ECC Board of Trustees
Executive Summary

**Date:** August 31, 2017  
**Subcommittee:** Curriculum and Student Success

**Agenda Item:** Student Fee change in purpose and a Letter of Agreement requested between ECC and Inter-Industry Conference on Auto Collision Repair (I-CAR®) for the Automotive Trades: Autobody Repair AAS degree program to participate in I-CAR’s Fixed Training Sites

**This item is for:** For Board’s Approval

**Backup Documentation:** Attached to this document

**Background Information:**
The chair of the Automotive Trades: Autobody Repair AAS degree program Richard DiPronio requests approval of a Letter of Agreement to participate in the I-CAR’s Fixed Training Site at CTE (Career and Technical Education) Schools Program. The new program’s design provides fixed training locations to offer I-CAR training to the autobody industry and builds on ECC’s current agreement with I-CAR to allow graduates to enter the workforce with knowledge and skills well above the basic requirements for entry-level technicians.

The agreement allows I-CAR to use classroom and/or lab space at the South Campus to offer their courses to industry personnel. In exchange, I-CAR provides faculty and students with its Professional Development Program™ – Education Edition (PDP-EE) curriculum with Pro-Level 1 certification at no cost. In 2013, a grant provided a one-year subscription to this same PDP-EE program. Since 2014, ECC is paying an annual $1,100 licensing fee for the same curriculum and students pay a $200 Autobody Repair (I-CAR Autobody) Fee when matriculating into the program to cover the Pro-Level 1 certification exam fees.

**Reasons for Recommendation:**
With I-CAR’s new obligations through the new Letter of Agreement, it is also requested that the current $200 Autobody Repair (I-CAR Autobody) Fee now be collected for the new purpose to support student achievement of Pro-Level II.

**Fiscal Implications:**
ECC would no longer be required to pay the $1,100 annual licensing fee. The agreement includes faculty and matriculated students access to I-Car’s Repairability Technical Support website, a $1,790 annual value as well as supporting students to obtain Pro-Level I certification. Students who matriculate into the program would continue to pay the $200 fee but now would obtain the opportunity for Pro-Level II certification.

**Consequences of Negative Action:** Review and approval by ECC Legal Counsel Leslie Ortiz Fogg. Inability to meet course requirements and stay current in a changing industry.

**Steps Following Approval:**
Review and approval by ECC Legal Counsel Leslie Ortiz Fogg, Assistant County Attorney, Erie County.

**Contact Information If Any Questions:**
Richard C. Washousky, Provost and Executive Vice President  
Phone: (716) 851-1500 / Email: washousky@ecc.edu
MEMORANDUM

TO: Board of Trustees Members

FROM: Provost and Executive Vice President Rick Washousky

DATE: August 31, 2017

RE: Change to Program Fee Schedule that includes a charge to Matriculated Students in Autobody Repair AAS Degree Program

The Automotive Trades: Autobody Repair Department requests the following change made to the fee currently collected from students matriculating into their program. The fee currently enables students to obtain Pro-Level I certification. However, by signing the new agreement this opportunity would be available at ECC at no charge to students. The program would now like to use the same fee to offer a Pro-Level II certification opportunity:

<table>
<thead>
<tr>
<th>Matriculated Program</th>
<th>Current Name of Fee Collected</th>
<th>Additional Program Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autobody Repair AAS Degree</td>
<td>Autobody Repair (I-CAR Autobody Fee)</td>
<td>$200</td>
</tr>
</tbody>
</table>

would become:

<table>
<thead>
<tr>
<th>Matriculated Program</th>
<th>New Name of Fee Collected</th>
<th>Additional Program Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autobody Repair AAS Degree</td>
<td>Autobody Repair I-CAR Pro-Level II Certification Fee</td>
<td>$200</td>
</tr>
</tbody>
</table>

RW/jc
Dear Rich,

I am writing you today to reinforce my encouragement for ECC graduates to complete I-Car Pro-Level 2. Having this certification gives applicants a tremendous advantage in getting hired. ECC’s commitment to Pro-Level 1 training is a step in the right direction. These certifications greatly benefit the technician, but also benefit the workplace.

