and Wags Event Vendor  
Make A Wish Foundation - Frequently design and donate specialty cakes for wishes. Provide various desserts for organization sponsored events.

Kenton Meals on Wheels - Provide baked goods and services for various events