If you or any of your faculty would like to discuss my recommendation or have any questions please do not hesitate to contact me.

Thank you,

John Fisher IV
From: Joe Mullen [mailto:joe@gabescollision.com]
Sent: Wednesday, July 05, 2017 2:24 PM
To: 'Dipronio, Richard' <dipronio@ecc.edu>
Subject: ECC Prolevel students

Rich,
I wanted to follow up with you on our conversation about the ECC students graduating with two specialty roles with the I-CAR PDP program. This would increase the chances greatly for a student to be able to be hired by a collision shop. For example; A student who graduated with Pro-level two in Refinishing & Non-structural would have the opportunity to be placed in two different departments instead just in one. Many shop would like to have the option as to where a student would best fit in there shop. This gives flexibility to the collision shops. Great idea here.

JOE MULLEN
GENERAL MANAGER
GABE'S COLLISION CENTERS
B. 716-875-4455
C. 716-523-3501
Career & Technical School Pricing

As a not-for-profit training organization, I-CAR makes every effort possible to keep training timely and relevant for career and technical schools and colleges. Below you will find the pricing information for the I-CAR Professional Development Program Education Edition (PDP-EE), which includes the Intro to Collision Repair Series, Non-Structural ProLevel 1, and Refinishing ProLevel 1 curriculum. Additional fees apply for each add-on role.

You will also find pricing for the Intro to Collision Repair Series as a standalone package and the I-CAR Enhanced Curriculum package, which fulfills NATEF requirements.

<table>
<thead>
<tr>
<th>CURRICULUM</th>
<th>ANNUAL LICENSE</th>
<th>PER STUDENT FEE</th>
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<tbody>
<tr>
<td>PDP-EE Base Curriculum</td>
<td>$1,100</td>
<td>$50</td>
</tr>
<tr>
<td>Intro to Collision Repair Series</td>
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<td>$100</td>
</tr>
<tr>
<td>Non-Structural ProLevel 1 &amp; Refinishing ProLevel 1</td>
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</tr>
<tr>
<td>Non-Structural ProLevel 2</td>
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<tr>
<td>Non-Structural ProLevel 3</td>
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<tr>
<td>Refinishing ProLevel 2</td>
<td>--</td>
<td>$100</td>
</tr>
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<td>Refinishing ProLevel 3</td>
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<td>$100</td>
</tr>
<tr>
<td>Steel Structural ProLevel 1</td>
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<tr>
<td>Course</td>
<td>Price</td>
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<td>--------------------------------------------</td>
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<td></td>
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<tr>
<td>Estimator ProLevel 1</td>
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<tr>
<td>Welding Training &amp; Certification™</td>
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<tr>
<td>Steel GMA (MIG) Welding (WCS03)</td>
<td>$235</td>
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<tr>
<td>Aluminum GMA (MIG) Welding (WCA03)</td>
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<td></td>
</tr>
<tr>
<td>Intro to Collision Repair Series</td>
<td>$65</td>
<td></td>
</tr>
<tr>
<td>I-CAR Enhanced Curriculum/NATEF</td>
<td>$1,100</td>
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</table>

If you are ready to introduce the PDP-EE curriculum at your school or for additional information, please contact the I-CAR Career and Technical School Hotline at 888.422.7211 between 7:00 a.m. and 6:00 p.m. CST, Monday through Friday, or email schools@i-car.com for account setup.

Note: PDP-EE curriculum is licensed to schools and the license fee is paid annually.
Date: April 6, 2017

Attention: Mr. Mark Hoeber

School Name: Erie Community College South

Street Address: 4041 Southwestern Blvd.

City: Orchard Park State NY Zip 14127

Re: I-CAR® Fixed Training Sites at CTE Schools Program

This letter of agreement (“Agreement”) confirms the agreement between the Inter-Industry Conference on Auto Collision Repair (“I-CAR”) and the “School” regarding the School’s participation in I-CAR’s Fixed Training Sites at CTE Schools Program. This program is designed to provide fixed training locations to offer I-CAR training to the industry. The School will allow I-CAR to use space at its location(s) to offer I-CAR courses to I-CAR’s industry students and in exchange I-CAR will provide the School and its students with its Professional Development Program™ – Education Edition (“PDP-EE”) curriculum as set forth below.

1. School Obligations. The School will allow I-CAR and its personnel and students to access and use its facility and provide the spaces and equipment as set forth in Exhibit A. The School has and will maintain reasonable and customary insurance for the facility that is sufficient to cover liability that may arise based on the access to and use of the facility contemplated under this Agreement by I-CAR and its students, including $1M in coverage. The School will provide a copy of such insurance to I-CAR as Exhibit D, and a copy of I-CAR’s insurance is attached as Exhibit E.

2. I-CAR Obligations. I-CAR will provide its PDP-EE curriculum to the School as outlined in I-CAR’s PDP-EE Kick-Start Guide attached as Exhibit B and as follows:

a. PDP-EE Curriculum. I-CAR will license its PDP-EE curriculum to the School pursuant to I-CAR’s standard license agreement attached as Exhibit C free of charge (a $1,100 savings annually).

b. PDP-EE Student Start. I-CAR will allow School students to register for the PDP-EE course free of charge (a $50 savings per student).

c. RTS Site Availability. I-CAR will make its RTS site available to the School, its instructors and post-student I-CAR “Platinum” level graduates during the term of this Agreement (a $1,790 savings annually).

d. PDP-EE End of Course Exams. I-CAR will provide its PDP-EE End of Course Examinations to School students free of charge (a $100 savings per student), including Platinum level for Platinum Pro Level® 1 non-structural technicians and Platinum Pro Level 1 refinish technicians.

e. Steel and/or Aluminum Welding Training. If the School uses the PDP-EE curriculum and provides I-CAR’s Automotive Collision Repair Steel and/or Aluminum Welding course, it will also be able to offer the I-CAR (WCS03) steel welding training and/or the I-CAR (WCA03) aluminum welding training. The School’s students will be allowed to apply for I-CAR WCS03 steel welding certification and/or for I-CAR WCA03 aluminum welding certification for $235 (an $860 savings per student).

f. Support Services. I-CAR will provide its PDP-EE curriculum support team services to the School free of charge.
3. **Term.** The initial term of this Agreement commences on the date it is countersigned by the School below (“Effective Date”) and continues for a period of 12 months. The term will automatically renew for additional 1 year periods unless terminated by either party by giving 30 days written notice prior to expiration of the initial term or any renewal term. Any notice necessary relative to this Internship program shall be provided as follows:

- Richard C. Washousky  
  Provost and Executive Vice President  
  Erie Community College - North Campus  
  6205 Main Street  
  Williamsville, New York 14221

- Michael Pietkiewicz  
  Executive VP of Operations  
  Erie Community College - City Campus  
  121 Ellicott Street  
  Buffalo, New York 14203

4. **Termination.** Either party may terminate this Agreement at any time upon 60 days written notice to the other party. Termination of this Agreement will cancel the School’s license to the PDP-EE curriculum. Either party may terminate this Agreement if the other party commits a material breach of this Agreement and fails to cure such breach within 30 days after written notice specifying such breach.

5. **Indemnity.** Each party (the “Indemnifying Party”) will defend, indemnify and hold harmless the other party, its officers, directors, employees, contractors and agents, from and against any third party claims, liabilities, losses, damages, costs and expenses (including reasonable attorneys’ fees) based on such party’s breach of this Agreement, gross negligence or willful misconduct. The party requesting indemnification will give prompt written notice of the claim to the Indemnifying Party, assist the Indemnifying Party in the defense of the claim at the Indemnifying Party’s request and expense and give the Indemnifying Party sole control over the defense and settlement of the claim; provided that the Indemnifying Party will not enter into any settlement without the other party’s consent, not to be unreasonably withheld. The Indemnifying Party shall not be obligated under this Section if and to the extent a claim is caused by the gross negligence or willful misconduct of the other party.

6. **General.** This Agreement shall be governed by and construed in accordance with the laws of the state of Illinois without regard to conflict of laws rules. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof, and supersedes any prior or contemporaneous agreement with respect to the subject matter of this Agreement.

Please confirm your agreement to the above by signing this letter where indicated below and returning an original signed copy with Exhibits A and D (Certificate of Insurance) to schools@i-car.com

Any questions, please call the CTE hotline at 888-422-7211 or email: schools@i-car.com

Sincerely,

John S. Van Alstyne  
CEO & President  
I-CAR

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**SCHOOL**  
Erie Community College  
ACCEPTED AND AGREED:

By:  
Name: Dr. Dan Hocoy  
Title: President  
Effective Date: ________________
Vendor: Inter-Industry Conference on Auto Collision Repair (I-CAR)

________________________________________
Name

________________________________________
Date

Title

Erie Community College

Approved as to Content:

Richard C. Washousky
Provost and Executive Vice President

August 11, 2017

Approved as to Form:

ECC Legal Counsel Leslie Ortiz Fogg
Assistant County Attorney, Erie County

Date

Dr. Dan Hocoy, President

Date

STATE OF NEW YORK
COUNTY OF ERIE
On the day of , before me personally came Dr. Dan Hocoy, to me known to be the individual described in, and who, executed, the foregoing instrument and acknowledge that he executed the same.

Notary Public
EXHIBIT A
SCHOOL FACILITY

School Facility Name and Location.  Erie Community College - South Campus
S-4041 Southwestern Boulevard in Orchard Park, New York 14127

Facility Requirements; Access.  The School will provide the following to I-CAR, free of charge.

- **Classroom.** Single classroom (25 person minimum capacity), including desk and/or table seating and chairs, working heat, air conditioning, electrical connections (including laptop plug and play setup option, screen, projector, speakers and password access for the School equipment and systems), rest room access and wireless Internet access.

- **I-CAR Signage.** I-CAR may place signage (including a banner and/or street sign) directing industry students to the classroom. I-CAR shall at all times remain the owner of all such signage and the School shall not move or revise any such signage without I-CAR’s consent.

- **Parking:** The School will provide a minimum of 20 complementary parking spaces for I-CAR industry students and staff and any permits, passes or other items necessary to access and use such parking spaces.

- **Security:** The School will notify its security staff of I-CAR’s presence and authorized use of the facility and provide any badges, passes, keys or other items necessary for I-CAR industry students and staff to access and use the facility at any time during or after regular school hours, free of charge. The School’s process for access to the school and instructor and student identification is set forth below. I-CAR will not be responsible for any expenses relating to security or security personnel, including costs associated with security personnel opening or locking the facility for I-CAR.

  - **I-CAR Instructors/Staff Access Process (attach additional page if necessary):**

  - **I-CAR Industry Student Access Process (attach additional page if necessary):**

  [School to insert any clearance and sign-in processes and badges, etc. required for I-CAR instructors/staff and students to access the facility.]

Lab/Shop Access.

- I-CAR may arrange for local vendors to meet at the School facility and the School in connection with its training courses. The access process set forth above for I-CAR instructors/staff will apply to any such local vendors.
- I-CAR, its instructors and students may access and use the School’s shop lab to provide BLU01, refinish courses and for other purposes relating to its curriculum and courses.
- I-CAR may store a vehicle at the facility in a designated parking spot and may move the vehicle into the school shop for course instruction and student access and use as necessary.

Secure Storage Space. The School will provide a small locked closet for I-CAR’s exclusive use to store its course-related materials and props.
EXHIBIT B

I-CAR PDP-EE: KICK-START GUIDE
The I-CAR® Professional Development Program™ - Education Edition (PDP-EE) curriculum provides the very latest in training for you and your students. Upon successful completion of the program, your graduates will earn certificates documenting the industry-recognized I-CAR Platinum™ designation!

PDP-EE SET-UP AND ANNUAL LICENSING

- Begin the set-up process by contacting the I-CAR Career & Technical School Hot-line: 888.422.7211 or email Schools@I-CAR.com
- Purchase the PDP-EE Curriculum Package for $1,100, annually.
- I-CAR® Educator Support will contact you within 24-48 hours to begin the on-boarding process.
- After completing the set-up process, the full curriculum can be accessed through the PDP-EE Instructor Support Website (ISW).
- Complete the Educator Role ProLevel 1 training requirements while you begin to teach the PDP-EE to your students.

STUDENT “STARTS”: myI-CAR® STUDENT REGISTRATION

- Inform each of your students to go through new user registration for a myI-CAR account at www.i-car.com. At this time, only your students that are brand new, first-year students pay a one-time fee of $50.
- Fax a completed “Student Starts Order Form and Invoice” to 888.590.5086.
- I-CAR Educator Support enrolls your students in the required PDP-EE courses upon receipt of the form.
- Within the 5 business days following completion of processing the enrollment and payment form, students will have access to the online courses as well as live course support materials like objective worksheets, handouts and textbooks.

TEACHING THE PDP-EE CURRICULUM

- Teach all PDP-EE course materials required during your one or two year program (found on the PDP-EE ISW).
- Students can locate all course materials in their individual myI-CAR accounts.

STUDENT “GRADS”: REGISTERING STUDENTS FOR END OF PROGRAM EXAMS

- Students are required to complete all online courses before access is allowed to the End of Program Exams.
- Instruct students to change their role in their myI-CAR account from “Student” to “Refinish Technician” and “Non-Structural Technician” roles.
- Complete the “End of Program Exam Order Form and Invoice” and fax to 888.590.5086.
- Student “Grad” fee for End of Program Exams: $100/student includes both Non-Structural and Refinish ProLevel 1 exams.
- Students have access to the “End of Program Exams” within 5 business days after form and invoice are processed.
- The exam may be proctored. Be sure to follow your local and state requirements.
- Exam results are available to students immediately. Within seven days of completing exams, passing students are mailed their I-CAR Platinum certificates.
I-CAR® PDP-EE Curriculum: Base Package

All classes listed below are included in the Base Package and must be taught for students to register for the End of Program Exam.

**INTRO TO COLLISION REPAIR SERIES – 14 Modules (Classes offered online only)**

- Intro to Collision Repair Process Overview (IRP00e)
- Intro to Industry Repair Terms (IRT00e)
- Intro to Mechanical Repair Terms and Vehicle Protection (IMV00e)
- Intro to Mechanical Systems Terminology – Part 1 (IMT01e)
- Intro to Mechanical Systems Terminology – Part 2 (IMT02e)
- Intro to Personal Safety (IPS00e)
- Intro to Refinishing and Corrosion Protection – Part 1 (IRC01e)
- Intro to Refinishing and Corrosion Protection – Part 2 (IRC02e)
- Intro to Safety Systems (ISS00e)
- Intro to Tools, Equipment, and Attachment Methods – Part 1 (ITM01e)
- Intro to Tools, Equipment, and Attachment Methods – Part 2 (ITM02e)
- Intro to Vehicle Construction Materials (ICM00e)
- Intro to Vehicle Parts Terminology – Part 1 (IVT01e)
- Intro to Vehicle Parts Terminology – Part 2 (IVT02e)

**NON-STRUCTURAL PROLEVEL® 1 [Live and online classes]**

- Hazardous Materials, Personal Safety, and Refinish Safety (WKR01)
- Trim and Hardware (TRM02e) and (TRM03e)
- Non-Structural Supplement (EDS01) – (STS01)
- Bolted-On Part Replacement (EXT03e and EXT04e)
- Moveable Glass (GLA01)
- Corrosion Protection (CP501)
- Plastic and Composite Repair (PLA03)
- Lighting, Starting, and Charging Systems (LSC04e)
- Automotive Foams (FOM01)
- Advanced High-Strength Steel Overview (AH501e)
- Vehicle Technology and Trends 2016 (NEW16)

**REFINISH PROLEVEL® 1 [Live and online classes]**

- Hazardous Materials, Personal Safety, and Refinish Safety (WKR01)
- Refinish Supplement (EDS02) – (REF01e) and (REF02e)
- Detailing (REF04)
- Trim and Hardware (TRM03e)
- Corrosion Protection (CP501)
- Waterborne products, Systems and Application (RF07)
- Hazardous Airborne Pollutant Reduction (HAP01e)
- Liquid and Solid Hazardous Waste Storage and Disposal Overview (HWD01e)
- Vehicle Technology and Trends (NEW16)

For more information please contact the I-CAR Career and Technical School Hotline at **888.422.7211** or email Schools@I-CAR.com to get started.
EXHIBIT C

I-CAR PDP-EE CURRICULUM LICENSING AGREEMENT

Terms of Agreement:

This agreement is by and between the Inter-Industry Conference on Auto Collision Repair (“I-CAR” or "Licensor"), and Licensee (“Licensee” or “You”).

All I-CAR course curriculum material (“Curriculum Material”) is the copyrighted intellectual property of I-CAR. Unauthorized reproduction or distribution of the Curriculum Material is expressly prohibited.

The Curriculum Material is licensed, not sold, to You by I-CAR for use only under the terms of this license, and I-CAR reserves all rights as to the use and ownership of the Curriculum Material. As Licensee, You are responsible for the installation, management, and operation of all electronic data and hardware devices on which the Curriculum Material is stored.

Grant of License:

Subject to your compliance with the terms of this agreement, I-CAR grants You permission to:

1) Copy the Curriculum Material to Licensee's Career and Technical Education (“CTE”) School network system on a common storage device which is accessible by multiple computers only if there is a mechanism to prevent unauthorized access and prevent unauthorized copies of I-CAR Curriculum Material from being made. You are not authorized to place I-CAR Curriculum Material on any electronic forums, BBS, the Internet, the World Wide Web, or any other electronic area accessible to the public or unauthorized users.

2) Allow Licensee’s students to directly access electronic and printed Curriculum Material contained in each I-CAR course for the sole purpose of providing instructional services to such students by Licensee. Distribution of Curriculum Material other than for instructional purposes by Licensee to its own students is strictly prohibited.

Under this agreement, except as provided above, You may not:

1) Copy or reproduce in any format all or any portion of I-CAR Curriculum Material other than to use it within Licensee’s system for the purpose of teaching Licensee’s students.

2) Modify, adapt, translate, or create derivative works based upon I-CAR Curriculum Material or any part thereof.

3) Rent, lease, loan, distribute, or sub-license all or any portion of I-CAR Curriculum Material.

4) Alter or remove any copyright, trademark or other proprietary notices or Under the terms of this agreement, You agree to keep any information contained herein confidential and to protect I-CAR Curriculum Material from unauthorized distribution or use.
Termination:

This license is effective for a one year term, and shall automatically renew until terminated. This license will terminate immediately without notice from I-CAR or by judicial resolution if You fail to comply with any provision of this license.

Once this license terminates, You must immediately cease using or accessing the Curriculum Material and delete all copies of the Curriculum Material from your network and from any other storage devices upon which they reside and send I-CAR notice in writing that You have done so. I-CAR shall have the right to inspect Licensee’s network system to ensure such deletion upon reasonable notice to Licensee. I-CAR reserves the right to immediately terminate access to Curriculum Material upon either termination of this license or upon Licensee failing to make payment(s) due to I-CAR.

Disclaimer, Limitation of Remedies and Damages:

I-CAR is providing the Curriculum Material “AS IS” and makes no warranties regarding the Curriculum Material, and disclaims all implied warranties, including the implied warranties of merchantability, fitness for a particular purpose, and non-infringement. In no event will I-CAR or its licensors, or any directors, officers, members, employees, or affiliates of any of the foregoing, be liable to You or anyone else for any consequential, incidental, indirect, special or punitive damages whatsoever (including without limitation, damages for loss of business profits, business interruption, loss of business information, and the like), whether foreseeable or unforeseeable, arising out of the use of or inability to use the software or accompanying written materials contained in the Curriculum Material, regardless of the basis of the claim and even if I-CAR or an I-CAR representative has advised such person of the possibility of such damage. I-CAR liability to You or any other person for direct damage for any cause whatsoever, and regardless of the form of the action, will be limited to the amount You paid for the product.

Indemnity:

You agree to indemnify, defend and hold harmless I-CAR, its agents, officers, directors, members, employees, affiliates, successors and assigns from an against any action, claim, damage or liability, including reasonable costs and attorney’s fees arising out of or relating to your breach of this agreement, including the unauthorized use of the Curriculum Material by You, your employees or your students, or any damages caused by such unauthorized use of the Curriculum Material.

General:

In any lawsuit, action or proceeding to enforce the terms of this license, the prevailing party shall be entitled to all reasonable costs and attorney’s fees. This license will be construed under the laws of the State of Illinois, except for that body of law dealing with conflicts of law. If any provision of this license shall be held by a court of competent jurisdiction to be contrary to law, that provision will be enforced to the maximum extent permissible, and the remaining provisions of this license will remain in full force and effect. This agreement is the entire agreement between I-CAR and You relating to the Curriculum Material and replaces any previous agreement regarding the Curriculum Material. The Disclaimer, Limitation of Remedies and Damages section and the Indemnity section shall survive termination of this agreement.

EXHIBIT D

SCHOOL CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

REINSOR License # OR-1039544
Lawley Agency, LLC
261 Delaware Avenue
Buffalo, NY 14202

INSURER APPEARING ON COVERAGE
INSURER
#

ERIE COMMUNITY COLLEGE
Paul Danesi, Business Mgr
4341 Southwestern Blvd
Orchard Park, NY 14127

INSURED

Erica Community College
Paul Danesi, Business Mgr
4341 Southwestern Blvd
Orchard Park, NY 14127

INSURED BY: ACE American Insurance Co 22667

COVERSAGES CERTIFICATE NUMBER: REVISION NUMBER:

This is to certify that the policies of insurance listed below have been issued to the Named Insured(s) above for the policy period indicated. Notwithstanding any provisions of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by prior claims.

<table>
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<th>EVENT</th>
<th>AMOUNT OF INSURANCE</th>
<th>TYPE OF INSURANCE</th>
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<td>COMMERCIAL GENERAL LIABILITY</td>
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<tr>
<td>Y</td>
<td>7,000,000</td>
<td>AUTO LIABILITY</td>
<td>7,000,000</td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS LOCATION VEHICLES

ACORD 1F, Additional Ratemaker Schedule, may be attached from space is required.

CERTIFICATE HOLDER

I-CAR
9125 Trillium Blvd
Hoffman Estates, IL 60192

CANCELLATION

Any of the above described policies may be cancelled before the expiration date thereon. Notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE

© 1998-2016 ACORD CORPORATION. All rights reserved.

ACORD 28 (204/30)

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# EXHIBIT E

## I-CAR CERTIFICATE OF INSURANCE

**Certification of Liability Insurance**

**Producer:** A & T Insurance

**Address:** 205 University Street #300

**City:** Seattle, WA 98101

**Contact:**
- **Insurer A:** Hartford Fire Insurance Company
- **NAC #:** 19662

**Inured:** Inter-Industry Conference on Auto Collision Repair (DBA: I-Car)

**Address:** 5125 Trillium Blvd.

**City:** Hoffman Estates, IL 60192

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Certificate Number</th>
<th>Revision Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial General Liability</td>
<td>S5U9R7T256</td>
<td>12/31/2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12/31/2017</td>
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</tbody>
</table>

### Limits
- Each occurrence: $1,000,000
- Damage to rented property: $300,000
- Medical expenses (any one person): $10,000
- Personal and advertising injury: $1,000,000
- General aggregate: $2,000,000
- Products-completed operations: $2,000,000

### Description of Operations
- Description of operations below
- Evidence of insurance

### Certificate Holder
- Evidence of Insurance

### Cancellation
- **I should notice any of the above described policies will be cancelled before the expiration date therein, notice will be delivered in accordance with the policy provisions.**

**Authorized Representative**

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